

**Mendon Community Schools  
Board of Education  
Regular Meeting Minutes  
January 19, 2026**

**I. General Business**

**A. Call to Order**

Superintendent Leasa Griffith-Mathews called the meeting to order at 5:30 pm in the Middle/High School library.

**B. Roll Call**

Members Present: Roger Cupp, Jesse King, Sonya Moyle, Regina Schinker, DyAnn Steinberger, and Norma Switalski.

Members Absent: Jeremy Palmer

Administrative Staff Present: Bobby Kretschman, Leasa Griffith-Mathews, Glen Samson, Angie Spence, and Lisa VanZoest

Others Present:

**C. Pledge of Allegiance**

**D. Approval of Minutes, Closed Session Minutes, Bills, Receipts and Financial Report**

Motion was made by King and supported by Schinker to approve the Board Minutes for December 15, 2025, as well as the Bills, Receipts, and Financial Report as presented.

Motion Carried: 6 ayes; 0 nays, 1 absent

**II. Election of Board Officers**

Motion was made by Steinberger that if there were no objections, the Board keep the same slate of officers who served in 2025. Support was given by Cupp. There was no discussion and no one objected.

1. President - Regina Schinker
2. Vice-President - Roger Cupp
3. Secretary - Sonya Moyle
4. Treasurer - DyAnn Steinberger

Motion carried: 6 ayes; 0 nays; 1 absent

**III. Communication**

**A. Oral**

a. School Board Appreciation

Griffith-Mathews presented the Board with a few small tokens of appreciation from the faculty and staff. She thanked them for their service and sacrifice of their time with their families. She stated that the Board works well together to make tough decisions

regarding the district, and the entire admin appreciates each of them. She went on to state that the support given by the board is not something that goes unappreciated. Chartwells supervisor, Marilyn Rosewarne prepared a special treat for each board member as well.

**B. Written**

- a. Glen Samson read his letter of retirement from baseball after 35 years. The Board thanked him for all of his dedication and efforts with the baseball program.

**C. Board Communication**

**IV. Consent Agenda**

Approval to

- A. Designate persons authorized to sign checks:
  1. Lisa VanZoest, Business Manager
  2. Leasa Griffith-Mathews, Superintendent
  3. Board President - Regina Schinker
  4. Board Treasurer – DyAnn Steinberger
  
- B. Designate persons authorized to sign contracts, agreements and purchase orders:
  1. Lisa VanZoest, Business Manager
  2. Leasa Griffith-Mathews, Superintendent
  3. Board President - Regina Schinker
  4. Board Treasurer - DyAnn Steinberger
  5. Robert Kretschman, MS/HS Principal
  6. Angie Speince, Elementary Principal
  
- C. Designate Electronic Transfer Officers:
  1. Lisa VanZoest, Business Manager
  2. Leasa Griffith-Mathews, Superintendent
  3. Jennifer Griffith, Business Office
  
- D. Designate Leigh Ann Jackson, Superintendent/Guidance Office to be responsible for implementing school board public notices.
  
- E. Hire Sophia Poggione, Elementary/MS/HS Art Teacher
  
- F. Accept the retirement of Glen Samson as head baseball coach.

Motion was made by Cupp and supported by Moyle to approve the item on the Consent Agenda.

Motion Carried: 6 ayes; 0 nays; 1 absent

## V. Board Reports

### A. Athletic Report

Samson reported that the girls' varsity basketball team is 8-2 . The boys' varsity basketball team is 12-0 - the longest winning streak is 13-0. The middle school girls have 16 players. The boys' varsity team is 4-5 and the junior varsity is 2-7. He went on to state that the varsity wrestling team is currently 4-10. The team is playing very good competition, and unfortunately, can only fill 9 of 14 weight classes. Upcoming events: Homecoming (1/30), Parents' Nights: Wrestling (2/2) Basketball (2/19).

### B. Elementary Report

*Student Count*

Month	GSRP <i>(not included in count)</i>	K	1st	2nd	3rd	4th	5th	Total
December	30	36	22	50	36	35	33	212
January	30	36	23	50	35	35	32	211

Spence thanked all of the volunteers and PTO for their efforts with Santa's Workshop. She also thanked the Secret Santa for the donation that allowed all students to get the gifts they needed. Upcoming events include the Book Blast and the PTO Family Game Show Night. Both events are at the end of January.

### C. Middle/High School Report

Student Count:

Month	6	7	8	9	10	11	12	Total
December	38	30	31	36	21	36	46	238
January	36	31	31	36	21	36	46	237

Kretschman thanked the donors and foundation members as all teacher and

student requests were fully funded. He went on to inform the Board that the math department has been working on PSAT testing strategies. In addition, the middle school students who qualified enjoyed roller skating for their second marking period reward trip. Kretschman finished by stating that the freshmen class will have the opportunity to hear from a motivational speaker at Sturgis Young Auditorium in February.

#### **D. Superintendent Report**

##### **a. Bond Update**

Griffith-Mathews informed the Board that the last work is being completed at both buildings. Phase 2 conversations will need to begin soon.

##### **b. Legislative Update**

Griffith-Mathews indicated that the cell-phone ban in schools during academic time has passed either the House or Senate and will head to the other soon. Many other states have already put something similar in place.

#### **V. Discussion Items**

##### **A. Technology Conversation**

Trustee King addressed the Board with some concerns regarding technology and how it is being used as well as other aspects including but not limited to AI. King would like the district to be proactive and aggressive in how we approach tech and the tools we have available. Thoughts are that we could create a committee or use one we have to begin good conversation surrounding technology with the intention of being conscientious and transparent. Discussion took place regarding a survey for teachers and parents regarding technology. This would give a bit of insight for next steps. The admin team is hoping to have the survey completed by the February meeting.

##### **B. Standing Board Committees**

Griffith-Mathews reviewed the Standing Committees. Changes are highlighted.

###### **a. Curriculum**

King, Schinker, Steinberger (Switalski)

###### **b. Personnel & Policy**

Cupp, Moyle, Schinker (King)

###### **c. Building & Site**

Palmer, Cupp, Schinker (Switalski)

###### **d. Finance**

Moyle, Cupp, Steinberger (Palmer)

###### **e. Communication**

King, Cupp, Moyle (Steinberger)

###### **f. MASA Representative**

Schinker

**g. County School Boards Association**

Steinberger (Moyle)

**h. County Special Education Committee**

Cupp (*Question regarding meetings - Griffith-Mathews will ask.*)

**i. Negotiations**

Cupp, Steinberger, Schinker (Moyle)

**j. Foundation Trustee Member**

Cupp (Schinker)

**k. Leadership/Continuous Improvement**

**i. Elementary/Title I Parent Advisory Council - Schinker**

**ii. Middle/High School - Steinberger**

**l. Technology**

King, Schinker, Steinberger

**C. Winter Amendments**

**a. General Fund**

VanZoest stated that we budgeted down 10 students, and that is exactly how many students we are down. We also budgeted \$50 less per pupil than what the final Foundation Allowance is, so we will get a bit more in revenue. Ultimately, the amended budget gives a fund balance of 30.06% as opposed to the proposed budget of 29.5%.

**b. Food Service**

VanZoest explained that the summer food program has affected the food service budget to the positive. The amended budget increases fund equity from 25.03% to 37.57%.

**c. Special Revenue**

VanZoest reminded the Board that the Special Revenue fund is our former activity account. After predicting changes to the fund raising accounts, the Special Revenue Amendment doesn't change the fund equity by much..

**VI. Action Items**

**A. Approval of Standing Board Committees**

Motion was made by Steinberger and supported by Cupp to approve the Standing Committees with the change discussed.

Motion Carried: 6 ayes; 0 nays; 1 absent

**B. Approval of Winter Budget Amendments for Special Revenue, Food Service and General Fund**

Motion was made by Cupp and supported by Moyle to approve the Winter Budget Amendments for Special Revenue, Food Service and General Fund as presented. A huge thank you was given to VanZoest for her efforts with the budgets.

Motion Carried: 6 ayes; 0 nays; 1 absent

**C. Approval of Triangle Pay App #17 in the amount of \$455,477.76.**

Motion was made by King and supported by Moyle to approve the payment of \$455,477.76 for Triangle Pay App #17.

Motion Carried: 6 ayes; 0 nays; 1 absent

**VII. Good of the Order**

Reminder that February 3rd is the next County Board Association meeting to be held at Mendon. King indicated that he will be out of town on that date, and Switalski informed the Board that she would be in attendance. Meatballs were requested for the meeting. Griffith-Mathews stated that there is a Work Session scheduled for February 2nd. If there is no pressing business, the Work Session will be canceled. She indicated that she would let members know asap.

**VIII. Adjournment**

Motion was made to adjourn the meeting at 6:43 pm by Switalski and supported by King.

Motion Carried: 6 ayes, 0 nays, 1 absent

Respectfully Submitted by,  
Regina Schinker  
Board President

Leasa Griffith-Mathews  
Superintendent