



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **August 9, 2022**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Todd Jaeger, Tassi Call, Matt Munger, Julie Valenzuela, Elizabeth Jacome, Jason Weaver, A.J. Malis, Glenda Arffa, Anne Dudley, Caryn McGee, Laurie Sheber, Kelsey Glavin, Morgann Bell, Rowdy Fredericksen, Stephanie Hamrick, Angela Wichers, and Kellie Higgins request permission to return to Kettle Moraine School District for Personalized Learning in Wales, Wisconsin on October 27-28, 2022. Approximate cost of travel is \$14,354.00 which will be paid for using Title II money and will be reimbursed from Center for the Future of Arizona.

BUDGET CODE KEY		
140.23.100.2210 .6582.510.0000	Title II	Improvement of Instruction, Staff Travel, Office of Learning and Instruction
140.23.100.2579.6582.510.0000	Title II	Training-Non-Instructional Staff, Staff Travel, Office of Learning and Instruction
140.23.100.1001.6112.510.0000	Title II	Classroom Instruction, Teacher, Office of Learning and Instruction

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: August 1, 2022

Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): See Attached List _____

SCHOOL: District Offices
 Department (opt.): _____

DATE(S): October 27-28, 2022

ACTIVITY/EVENT: Transformed Personalized Learning

LOCATION: Kettle Moraine School District, 563 A.J. Allen Circle, Wales, Wisconsin

ABSENCE: # Days 2 Sub Required: Yes No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 0.00</u>	<u>140.23.100.2210/2579.6360.510.0000</u>
Transportation	<u>\$8,720.00</u> Mode <u>air</u>	<u>140.23.100.2210/2579.6582.510.0000</u>
Rental Car	<u>\$ 250.00</u>	<u>140.23.100.2210/2579.6582.510.0000</u>
Meals	<u>\$ 1,104.00</u>	<u>140.23.100.2210/2579.6582.510.0000</u>
Lodging	<u>\$ 2,600.00</u>	<u>140.23.100.2210/2579.6582.510.0000</u>
Substitutes	<u>\$1,680.00</u>	<u>140.23.100.1001.6112.510.0000</u>
TOTAL	<u>\$14,354.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Returning to Kettle Moraine to observe personalized learning in action.

Outcomes and academic benefits to students and staff: Personalized learning ties directly to our Portrait of a Graduate district vision and mission. Teachers will observe personalized learning practices which will increase their ability to implement these practices.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Clay Tratcher _____ Date 7/28/22
 Signature Date

 Principal/Supervisor Date

[Signature] _____ Date 2/28/22
 Associate Superintendent/Superintendent Date

Staff Travel Request

Event: Transformed Personalized Learning – October 27-28, 2022

Employee(s): Todd Jaeger	Superintendent
Tassi Call	School Operations
Matt Munger	School Operations
Julie Valenzuela	School Operations
Elizabeth Jacome	School Operations
Jason Weaver	School Operations
A.J. Malis	Amphitheater High School
Glenda Arffa	Amphitheater High School
Anne Dudley	LaCima Middle School
Caryn McGee	LaCima Middle School
Laurie Sheber	Prince Elementary
Kelsey Glavin	Prince Elementary
Morgann Bell	Prince Elementary
Rowdy Fredericksen	Holaway Elementary
Stephanie Hamrick	Holaway Elementary
Angela Wichers	Amphitheater Middle School
Kellie Higgins	Amphitheater Middle School