

# policy

**BOARD OF EDUCATION  
GENEVA COMMUNITY UNIT  
SCHOOL DISTRICT #304**

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## STUDENT DISCIPLINE

### **General Policy Statement**

The Board of Education acknowledges that conduct is closely related to learning and that an effective instructional program requires an orderly school environment, which is, in part, reflected in the behavior of students.

The Board believes that the best discipline is self-imposed and that students should learn to assume responsibility for their own behavior and the consequences of their actions.

The Board shall require each student of this District to adhere to the Code of Conduct promulgated by the administration and to submit to such disciplinary measures as are appropriately assigned for infraction of those rules. A parent-teacher advisory committee on student discipline and school bus safety shall be established and maintained under the direction of the Superintendent to review, develop and make recommendations to the Board regarding the provisions of the Student Discipline Code/Code of Conduct including school searches. Such rules shall require that students:

- A. conform to reasonable standards of socially-acceptable behavior;
- B. respect the person and property of others;
- C. preserve the degree of order necessary to the educational program in which they are engaged;
- D. respect the rights of others;
- E. obey constituted authority and respond to those who hold that authority.

The School Board, in consultation with a parent-teacher advisory committee, must develop provisions in the Code of Conduct that address students who have demonstrated behaviors that put them at risk of aggressive behavior, including bullying.

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## **Other Violations of the Student Discipline Policy**

### **Bullying**

The Board of Education is committed to creating a supportive climate that encourages learning in an environment which is free from “bullying”. Bullying is an action or a pattern of conduct and behaviors toward other students that terrorize, intimidate, instigate fights or provokes retaliation. These behaviors can include communication by verbal, non-verbal, or electronic means. Any student who is identified as demonstrating “bullying” behavior shall be referred to the building principal or designee. The principal or designee may notify the student’s parents or guardian of the referral and may attempt to schedule a conference to discuss the referral and to recommend such available intervention and/or disciplinary procedures as deemed reasonably appropriate.

The Superintendent shall promulgate administrative guidelines for student conduct which carry out the purposes of this policy.

The Student Discipline Code shall designate sanctions, excluding corporal punishment, for the infractions of rules.

The Board shall attempt to provide, as resources permit, alternative programs and activities for disruptive students as a means to prevent or reduce discipline problems. In planning such programs, the Superintendent shall include procedures which ensure cooperation with those community agencies and organizations which can provide assistance to such students.

A copy of the Code of Conduct shall be provided to the parents or guardian of each student within fifteen (15) days after the start of the school term, or within fifteen (15) days after starting classes for a student who transfers into the District during the school term.

The Superintendent shall publish to all students the rules of this District regarding student conduct, the sanctions which may be imposed for breach of those rules, and the due process procedures that will be followed in administering the Code of Conduct.

The Superintendent, principals, assistant principals, and deans of students may suspend students guilty of gross disobedience or misconduct for a period not to

exceed ten (10) school days. Suspensions are subject to review by the Board of Education upon parent/guardian request.

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The building principal shall have the authority to assign discipline to students, subject to District administrative guidelines and the student's due process right to notice, hearing, and appeal.

Teachers and other employees of this Board having authority over students shall have the authority to take such means as may be necessary to control the disorderly conduct of students in all situations and in all places where such students are within the jurisdiction of this Board and when such conduct interferes with the educational program of the schools or threatens the health and safety of others.

Maintaining order on District vehicles shall be the responsibility of the driver on regular bus runs. All discipline issues shall be communicated to school principals for processing. When District vehicles are used for field trips and other District activities, however, the teacher, coach, or advisor shall be responsible for student discipline. If a student becomes a serious discipline problem on the vehicle, the Superintendent, principals, assistant principals and deans of students may suspend the transportation privileges of the student for up to ten (10) school days providing such suspension conforms with due process. The Board may suspend a student in excess of ten (10) days for safety reasons.

No student is to be detained after the close of the regular school day unless the student's parent has been contacted and informed that the student will be detained. No student shall be refused transportation services until the parent has been notified or other suitable transportation arrangements have been made. Notification to the parent is the responsibility of District personnel and should be made prior to the departure of school buses. If a parent cannot be contacted, the child should be detained on another day.

Additional academic assignments shall not be used in a punitive manner. Academic grades will not be adjusted as a punitive reason unless the disciplinary information is directly related to academic activities (e.g. cheating on assignments or tests).

105 ILCS 5/10-20.14(d)  
105 ILCS 5/10-22.6  
105 ILCS 5/24-24  
105 ILCS 5/27-23.7

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