

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Policy Subcommittee Meeting

Name of Subcommittee: Policy Meeting type: Special
Date of Meeting: 11/17/25 Place of Meeting: Zoom
Members present: Kathy Baker, Samantha Mannion
Members absent: Amy Johnson, Kimberly LaTourette
Other attendees: Ken Craw, Mark Ottusch, Greg Flanagan, Ed Sbordone
Minutes submitted by: Kathy Baker
Meeting Access: Policy Subcommittee (11/17/25 at 7:00 p.m.) Web:
<https://zoom.us/j/94968134456> **Dial In: (929) 205-6099 Meeting ID: 949 6813 4456**

The meeting was called to order at 7:02 p.m.

Motion: To elevate Ed Sbordone to voting status

Made by: Samantha Mannion

Seconded by: Kathy Baker

Recording of Vote: All in favor

II. APPROVAL OF MINUTES

A. October 22, 2025

Motion: To approve the minutes of October 22, 2025, as presented

Made by: Samantha Mannion

Seconded by: Kathy Baker

Recording of Vote: All in favor

III. INFORMATION/ACTION ITEMS

A. Policy 7000 - Concepts and Roles in Planning for Educational Facilities

The policy was altered to give more guidance on the naming of facilities; however, it made it seem that it was an everyday occurrence. The policy still lacks guidance on any criteria for naming of items.

Motion: To take no action on Policy 7000, but move it to the full Board with a plaque as appropriate recognition

Made by: Samantha Mannion

Seconded by: Ed Sbordone

Recording of Vote: All in favor

B. Bylaw 9311 – Formulation, Adoption, Amendment of Policies

C. Bylaw 9312 – Formulation, Adoption, Amendment of Bylaws

D. Bylaw 9313 – Formulation, Adoption, Amendment of Administrative Regulations

Ken talked about these policies. They state that there needs to be 2 reads and 30 days. The concept is that there needs to be time for people to read them, bring up any concerns, allow the administrative staff time to fully prepare them. Ken would like to revise the bylaws to reflect 2 reads and a review time of not less than 3 weeks.

Motion: To move Bylaws 9311, 9312 and 9313 to the full board for approval with the timeline change of 2 reads and a review time of not less than 3 weeks.

Made by: Samantha Mannion

Seconded by: Ed Sbordone

Recording of Vote: All in favor

IV. OTHER – none

V. ADJOURNMENT

Motion to adjourn: Made by: Samantha Mannion

Seconded by: Ed Sbordone

Recording of vote: All in favor

Meeting adjourned at: 7:53 p.m.