



Executive Summary Finance Committee Meeting

DATE: September 19, 2024

TOPIC: District Purchasing Update

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Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

This document provides the Finance Committee with an update on ongoing District wide renewals and purchases that do not require Board Approval. All items on this list must not:

- Be a new product or vendor
- Be a Contracts valued at over \$10,000
- Contain Multi-year contracts or agreements moving to multi-year
- Include and annual increase of over 10% (assuming that calculation does not result in a nominal amount)
- Have Contracts or Terms that have substantively changed based on analysis from Legal Counsel

Items up for Committee Review:

- SignUpGenius for 2024 – 2025
 - SignUpGenius is an online platform that is utilized by the district to create schedules to handle events like parent-teacher conference, Kindergarten and first grade outdoor physical activity day
 - Other uses within the district include ones being handled by the Director of Communications and Community Involvement
 - \$539.89 - The District paid SignUpGenius.com \$539.89 in the 2023-2024 school year.