

**Belton Independent School District**  
***Board of Trustee Meeting Agenda Item***

***February 23, 2026***

**Item:** RFP #2512-575-405 for Printing and Copying Services

**Contact Person:** Tammy Shannon

**Presented for:**  Action     Report Only

**Supporting Documents:**  None     Attached     Provided Later

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**District Goal or Objective Addressed:**

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

**Background Information:**

RFP #2512-575-405 for Printing and Copying Services was posted on December 17, 2025. This proposal allows the purchase of goods and services on an as-needed basis for additional printing and copying needs for the District. This contract will be effective March 1, 2026, through February 28, 2027, and will renew automatically for two (2) years, one (1) year at a time. Pursuant to Section 2252.908 of Government Code, HB 1295 form has been received and will be acknowledged on the Texas Ethics Commission website.

**Fiscal Implications:**

Funds for Printing and Copying Services are allocated in the general fund budget.

**Administrative Recommendation(s):**

Approve the vendor list for Printing and Copying Services as presented.