



# Custodial Department

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Sept 3, 2014

## Summer Projects

It's was a busy summer and productive summer for the custodial department. Once again they all did an amazing job getting the buildings ready for another school year. Their hard work is not just so the schools look nice but is a key part of asset preservation. The deep cleaning of the each building helps to preserve and extend the life of our facilities. Here are just a few things they accomplished:

- Removed the furniture from over 430 rooms and offices in-preparation for floor maintenance. That's every student and teacher's desk, book shelves, filing cabinets chairs and tables.
- Vacuumed and extracted 300,000 square feet of carpet.
- Stripped or scrubbed the finish off nearly 375,000 square feet of hard floor (tile) in preparation for new finish.
- The nice shinny floors you see were covered with over 580 gallons of floor finished.
- All walls, windows and ledges were wiped down and cleaned.
- 1, 475 light tubes and bulbs replaced.
- All the desk, chairs and tables were cleaned and countless pieces of gum removed and then placed back in the rooms.
- Painted safety yellow around parking lots and doorways as recommended by our insurance carrier SAIF.

That's just a small example of some of the items completed. Thank you to our hard working and dedicated custodial staff.

## Safety

It was another very safe summer for all our custodial staff. The custodial staff did a great job focusing on safety throughout the summer. But we did have two minor safety incidents the last week of August. August's safety training focused on the following topics.

- **Heat Stress Safety Prevention** – During the summer months while working in many of our locations, physical work and activities performed in the heat, can pose a potential health risk. So it was important to focus on this condition which is preventable if you know the risks and pre-cautions. We did not have any heat Stress related incidents.
- **Trash Handling Injury Prevention** – With staff returning to the buildings this safety topic becomes very important to review and focus on. During the summer months the buildings don't generate the same amount of trash as during the year. So we need to remind ourselves to focus on the proper technics when getting back into our normal routine.

- **Ladder Safety** – Ladder safety was covered in our annual summer project safety brief back in June. But due to an incident the last week of August we decided to focus on this topic again. This was custodials first ladder mishap in three years. Training brief have been set to each buildings custodial crews. During my visits I will inspect all custodial ladders for damage, worn or missing parts. We will review and discuss behaviors that can cause injuries as well as corrective actions to prevent injuries while working with ladders.

Respectfully Submitted  
James Bunge  
Aaramark Custodial Manager