

School Board Meeting
Monday, November 17, 2025 6:30 PM

Centennial ISD 12
4707 North Road
Circle Pines, MN 55014

Minutes

1. CALL TO ORDER

Chair Knisely called the Regular Meeting of the School Board to order at 6:30 p.m. in the District Office Board Room.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

The following members were present: Knisely, ex-officio Holmberg, Linser, Schwinn, Murphy, Hansen, Johnson. The following members were absent: None.

4. APPROVAL OF THE AGENDA

Motion to approve the agenda by Linser, seconded by Murphy. Vote: 6-0-0. Motion carried unanimously.

5. RECOGNITIONS

- Katlynn Pracht - World Martial Arts Grand Champion

6. PUBLIC COMMENT: None.

7. PRESENTATION

- 2024-2025 Audit Report Presentation
Aaron Nielsen, partner at the accounting firm LB Carlson, presented an overview of the 2024-2025 audit results. The presentation is included in board packets. The board will be asked to accept the Audit Report later in the meeting.

8. CONSENT ITEMS

8.1. Approval of Minutes: Work Study Session Minutes of October 6, 2025 and Regular School Board Meeting Minutes of October 20, 2025

8.2. Approval of Monthly Disbursements

- Accounts Payable to be ratified: \$4,656,799.44
- Payroll to be ratified: \$5,421,738.92

8.3. Approval of Personnel Items

Employment

Employee Name	Building	Position	Effective Date
Austin, Sarah	CHS	Head Coach – Dance Team	2025-2026 Season
Bryant, John	CVE	Food Service Assistant	November 7, 2025

Employee Name	Building	Position	Effective Date
Capra, Darlene	CVE	Food Service Assistant	October 24, 2025
Chiabotti, Dylan	CHS	Long Term Sub SpEd Teacher	November 13, 2025
Dabill, Chelsey	Pines	Long Term Sub SpEd Teacher	November 4, 2025
Freshwater, Elizabeth	CMS	Paraprofessional	November 3, 2025
Hall, Suzanne	CTE	Long Term Sub SpEd Teacher	January 26, 2026
Hexum, Jennifer	DO	Lead Admin. Assistant	November 3, 2025
Kamman, Krista	BHE	Long Term Sub SpEd Teacher	January 5, 2026
Larson, Noah	CTE	Long Term Sub SpEd Teacher	November 14, 2025
Lee, Adriana	CMS	Long Term Sub Counselor	October 30, 2025
Oommen, Jenny	GLE	Long Term Sub Grade 1 Teacher	October 22, 2025
Peltier, Tia	CMS	Cook	November 10, 2025
Raisanen, Annelise	CMS	Long Term Sub ELA Teacher	November 14, 2025
Reisdorfer, Cory	CHS	Boys Basketball – B Head Coach	2025-2026 Season
Vijums, Sally	CHS	Asst. Coach/JV Head Coach Dance Team	2025-2026 Season

Leave of Absences

Employee Name	Building	Position	Effective Date
Bolos, Anika	RLE	Preschool Teacher	Apr. 6 – Jun. 10, 2026
Reisdorf, Maria	CVE	Preschool Teacher	Mar. 16 – Jun. 10, 2026
Schaefer, Olivia	EC	Paraprofessional	Jan. 5 – Mar. 27, 2026
Schommer, Maria	GLE	Preschool Teacher	Mar. 2 – May 27, 2026

Resignations

Employee Name	Building	Position	Effective Date
Coltvet, Beth	CTE	Special Education Teacher	November 14, 2025
Heimann, Victoria	CTE	Paraprofessional/KC Worker	November 10, 2025
Starksen, Jessica	BHE	Food Service Assistant	October 21, 2025
Widmyer, Hailey	CHS	School Nurse	January 9, 2026

Retirements

Employee Name	Building	Position	Effective Date
Houle, Lori	JRNY	Paraprofessional	November 21, 2025

Change in Employment

Employee Name	Building	Position/Change	Effective Date
Horstman, Tonya	CHS	Move from Cook to Cook Asst. Manager	Nov. 4, 2025
Kenneally, Natalie	CHS	Move from Cook to Cook Asst. Manager	Dec. 1, 2025

8.4. Approval of Individual Contract Settlements

Early Childhood Specialist Kelly Marquard, Early Childhood Specialist Lynn Dierks, ECFE School Readiness/Preschool Coordinator Sara Ison, Technology Network and Infrastructure Lead Casey Berg, Director of Public Information and Community Outreach Krista Bergert, Student Assistance Coordinator Danielle Bevins, Director of Buildings and Grounds Jonathan Spitzer, Student Information Specialist Kerry Chaffey, Director of Technology Mike Christensen, Director of Alternative Learning Nick Christensen, Assistant Director of Alternative Learning Amy Gibson, Ice Arena Manager Nick Droogsma, Ice Arena Maintenance Supervisor Tait Carlson, Human Resources Manager Patchia Xiong Vang, Controller Lee Lor, Student Services Coordinator Gretchen Eychaner, Food Services Director Tara Malinski, Food Service Specialist Andrea Witzel, Indian Education Coordinator Stephanie Spencer, Executive Director of Teaching & Learning Mark Grossklaus, Executive Director of Business Services Patrick Chaffey, Career Center Specialist Lori Guyer, Database Manager Dan Johnson, Executive Assistant to the Superintendent Jody Josephson, Executive Director of Human Resources Dan Melde, Kids Club Coordinator Molly Nelson, Marketing and Enrichment Specialist Joy Orcutt, Community Education Coordinator Sharon Sculley,

Director of Community Education Cori Sendle, Facilities and Athletics Coordinator Anne Thomas, Assistant Kids Club Coordinator/Inclusion Specialist Heather Watson, PAC and Auditorium Coordinator Eric Webster, Director of Student Services Kathy Zwonitzer, Activities Director Matt St. Martin, Health Services Coordinator Kelsi Gruber-Kellerhuis, Student Services Coordinator Raycheal Zamora, Health and Safety – Facility Operations Specialist Dale Schuster, Teaching and Learning Coordinator Laurie Shawki

8.5. Approval of Extended/International Field Trip

- Approval to move forward with planning for Spring Break 2026 Costa Rica Trip

8.6. Approval of Overnight Field Trips for Varsity Wrestling Team

- December 19-21, 2025 to Pequot Lakes for Pequot Lakes Jackhammer Tournament
- January 1-3, 2026 to LaCrosse, Wisconsin for Clash National Wrestling Duals
- February 26-28, 2026 to St. Paul for MSHSL State Tournament

Motion to approve the consent agenda items as detailed in the agenda by Johnson, seconded by Schwinn. Vote: 6-0-0. Motion carried unanimously.

9. RESOURCE MANAGEMENT

9.1. 2024-2025 Annual Audit Report Acceptance

Motion to accept the 2024-2025 Annual Audit Report by Hansen, seconded by Johnson. Vote: 6-0-0. Motion carried unanimously.

9.2. Approval of 2026-2027 School Calendar

Motion to approve the 2026-2027 School Calendar by Murphy, seconded by Schwinn. Vote: 6-0-0. Motion carried unanimously.

9.3. Adoption of Acknowledgement of Contributions Resolution

Whereas: Minnesota Statute 123B.02 permits school boards to “... receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore: Be it resolved by the School Board of Centennial, Independent School District No. 12 that the School Board accepts with appreciation the contributions, detailed in the background.

DETAILED BACKGROUND:

- To Centerville Elementary
 - \$20.00 from CAF on behalf of Gina Beran for student needs
 - \$60.00 from Blackbaud on behalf of David Miller for student needs
 - \$46.00 from Blackbaud on behalf of anonymous donor for student needs
 - \$80.00 from Blackbaud on behalf of anonymous donor for student needs
- To Centennial Middle School
 - \$20.00 from CAF from anonymous donor for student needs
- To Early Childhood
- Books from Renee Dietz, retired Early Childhood teacher, to be distributed to children after being screened

Motion to adopt the Acknowledgement of Contributions Resolution by Johnson, seconded by Linser.

Roll Call Vote – Ayes: Knisely, Linser, Schwinn, Murphy, Hansen, Johnson.
Motion carried unanimously.

10. SUPPLEMENTAL ITEMS

10.1. Legislative Platform Update

Superintendent Holmberg presented a draft of the 2026 Legislative Platform. The board will be asked to approve the platform at the December 1 board meeting.

10.2. LRP Update

Superintendent Holmberg gave an update on Long Range Plan Stakeholder Input Sessions and the Morris Leatherman Survey.

10.3. First Reading of Revised Policies

This was the first reading of the revised policies. There will be a second reading and the board will be asked to adopt the revised policies at the December 1 board meeting.

11. COMMUNICATION

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

11.1. AMSD – At the Legislative Executive Committee Meeting is this Friday the Platform will be finalized and then brought to a vote by members.

11.2. CAEF – November 20 is the final date for Give to the Max. The grand cycle has ended and grant recipients will be notified in the next month or two. Save the date for the Gala on March 28 at Bunker Hills.

11.3. NE Metro 916 – Last meeting was routine.

11.4. SAFF – Exploring a change in platform moving away from equalization to a Homestead tax credit. The next Executive Committee meeting is this Friday.

11.5. District Committee Reports - None

12. SUPERINTENDENT REPORT

- Appreciation for
 - Administrators and administrative teams for working with stakeholders at Long Range Plan Input Meetings
 - Executive Director Grossklaus and the Teaching & Learning Team for their work on today's Staff Development Day
 - Executive Director Melde and the Human Resources Department for meeting with staff to answer questions on benefits and all things human resources
- Days at the Capitol
 - Tentative dates: March 9 and April 13
- Morris Leatherman Survey
 - Questions have been finalized
 - 400 survey participants will be randomly selected and called
 - Results will be compiled and shared at an upcoming school board meeting

13. INFORMATIONAL ITEMS

13.1. Dates to Note

- Wednesday, November 26 through Friday, November 28 – No School/Thanksgiving Break
- Monday, December 1 – Board Meeting/Truth in Taxation, 6:30 p.m.
- Monday, December 15 – Work Study Session, 5:30 p.m./Closed Session Superintendent Mid-Year Evaluation, 6:30 p.m.
- Monday, December 22 through Friday, January 2 – No School/Winter Break
- Monday, January 5 – Work Study Session, 5:30 p.m./Organizational Meeting, 6:30 p.m.
- Monday, January 12 – Board Meeting, 6:30 p.m.

14. ADJOURN

Motion to adjourn by Schwinn, seconded by Murphy. Vote: 6-0-0. Motion carried unanimously.

Adjourn at 7:48 p.m.

Craig Johnson, School Board Clerk

Minutes prepared by Jody Josephson