

The Board of Directors of Pendleton School District 16R met in regular session at 6:00 p.m. on Monday, December 12, 2016 at the district office boardroom.

Present: Debbie McBee, Chair
Dale Freeman
Gary George
Dave Krumbein
Michelle Monkman
Steve Umbarger
Andy Kovach, Superintendent
Brad Bixler, Director of Human Resources
Michelle Jones, Director of Business Services
Matt Yoshioka, Curriculum. Inst. & Assessment Coord.
Tami Calvert, Secretary

Absent: Lynn Lieuallen
Julie Smith

Opening and Call to Order

Chair McBee called the regular board meeting to order at 6:00 p.m. and welcomed the guests. The group recited the Pledge of Allegiance.

Dream Big Teacher Challenge Recipient

Chair McBee announced that Kristin Swaggart won \$100,000.00 in the Dream Big Teacher Challenge sponsored by the Farmers Insurance Thank America's Teachers program. Mrs. McBee thanked Kristin for all her hard work in applying for funds to buy and maintain a mobile food truck for the PHS Culinary Program. Mrs. McBee stated that Kristin's perseverance in involving the community and inspiring the students in the district and other staff to be engaged in the process of receiving the \$100,000 grant was outstanding and we are very fortunate to have her on staff at the high school. Ms. Swaggart thanked the board for their support during this process and how grateful she is to work for a great district. The food truck should be up and running by fall of next school year.

Chair McBee thanked Dave Krumbein for his many years of service as a board member and past president of the Oregon School Boards Association. She acknowledge his dedication and continued service to the students of Pendleton School District.

Minutes of the Meeting

Chair McBee asked if there were additions or corrections to the minutes of the special board meetings of November 8, 2016 and November 21, 2016 and the minutes of the regular board meeting of November 14, 2016. A motion to approve the minutes as presented was made by Dale Freeman, seconded by Steve Umbarger, and approved unanimously by the board.

Correspondence/Communications

Thanks you cards were shared from Tami Calvert and Michelle Jones.

Bond Update

Dave Fishel reviewed a spreadsheet of the bond project priorities and defined the completed projects and the planned projects that will not be completed due to remaining funds available from the bond monies. Mr. Fishel noted that we have an

estimated \$1.6 million left that will cover the next planned projects for the summer which are the auditorium, track service and the east block side of PELC for demolition of existing buildings. After discussion it was the consensus of the board to carpet the library at West Hills where the new Alternative Education will be moved.

Enrollment Report

Brad Bixler reported the total enrollment for the district as of December 1, 2016 is 3,111. Mr. Bixler pointed out that we have a decrease in enrollment at each building level this month.

Certified Leave Report

Brad Bixler reviewed the certified leave activity for the month of November 2016. Mr. Bixler shared that the leave activity is in line with where we have been in the past few years.

Report from the Governor's Council on Educator Advancement

Matt Yoshioka reported that Governor Kate Brown last year formed a committee made up of educators from various fields, locations and organizations. Mr. Yoshioka is on this committee and travels to Salem once a month. He noted that the committee makes recommendations to the Governor related to the network on quality teaching and learning. Mr. Yoshioka shared the council's focus and recommendations.

Elementary Transformational Teaming Processes

Mr. Yoshioka presented a power point presentation explaining elementary transformation teaming. He summarized that transformation teaming defines the roles and communication strategies involved in carryout out whole education system transformation and supportive technical assistance practices. The purpose of transformation teaming helps build capacity to reach more than just one teacher or school.

Strategic Planning Discussion

After discussion it was agreed by the board to hire a consultant to incorporate the work of the DLT team into a new district strategic plan for 2017-2022. Superintendent Kovach will look into applying for a grant through the Wildhorse Grant Foundation to help fund the consultant for the development of a 5 year plan.

SAT/ACT Update

Dan Greenough defined the preparatory work for SAT/ACT testing at Pendleton High School. Mr. Greenough explained the SAT statistics and how they are broken down into junior and seniors. He pointed out the percent of students that met the ACT college readiness benchmark along with comparing the state average.

Inclement Weather Procedures

Brad Bixler updated the board with the procedures followed when deciding the cancellation of school due to inclement weather. Mr. Bixler stated that the decision to delay or close schools is a team effort between district administrators and Mid-Columbia Bus Company. The school officials and the bus company factor in student safety both to and from their bus stops as well as potential traffic issues on roadways.

Pendleton Association of Teachers

No Report

Oregon School Employees Association

Teri McCoy shared that they are preparing for negotiations this school year.

PL874/Indian Education Issues

No Report

IMESD District Board Talking Points

Andy Kovach summarized the IMESD Board Talking Points for December 2016.

2015-2016 Audit Report

Chris Cockburn from Cockburn & McClintock, LLC reviewed the 2015-2016 audit with the board. Mr. Cockburn stated that there were issues of personnel compliance that are being addressed. He complimented the business department and District for a very organized process.

Approve Board Goals – Action Plans

Superintendent Kovach reviewed the board goals – action plans. A motion to approve the board goals – action plans for 2016-2017 as presented was made by Michelle Monkman, seconded by Dave Krumbein, and approved unanimously by the board.

Approval of November Financial Report

Michelle Jones reviewed the financial report for November, explaining the revenue and expenditures for the month. A motion to approve the November 30, 2016 financial report as presented was made by Dave Krumbein, seconded by Michelle Monkman, and approved unanimously by the board.

Approval of Grants

Michelle Jones presented for approval the following grants:

Anonymous

PHS – New Lighting for Batting Cages - \$3,000.00

Buck Boosters

PHS – Athletic Department (TVs-Concession Stand & Lobby) - \$700.00

PHS – Athletic Department (Batting Cage Netting) - \$2,300.00

Farmers Insurance / Dream Big Challenge

PHS – Food Truck for Culinary Class - \$100,000.00

Kirby Nagelhout

Robotics (Offset the cost of the venue where the Robotics competitions are being held) - \$500.00

The National Collegiate Athletic Assoc.

PHS ASPIRE – Get the Word Out Grant - \$1,000.00

<u>Oregon Department of Education</u>	
SWIFT – Schools 2016-17 – Discretionary	- \$22,500.00
Post School Outcomes – Discretionary Interviews	- \$255.00
Agriculture Program	- \$27,241.00
Hospitality Administration & Management	- \$11,217.00
Engineering	- \$2,000.00
Design & Visual Communication	- \$2,000.00
<u>Oregon Robotics Tournament & Outreach Program</u>	
ORTOP FTC Team Financial Support Award	- \$2,000.00
<u>Pacific Ag, LLC</u>	
Donation used towards the Convention Center rental for hosting robotics competitions	- \$550.00
<u>Pendleton Foundation Trust</u>	
Pendleton Trade & Tech Center – Epilog Laser	- \$20,235.00
<u>State of Oregon</u>	
PHS ASPIRE – 2016-17 ASPIRE Support	- \$1,700.00
<u>Wildhorse Foundation</u>	
PHS – Chromebook Lab for Math	- \$9,396.67

A motion to approve the grants as presented and a letter of appreciation be sent to each agency on behalf of the board was made by Steve Umbarger, seconded by Dale Freeman, and approved unanimously by the board.

Approval of Gift Acceptance

Michelle Jones presented the following gift:

Donated by:
 Doug and Cathy Hojem
 2005 Kawai Console Piano and Bench – Value \$3,000.00

A motion to approve the gift as presented and a letter of appreciation be sent to the donor on behalf of the board was made by Dave Krumbein, seconded by Steve Umbarger, and approved unanimously by the board.

Approval of 2015-16 Audit

Michelle Jones presented for board approval the 2015-2016 Audit as submitted by Cockburn & McClintock, LLC. A motion to approve the audit as presented was made by Michelle Monkman, seconded by Dale Freeman, and approved unanimously by the board.

Approval of Personnel Report

Brad Bixler presented the following personnel report for consideration and approval:

New Hire Recommendation

Classified:

Michelle Bidlake
Trevor Jones
Cody Pump

Paraprofessional
Paraprofessional
Paraprofessional

Washington
Washington
Washington

Resignation Recommendation:

Classified:

Rebecca Youngman

Paraprofessional

Washington

Retirement Recommendations:

Certified:

Ellen Wardell

4th Grade Teacher

Sherwood

Effective December 31, 2016 and will contract back through June 9, 2017

Extra Duty Recommendations

Boys Basketball:

Dan Chichester

4th Team Coach (Paid by ASB)

PHS

Volunteer Boys Basketball:

Frederick Grass

Volunteer

PHS

Bradley Henderson

4th Team volunteer

PHS

A motion to approve the personnel report as presented was made by Dale Freeman, seconded by Michelle Monkman, and approved unanimously by the board.

Professional Development Opportunities for Board Members

2017 OSBA Labor & Employment Regional Workshop – February 1, 2017

Board Retreat Date

Debbie McBee suggested that the board change the date of the board retreat in June because of a scheduling conflict. Board members will check their calendars and a decision will be made at the next work session. She asked that this be an agenda item for the January work session.

Meeting adjourned at 8:23 p.m.

Chair

Superintendent

Secretary

Date