

Date: October 17, 2022
To: Pana CUSD #8 Board of Education
From: Mr. Jason J. Bauer, Superintendent
Subject: **Superintendent's Report and Board Actions for October 17, 2022
Regular Board Meeting.**

BOARD AGENDA NOTES

- 2 Resolution providing for the issue of approximately \$10,000,000 General Obligation School Bonds, Series 2022, for the purpose of altering and reconstructing school buildings and purchasing and installing equipment therein for fire prevention and safety, energy conservation and school security purposes, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Stifel, Nicolaus & Company, Incorporated, in connection with the sale of said bonds** – This is the final step in issuing the first Life Safety Bond in which the proceeds will be used for the construction of the new elementary school as approved as a Health Life Safety Replacement by the Illinois State Board of Education.

Action: Motion to approve the Resolution providing for the issue of approximately \$9,540,000 General Obligation School Bonds, Series 2022, for the purpose of altering and reconstructing school buildings and purchasing and installing equipment therein for fire prevention and safety, energy conservation and school security purposes, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Stifel, Nicolaus & Company, Incorporated, in connection with the sale of said bonds.

- 3 Consent Agenda Items** – Please contact me or Nicole Blodgett prior to the meeting if you have any questions with any of these items. To date, there has been one formal FOIA request. The request is from Smart Procure. They have requested any and all purchasing Records from 6/25/22 to current. Regular meeting minutes and the special meeting minutes from September 19 are included.

- A. Reading/Approval of Minutes
- B. Reading/Approval of Special Minutes
- C. Approval of Bills and Payroll
- D. Treasurer's Report
- E. FOIA Request(s)

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$286,740.16 and payroll totaling \$698,477.09 for a total payables and payroll of \$985,217.25.

4 Visitor, Teacher & Support Staff Considerations

- A. At this time, there are no requests to address the board.

5 Committee Reports

- A. Facilities – Did not meet this month. Next Meeting: TBD
- B. Finance – The meeting that was scheduled for October 14 was postponed until November 17. Next Meeting: Thursday, November 17th at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: Wednesday, December 7th at 5:30 p.m. – Pana High School Library
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Update from the September 19, 2022 meeting. Next Meeting – Wednesday, October 26th at 7:00 a.m.
- F. Technology – Kyle and I will provide an overview of the meeting from September 29th. Next Meeting – TBD
1. **Consideration to Purchase Security Cameras** – This was presented at the Technology Committee meeting. Since the new elementary school project is about to begin, I am recommending that we install a security camera behind the junior high to provide better surveillance of the construction site area. This camera will cost \$3,465.82. In talking with Mr. McDonald, he sees the need to improve the surveillance area that is just outside of the high school on the south end of the building. Another camera on the south side has been quoted at \$3,217.80. I am recommending that we approve both cameras in the amount of \$6,683.62. The quote has been provided by Room Ready of Normal, IL. This is the same company that we have used in the past. They were formerly known as Wired Technologies and now have a new name.

Action: Motion to approve the quote from Room Ready for 2 security cameras in the amount of \$6,683.62.

- G. Strategic Plan – Did not meet this month. Next Meeting: TBD
- H. I.D.E.A.S. – Did not meet this month. Next Meeting - TBD

6 Administrative Reports

- A. **Principals** – The principals have provided reports for you to review. Mr. McDonald and Mrs. Mayhall will not be in attendance due to attending the state principal conference. Mr. Metzger will also be attending the conference and may be back in town by the time of our board meeting. He will be joining us on Tuesday morning for the groundbreaking ceremony.
- B. **Director of Curriculum and Instruction** – Mr. Donahue will be present to provide his report.
- C. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

2. **Annual Safety Hazard Resolution** – Jeff will need approval for the annual Safety Hazard Resolution. The information is included in your packet.

Action: Motion to approve the District’s Transportation Safety Hazard Resolution for the 2022-2023 School year.

3. **Approval of Natural Gas Contract with Twin City Energy** – Jeff has found a way for the District to save money on our monthly natural gas bills. With this contract, we will experience a considerable savings. Jeff will provide additional information on the savings.

Action: Motion to approve the Natural Gas Contract with Twin City Energy.

D. Superintendent’s Report/Board Action

1. Personnel Recommendations.

Action: Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **FY 23 Fall Housing Enrollment – Historical Comparison** – As of October 14, we are required to send ISBE our Fall Housing Report which consists of our enrollment as of September 30th. This year’s number is down slightly (1195 FY23 vs. 1208 FY 22).

Action: No Action Necessary

- 3. Resolution National Principals Month** – October is National Principals Month and the board might like to take the opportunity to recognize our principals for the fine work they do in leading our schools by sharing a few comments. I think the principals would appreciate some positive public comment. This would take place prior to President Kirkbride recognizing their work with his comments.

Action: Motion to approve the resolution recognizing October as “National Principals Month” for Pana CUSD #8.

- 4. Builder’s Risk Insurance Policy** – This is the insurance policy that is taken to protect the District during the elementary construction project. It is for a term of one year and can be renewed until the project is completed. The annual premium is \$20,617. I recommend that the board approve the builder’s risk insurance policy.

Action: Motion to approve the builder’s risk insurance policy through Liberty Mutual in the amount of \$20,617.

- 5. 2023 School Board Meeting Dates** – We have already discussed this at a prior meeting, but we will need a motion to make it official. Unless there has been a change in thought process, we will keep the 3rd Monday of the month as our regular monthly meeting date with the exception of those months in which the 3rd Monday is a school and/ or federal holiday (typically January and February; it should also be noted that June 19, 2023 falls on a Monday and is a federal holiday) and in those special cases in which a meeting would need to be held on the 4th Monday of the month. Meetings in September and June could potentially be held on the 4th Monday for budget display requirements (if applicable).

Action: Motion to accept the 2023 regular board meeting dates & times schedule.

- 6. NPT Special Education Report** – I will provide a brief overview of the September 27th meeting. The minutes from the August 30th meeting are included in your packet. The next meeting is scheduled for October 25th.

Action: Information Only

7 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

8 Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Association of Illinois Rural and Small Schools (AIRSS)
- D. Other Board Correspondence

9 Board Member Considerations

- A. School Board Convention – November 18 – 20 Chicago, IL
- B. **Appointment of a Delegate to the State Convention** – With only one board member attending the conference this year, we will need a motion to appoint a member of the Unit #8 Board to serve as the delegate to the 2022 Convention. Craig Deere has agreed to be the delegate this year.

Action: Motion to approve Craig Deere as the Delegate to the State Convention.

- C. New Pana Elementary School Groundbreaking Ceremony – Tuesday, October 18th at 7:00 a.m.
- D. Other Board Member Considerations

10 Adjournment

Action: We will need a motion to adjourn the meeting.