

ISD 877 BOARD OF EDUCATION MEETING
Monday, March 24, 2014
Board Room - Discovery Center
7:00 p.m.

MINUTES

1. CALL TO ORDER BY CHAIR SUE LEE AT 7:00 P.M. AND ROLL CALL

Present: Ken Ogden, Jeff Trout, Melissa Brings, Sue Lee, Patti Pokorney

Absent: Dean Perry, Laurie Raymond

2. PRELIMINARY ACTIONS

A. Pledge of Allegiance

B. Public Comment - none

C. Approval of Agenda

Pokorney/Brings to approve

Motion carried 5-0

3. COMMUNICATIONS

A. Student Council Update, Nicholas Swearingen

Planning Teacher appreciation breakfast for April and also a "Senior Sunset" social event.

B. Proud of

1. BCMS MATHCOUNTS Team who qualified for the State Competition - 6th Graders Bennet Eld, Abby Lane, and Kiley Irwin and 7th Grader Emma Staut.

2. BHS BPA students who completed in the State Business Professionals of America competition: Sara Jacobson - 1st place Graphic Design Promotion, Aaron Hamann - 3rd place in Advanced Spreadsheet and 10th place in Financial Math, Sam Hamann - 4th place in Fundamental Word Processing and also in Computer Network Technology and 11th place in Financial Math and Analysis, Justin Tomann - 8th place in Computer Network Technology and Logan Thomas - 3rd place in Computer Network Technology.

3. The cast and crew from the BHS One Act Play "The Triangle Factory Fire Project" for earning a "starred performance" (the highest award possible) at the Section AA State competition. Cast and Crew members involved with the performance under the direction of Tracy Hagstrom Durant were: Alec Waters, Bryce Bishop, Mallory Rabehl, Katie Swartzer, Emma Hage, Mickey Capps, Noah Gilbertson, Digory Anderson, Sydney Segelstrom, Mitchell Benson, Rachel Patterson, Solveig Nelson, Katie Miller, Jonah Schmitz, Erica Hoops, Emma Maxson, and Brandon Bednarek. Support personnel were Grace Walker,

Ian Haney, and Grant Walker.

C. Board Calendar Dates

1. Saturday, April 5, 2014 - ECFE Family Fair 10 a.m. - 1:00 p.m. Discovery
2. Monday, April 14, 2014 - Board Workshop 4:30 p.m. Montrose Elementary
3. Monday, April 28, 2014 - Board Meeting 7:00 p.m. Board Room

4. CONSENT AGENDA

A. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Nicole Pence, substitute 5th Grade Teacher at Hanover Elementary, effective March 17, 2014 and ending June 6, 2014. This is a replacement for Jen Mueller.
2. Barb Demmer, substitute Kindergarten Teacher at Discovery Elementary, effective January 8, 2014 and ending March 7, 2014. This is a replacement for Anne Grams.
3. Barb Demmer, substitute Grades 1-2 Teacher at Discovery Elementary, effective on or about March 31, 2014 and ending on or about May 27, 2014. This is a replacement for Sarah Samuelson.
4. Jamen Wikler, District-wide Transportation ESP, effective March 5, 2014 and ending June 5, 2014. This is a replacement for Linda Kennedy.
5. Larry Hunter, Science Teacher at Buffalo High School, effective March 3, 2014 and ending June 6, 2014. This is a replacement for Micah Morris.
6. David Wicklund, Grounds Maintenance at Buffalo High School, effective March 3, 2014. This is a replacement for Tom Janzen.
7. Sara Opeiw, Food Service Aide at Buffalo High School, effective March 17, 2014. This is a replacement for Brenda Bokusky.

RESIGNATION/RETIREMENT – Approve the following resignations/retirements:

1. Deb Barry, Food Service Aide at Tatanka Elementary, resignation effective February 28, 2014.
2. Mike Hernandez, Special Education Teacher at Northwinds Elementary, resignation effective February 27, 2014.
3. Barb Janski, Integration Specialist/Teacher, retirement effective June 6, 2014.
4. Charley Keifenheim, Science Teacher at Buffalo High School, retirement effective January 16, 2015.
5. Nancy Dehmer, ECFE Lead Teacher, retirement effective June 6, 2014.
6. Becky Taylor, Extended Day Kindergarten ESP at Montrose Elementary, resignation effective March 21, 2014.
7. Shawn Beck, 2nd Shift Custodian at Buffalo High School, termination effective March 2, 2014.
8. Michelle Shouse, Food Service Aide at Northwinds Elementary, resignation effective March 10, 2014.
9. Jennelle Krause, Food Service Aide at Parkside Elementary, resignation effective March 17, 2014.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Andrew West, 2nd Shift Custodian, from Parkside Elementary to Buffalo High School, effective March 3, 2014. This is a replacement for Shawn Beck.
2. Terry Vanderbeek, from Discovery Center Grounds/Maintenance to 2nd Shift Custodian at Parkside Elementary, effective March 3, 2014. This is a replacement for Andrew West.
3. Thomas Janzen, Grounds/Maintenance, from Buffalo High School to Discovery Center. This is a replacement for Terry Vanderbeek.
4. Emily Mason, Social Worker at Parkside, Hanover and Discovery Elementary Schools, .7 to .9 FTE due to additional assignment as .2 FTE at Buffalo High School, effective March 3, 2014 and ending June 6, 2014.
5. Brenda Bokusky, Food Service Aide, from Buffalo High School to Tatanka Elementary effective March 5, 2014. This is a replacement for Deb Barry.
6. Carrie LePage, Food Service Aide, from Buffalo High School to Northwinds Elementary, effective March 18, 2014. This is a replacement for Michelle Shouse.

LEAVE OF ABSENCE - Approve the following request for leave of absence:

1. Teresa Weise, Math Teacher at Buffalo Community Middle School, request for leave of absence effective February 27, 2014 and ending March 31, 2014.
2. Kimberly Laumann, Special Education ESP at Parkside Elementary, request for leave of absence effective February 27, 2014 and ending March 31, 2014.
3. Michelle Clark, Special Education ESP at Northwinds Elementary, request for extension of leave of absence to end March 14, 2014.
4. Glen Krause, Head Engineer at Hanover Elementary, request for leave of absence effective April 1, 2014 and ending on or about May 5, 2014.
5. Brandon Prell, Assistant Principal at Buffalo High School, leave of absence effective March 17, 2014.

CONTRACT – Approve the following contract:

1. Master Agreement between ISD 877 and Education Minnesota – Buffalo, Ed MN, AFAT, NEA, AFL-CIO Local 1908, effective July 1, 2013 through June 30, 2015.

B. Check Disbursements

Payroll checks # 199081 through 199400 and 184577 through 187044 amounting to \$2,984,128.80. P-card disbursement checks 36284 to 36649, totaling \$111,084.15. Handwritten checks 160341 through 160348. Bill-pay wires 36650 through 36653. Employee reimbursement checks 90006385 through 90006490, and Accounts Payable checks 162418 through 162728, for the period of February 24 – March 24 as follows:

01	GENERAL FUND	1,822,325.85
02	FOOD SERVICE	104,894.66

04	COMMUNITY SERVICE	30,278.89
05	CAPITAL OUTLAY	79,397.54
06	NEW BUILDING	.00
07	DEBT SERVICE	.00
09	ACTIVITY FUND	64,423.95
16	BUILDING CONSTRUCTION	.00
45	POST EMP BENEFITS IRREV TRU	.00
47	DEBT REDEMPTION	.00
	TOTAL	\$2,161,320.89

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Feb. 1 – Feb. 28) is as follows:

Date	Vendor & Purpose	Amount
2/03/14	BMO Corporate MasterCard – P-Card	111,084.15
2/05/14	Delta Dental – Dental Insurance	7,248.57
2/10/14	Xcel Energy – Utility	3,292.06
2/12/14	Xcel Energy – Utility	17.98
2/12/14	Delta Dental – Dental Insurance	5,906.94
2/14/14	Chicago USA Tax Pmt – Federal Taxes	315,348.87
2/14/14	District #877 Employees – Employee Payroll	870,645.81
2/18/14	MN Dept. of Revenue – Sales Tax	1,030.00
2/18/14	MN Dept. of Revenue – State Taxes	50,730.37
2/18/14	Educators Benefit Consultants – Deferred Annuities	34,396.70
2/19/14	District #877 Employees – Employee Reimbursement	4,029.32
2/20/14	Delta Dental – Dental Insurance	7,935.19
2/24/14	Xcel Energy – Utility	680.14
2/26/14	Delta Dental – Dental Insurance	10,009.36
2/28/14	District #877 Employees – Employee Payroll	926,661.58
2/28/14	Chicago USA Tax Pmt – Federal Taxes	<u>333,666.12</u>
	Total	2,682,683.16

D. Minutes - February 24, 2014 Regular Meeting

E. Donations/Grants totaling \$3704.86.

Negotiations began in October with the Teacher Unit. Teachers voted to approve on March 18-19, 2014. Agreement has a 2% increase in year one and 2% increase in year 2 for a total of 7.34% with benefits.

Brings/Ogden to approve

Motion carried 4-0

Abstained – Pokorney

5. ACTION ITEMS

A. 2014-15 Budget Assumptions, Gary Kawlewski

The assumptions used to develop the 2014-15 budget will include the following: \$5806 per student general ed revenue, increase in Special Education aid of 1%, continuation of staffing increase for class size reduction, transfer of ADEDK from Community Education to the General fund, and additional staff for ADEDK and additional staff due to location equity revenue funding.

Pokorney/Ogden to approve
Motion carried 5-0

B. Call for Bid - Milk Products, Gary Kawlewski

Milk purchased for the school meals programs must be awarded to a vendor utilizing the sealed bid process. The current contract for milk will end on June 30, 2014. Request for Bid announcement will be placed on the website and published in the Journal Press.

Brings/Ogden to approve
Motion carried 5-0

6. REPORTS

A. Out-of-State Trip - BPA to Indiana, Scott Thielman

Four students are eligible to compete at the National BPA Competition in Indianapolis, Indiana, April 30-May 4, 2014. Advisor Brenda Diekman will accompany them.

7. COMMITTEE REPORTS

KO – NWSISD, United for Youth, 877 Endowment – 20th Annual Pork Chop Dinner on April 10th

JT – CE Advisory Council

MB – District Technology Advisory Committee, Strategic Plan Steering Committee

SL – Qcomp, Live Wright (school gardens), DTLC

8. SUPERINTENDENT'S REPORT

9. OTHER

Ogden/Trout to adjourn at 7:30 p.m.

Respectfully submitted,

Patti Pokorney, Clerk
ISD 877 Board of Education