



## Medford School District #763

Custodial/Maintenance Report

April 2024

### **Personnel Information**

Open part time day position

### **Inspections**

- Completed monthly fire extinguisher, playground inspections.
- Completed necessary Preventative Maintenance items

### **Progress on Projects**

- Productive month of March in the building and with transitioning outside to get the campus ready for spring
- Multiple building projects completed
- Continuing budget formulations for 24-25

### **Comments**

Planning for summer projects has begun along with finalizing budget items for 24-25. We have been transitioning to outside tasks around the campus and the athletic fields, hopefully mother nature starts to cooperate! I have been working on wrapping up capital budget items for the upcoming year.

Respectfully Submitted,

*AJ Krogh*  
Facility Manager