



Craig City School District

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Jackie Hanson, Superintendent
David Harris, Elem./MS Principal
Josh Andrews, HS Principal
Heather Mendonsa, PACE Principal

CCSD SCHOOL BOARD MEETING MINUTES

Wednesday, January 15, 2025

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdID9oVbCpba36q82xgae4tbSCmn.1>

Zoom URL

1. Call to Order
The meeting was called to order at 7pm.
2. Flag Salute
A salute to the flag was given.
3. Roll Call

Board Members Arthur Frank Hans Hjort Julie McDonald Trish Conatser	Employees Veronica Dandurand Jackie Hanson Christie House Nichole Nelson David Harris Daniel Nelson Heather Mendonsa Josh Andrews Melinda Bass (via zoom)	Other Present Trampus Conatser Charlene Wolfe Shauna Marie Thomas
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4. District Mission & Vision Statements (recited by President, Hans Hjort)
The District Mission & Vision Statements was read aloud by Hans Hjort
5. Agenda Approval
M/S McDonald/Conatser
A motion was made to approve the agenda as presented
Roll Call Vote
Motin passes unanimously
6. Consent Agenda
 - a. Approval of Minutes (from December 11, 2024)
 - b. Approval of Financials (December 3, 2024 – January 6, 2025)
 - c. Approval of Correspondence
 - Dr. Deena Bishop, Commissioner (re: Alaska School Attendance & Chronic Absenteeism Report)
 - Andrea Farmer, Director, School Meals Policy Division/Child Nutrition Programs (re: Requirement to Accept Medical Statements from Registered Dietitians)
 - Jared De Lara, School Finance Specialist (re: FY2025 Foundation Update - OASIS)M/S McDonald/Conatser
A motion was made to approve the Consent Agenda as presented.
Roll Call
Motion passed unanimously
7. Public Comments
Shauna Thomas took the floor and said she is still waiting for a response to her letter submitted at last month's school board meeting. Hjort said the board did not have a copy of the letter and requested the letter be emailed to the board.

Our students will be compassionate, resilient, self-sufficient, engaged members of their community.
CCSD will establish a community of learning that empowers the whole child to embrace life-long learning and a growth mindset.

8. Reports & Information

a. Board Member Reports

Hjort mentioned that he met with McDonald, Hanson, PACE Principal Heather Mendonsa and the representative for Fine Point Marketing. The meeting was intended to discuss and evaluate the marketing proposal for potential cost savings and an overall reduction in the bill.

Conatser encouraged all staff to attend the in-service training and thanked the high school staff for making the transition to six periods vs. seven periods.

McDonald thanked the kitchen staff for their successful completion of the annual food audit and showed appreciation to all CCSD staff for their hard work in consideration of the district being short staffed.

b. Principal Reports

- CEMS Principal Report (submitted by David Harris)

Harris thanked Anjuli Hamilton and Chuck Hanson for their service in covering the kindergarten class while Tobias Frieb was out on paternity leave.

- CHS Principal Report (submitted by Josh Andrews)

Andrews mentioned that 16 students attended the Delta Basketball Tournament. The girls' basketball team took second place while the boys took seventh place. Andrews attended the Modern Music concert and enjoyed seeing the kids have fun at their performance. Andrews thanked Jay Balcom for his donation of a large art piece to CHS. The piece was handcrafted by Mr. Balcom himself during his attendance at CHS in 2012. The piece is a carved transformation face mask and will be hung in the library at the high school. Conatser asked Andrews about the schools' music program and who will be teaching the music classes. Andrews said he will be teaching band for the high school and Lauren Mackie will be teaching music for the elementary and middle school.

- CHS Student Representative (Arthur Frank) Frank mentioned that the seniors are getting ready for graduation and that there are a lot of fundraisers going on.

- PACE Principal Report (submitted by Heather Mendonsa) Mendonsa thanked the Policy Committee for their continued efforts on policy revisions and thanked the board for their continued support.

c. Maintenance Director Report (submitted by Daniel Nelson) Hjort asked Nelson when the new dishwasher could be expected. Nelson said as soon as the old washer is received by the vendor the new one will be shipped out. McDonald thanked Nelson for his solution to the Johnson Controls issue.

d. Business Manager Report (submitted by Melinda Bass)

e. Superintendent Report (submitted by Jackie Hanson) Hanson thanked the kindergarten subs for their service while Mr. Frieb was out on paternity leave. Hanson also thanked Donna Sheldon for her nine years of service to PACE as the lead Administrative Assistant. Hanson encouraged everyone to contact the legislature and advocate for an increase to the BSA. Hanson was asked how the district was doing regarding the attendance report put out by the state. Hanson said she will have to investigate that and get back to the board with those statistics. Conatser had a question regarding special ed and the one day a month they are allotted to work on paperwork. Conatser asked if this was helping, Hanson said yes it was as there is a lot of paperwork to be filed in the sped world.

9. Old Business

a. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 11/25/24)

M/S Conatser/Hjort

A motion was made to approve the presented Board Policies and Administrative Regulations as a second and final reading.

Roll Call

Motion approved unanimously.

b. Fine Point's 2025-2026 Marketing Proposal for PACE Statewide Homeschool

M/S Conatser/McDonald

There is discussion amongst the board regarding the meeting with Fine Point Marketing. The proposal wasn't what McDonald had in mind and further McDonald had hoped to see an ROI in the proposal. Hjort pointed out that there was no memo in the proposal. There was further discussion on the matter with the conclusion being to approve the marketing proposal as is, but the board would like more data presented in next year's marketing proposal.

A motion was made to approve Fine Point's 2025-2026 Marketing Proposal for PACE Statewide Homeschool at \$30,000.00

Roll Call

Motion approved unanimously.

10. New Business

- a. Personnel Report
M/S Conatser/McDonald
A motion was made to approve the Personnel Report as presented.
Roll Call
Motion approved unanimously.
- b. CCSD Administrative Regulation 6182.1 & 6182.2
Discussion item only.
Conatser attended all the Policy Committee meetings and was pleased to see it come together as well as it did.
McDonald was impressed with the timeline of the committee regarding these changes. Mendonsa will inform parents of the upcoming changes for second semester.
- c. PACE Statewide Homeschool Student/Parent Handbook (Semester 2 Updates)
M/S Conatser/McDonald
A motion was made to approve the 2024-2025 PACE Student Handbook as presented.
Roll Call
Motion approved unanimously.
- d. CCSD Exhibit 6174.1 Education of Native Children - Indian Policies and Procedures
M/S Conatser/McDonald
A motion was made to approve Exhibit 6174.1 Education of Native Children – Indian Policies and Procedures for FY 2026 as presented.
Roll Call
Motion approved unanimously.
- e. CHS New Shop/Biomass Project & Alaska Energy Authority Grant Agreement Amendment
M/S McDonald/Conatser
There was discussion on this matter between the board members and Hanson. Hjord would like to figure out what entities were present during the school board meeting that advocated for the use and installation of the bio-mass boiler in the school. Hanson said she will look at prior meetings to determine what agencies were present during that meeting.
A motion was made to approve the Alaska Energy Authority Grant Agreement Amendment as presented.
Roll Call
Motion approved unanimously.
- f. Next Meeting Date
February 26, 2025
- g. Adjournment
M/S Conatser/McDonald
A motion was made to adjourn