

No. _____



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of Sale of Salvage Furniture & Equipment

SUBMITTED BY: Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: June 20, 2018

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale, or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

CI (Legal) – School Properties Disposal

CI (Local) – School Properties Disposal

CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Assistant Superintendent for Administration/Support Services

DATE: June 20, 2018

RE: Disposal of Surplus Furniture & Equipment

Attached is a list of salvage furniture and equipment that is no longer serviceable by United Independent School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. Administration will conduct a live auction through a licensed auctioneering firm or solicit sealed bids in order to dispose of the items. Any items not sold will be discarded. Please feel free to contact my office should you have any questions.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on June 20, 2018.

Aliza Flores-Oliveros
President, Board of Trustees

ATTEST:

Juan Roberto Ramirez
Secretary, Board of Trustees

Surplus
Summer 2018 Auction

Item Description	Total Items
Auditorium Seating	600
Auto-scrubber	7
Buffer/Burnisher	41
Cassette Player	2
CD Player	1
Instruments-Chimes	1
Instruments-Clarinets	13
Instruments-Cornets	2
Instruments-Drums Quads	4
Instruments-Drums Quints	2
Instruments-Flutes	6
Instruments-French Horn	1
Instruments-Piccolo	2
Instruments-Saxophones	6
Instruments-Snare Drum	5
Instruments-Trombones	2
Instuments-Drums Bass	6
Scrubber/Stripper	67
Trailer-Utility	1
Varnisher	1
Vehicle-Truck	1
Grand Total	771