

Minutes of Facility Committee

The Board of Education Waunakee Community School District

A Facility Committee meeting of the Board of Education of Waunakee Community School District was held Thursday, September 4, 2025, beginning at 8:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Ensign called the meeting to order at 8:39am.

II. ROLL CALL

Present: Ensign, Eaton, Frey

Also Present: Brown, Summers, Cramer, Bauer

III. APPROVE AGENDA

A motion was made by Frey, second by Eaton, to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS There were no public comments for this meeting.

V. NEW MIDDLE SCHOOL

Summers presented and answered questions regarding an update on the schedule and finances for the Middle School project.

A. Approval of Fencing Change Order

Brown and Cramer presented and answered questions regarding the recommendation for fencing replacements at the new Middle School. The dollar amount of the change order does not require Facility Committee or School Board approval.

VI. APPROVAL OF CAPITAL MAINTENANCE REQUESTS

Summers presented and answered questions regarding the review of the district-wide capital maintenance requests. Summers reviewed the more expensive items on the list that included emergency repair funding, WHS basketball hoops, PES cafeteria tables, WHS & PES boiler replacements and WHS AC unit. Cramer and Bauer were available for questions regarding these items.

The board agreed with the emergency repair fund line and asked that any uses of this fund would be brought to either the committee or the full board depending on which meeting would be first. The committee asked that the basketball hoops information is brought back next month with a recommendation.

A motion was made by Frey, second by Eaton to recommend that the full board consider the list in its entirety with the basketball hoops being pulled for next month. Motion carried 3-0.

VII. HIGH SCHOOL 2026 PLANNING

Summers presented and answered questions regarding the high school 2026 planning process. The high school administration asked that the current middle school building be

used at some capacity for high school students in Sept. 2026. Administration is recommending that a professional engineer and a traffic study expert review the high school campus and bring back options for student travel between the two buildings in Sept. 2026. A motion was made by Eaton, second by Frey to recommend that the full board consider contracting a professional engineer and traffic study expert to develop student travel options to utilize the current middle school building starting in Sept. 2026. Motion carried 3-0.

VIII. **DISTRICTWIDE MAINTENANCE PLANNING/TRACKING**

Summers presented and answered questions regarding the districtwide maintenance planning moving forward. After discussion the committee would like administration to explore other tools for tracking maintenance projects/needs. This should be transparent to the community but also be useful and efficient for the administration.

IX. **FUTURE MEETINGS** The next meeting will be in October.

X. **ADJOURN**

A motion was made by Frey, second by Eaton, to adjourn the meeting at 9:32am. Motion carried 3-0.