

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/26/20



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 7/21/2020

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Dennis Juneau
Title: Assistant Superintendent

Subject: **CSA – COVID Attendance Plan for Distance Learning 2020-2021**

Description: Dennis Juneau is recommending a contract service agreement for Melinda Juneau to develop the District's attendance plan in coordination with Blackfeet Family Court, to ensure BPS is aligned with the Blackfeet Tribal Attendance Ordinance for Distance Learning for 2020-2021.

Financial Impact: \$630.00 (not to exceed 30 hrs @ \$21.00 + fringe)

Funding Source (Budget/grant, etc.): 126/226-90-100-2213-150

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 8/16/20

Board Approval: 8/26/20

Contractor: Melinda Juneau

Phone: 338-7905

Address: PO Box 2715 Browning MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide professional service to ensure BPS is aligned with the Blackfeet Tribe in attendance expectations for Distance Learning. The contractor will provide up to 30 hours of service in the Contract Service Agreement. Contractor will meet as needed with the BPS Attendance Committee and/or individual departments to review the developed Distance Learning plan.

Contracted Dates: 8/15/20-8/16/20

Rate per hour/per day: 30 hours at \$21 per hour (Not to exceed total) = \$630.00

Per Diem/per day: __ x __ # of Days = N/A

Mileage: __ miles @ __ per mile = N/A

Other costs (explain): _____ = N/A

Total Project Cost = \$630.00

Contract to be paid from:

126.90.90.100.2213.150 (75%)

226.90.90.100.2213.150 (25%)

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Dennis Juneau

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office