



Consent Item

Date: August 11, 2025

Division: Finance

Subject: Online Applicant Tracking Portal and Related Services – Cooperative Contract(s)

Background Information:

- The Online Applicant Tracking Portal is a modernized applicant tracking system that has assisted in satisfying the employee recruitment needs of the District.
- Current services include custom applications, job approval workflow, advanced filtering, data analytics for demographics and benchmarking, interview scheduling, access to a shared K-12 job board, social media integration, and other advanced features.
- The LISD Human Resources Department has utilized the Frontline Technologies Group, LLC data management system over the last six years to post job vacancies, search for applicants through several search criteria, and manage applicants.
- Proposed services under cooperative contracts have undergone a competitive procurement process and comply with local, state, and federal procurement laws.

Administrative Consideration:

- Funds for these services will come from the Human Resources and Technology Department budgets.
- Previous annual expenditures in this commodity:
 - 2024-2025: \$100,170
- Estimated annual expenditures: \$103,175 and the approved budgets will not be exceeded.
- This procurement complies with Section 44.031 of the Texas Education Code.
- If approved, the Human Resources Department will continue to use their current data management system with Frontline Technologies Group, LLC through a cooperative contract.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the use of an LISD-eligible cooperative contract and the recommended vendor for Online Applicant Tracking Portal and Related Services, and the estimated annual commodity expenditures for one year.

Timeline/Report:

- Term: September 1, 2025 – August 31, 2026