

MEMORANDUM OF UNDERSTANDING

I. PURPOSE

The Ector County Juvenile Probation Department has received funding from the Texas Juvenile Justice Department, an agency of the State of Texas to provide prevention and intervention programs and services intended to prevent or intervene in at-risk behaviors that lead to delinquency, truancy, dropping out of school or referral to the juvenile justice system. In order to collaborate in providing these services, the Ector County Independent School District has agreed to allow the Ector County Juvenile Probation Department to have access to students and needed office space at the Ector County Independent School District Alternative Education campus.

II. RESPONSIBILITIES OF THE ECTOR COUNTY JUVENILE PROBATION DEPARTMENT:

1. Adhere to the guidelines established in the Texas Juvenile Justice Department State Financial Assistance Contract 2012-2013 Biennium, Amendment Number One as entered into by and between the Texas Juvenile Justice Department, an agency of the State of Texas, and the Ector County Juvenile Probation Department.
2. Provide credentialed, professional staff for the purpose of screening, and assessing students referred to the program. Each staff member will have on file a complete criminal background check that has been submitted through the Texas Department of Public Safety (DPS) Fingerprint Applicant Services of Texas (FAST) system.
3. Coordinate with appropriate staff of the Ector County Independent School District regarding program implementation, and program activities that are consistent with Section 203.0065 of the Texas Human Resources Code, and identified in the contract.
4. Maintenance of student records in accordance with Section 58.0051 of the Texas Family Code, with appropriate tracking systems, including adherence to guidelines for the confidentiality of student records.

III. RESPONSIBILITIES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT:

1. Develop a system and procedure in cooperation with the Ector County Juvenile Probation Department for student referrals into program services.
2. Provide and schedule sufficient time to allow the staff of the Ector County Juvenile Probation Department to implement and provide program services to referred clients in order to comply with the contract provisions.
3. Provide guidance and training to staff of the Ector County Juvenile Probation Department as it relates to campus safety and security.

IV. GENERAL:

1. The Ector County Independent School District may provide office space, use of phones (excluding cost associated with long distance service), internet, fax and use of copy machine for purposes associated with this program.
2. It is agreed that employees of the Ector County Juvenile Probation Department shall be considered contract service providers and at no time will an employer/employee relationship exist with the Ector County Independent School District.
3. Either party may terminate this agreement with sixty (60) days written notice at the address of record as stated below.

This agreement is effective this ____ day of _____, 2012.

EXECUTED IN MULTIPLE ORIGINALS, as authorized by the action of each entity on the dates shown below, but effective the _____ day of _____, 2012.

Ector County Juvenile Board

Judge J.A. (Jim) Bobo
Chairman, Ector County Juvenile Board

Date: _____

Ector County Independent School District

Hector Mendez
Superintendent

Date: _____