

**Strategic Planning
2011-12
Draft**

Activity – Educational Summit

Purpose – Gather feedback from community members about the school district.

What is going well and should be continued?

What should be reviewed for possible changes?

What is well understood by the community?

What is misunderstood by the community?

What is unknown to the community?

Dates – February 3 and 4, 2012 (tentative)

Location -

Participants – 50 community members each day

Method of recruiting participants – website, articles in the Forest Lake Times and the Forest Lake Press, Constant Contact (district and schools), Chamber of Commerce, Rotary, etc.

Leader/facilitator – John Messelt

Activity – Strategic Planning

Purpose – Develop a new strategic plan.

Date – March 22, 23 and 24, 2012 (tentative)

Location -

Participants – 30 total, with 20 community members and 10 staff members

Method of recruiting participants – website, articles in the Forest Lake Times and the Forest Lake Press, Constant Contact (district and schools), Chamber of Commerce, Rotary, Educational Summit participants, etc.

Leader/facilitator – John Messelt

Activity – Recruit and Train Action Team Leaders

Purpose – Train Action Team Leaders to be able to facilitate action teams and produce specific results statements with suggested activities to be presented to the strategic planning committee.

Date for training – April 12, 2012 (tentative)

Location – District Office

Participants – Depends on the number needed as a result of the strategic planning process. Typically staff are action team leaders with a co-leader possible from the community.

Leader/facilitator – John Messelt

Activity – Action Team Meetings

Purpose – Produce specific results statements with suggested activities to be presented to the strategic planning committee.

Dates – April and May 2012 (tentative)

Location – TBD by each Action Team.

Participants – Each Action Team Leader will recruit for their action team.

Leader/facilitator – Action Team Leaders

Activity – Strategic Planning Committee – Second Phase

Purpose – Hear reports from Action Team Leaders.

Make final decisions and prepare documents to be presented to the School Board for final approval

Dates – June 13, 2012 (tentative)

Location –

Participants – Strategic Planning Committee

Leader/facilitator – John Messelt

Activity – Presentation to the School Board

Purpose – Presentation of the final recommendations from the Strategic Planning Committee.

Dates – June 28, 2012 (first reading) and July 19, 2012 (final approval) (tentative)

Location – School District Office

Participants – School Board Members

Leader/facilitator – Linda Madsen

Activity – Community Coalition

Purpose – Articulate common goals and an action plan for the organizations involved.

Dates – August 15, 2012 (tentative)

Location – School District Office

Participants – School district, City of Forest Lake, other cities, Chamber of Commerce, others

Leader/facilitator – John Messelt