



Governing Board Agenda Item

Meeting Date: September 11, 2025

From: Susan Rose, Director of Procurement

Subject: Award of Request for Proposal 26-06-6.30 SAVE Managed Service Provider for Special Education Staffing and Other Related Services

Priority: To plan for future needs in a proactive, accountable manner

Consent ☒ Action ☐ Discussion ☐

Background:

On April 22, 2025, the Marana Unified School District (MUSD) issued a Request for Proposal (RFP) 26-06-6.30 Managed Service Provided for Special Education Staffing and Other Related Services. This solicitation was completed in accordance with School District Procurement Rules in the Arizona Administrative Code (A.A.C.) Title 7, Article 10.

Strategic Alliance of Volume Expenditures (SAVE) cooperative language was included in this solicitation to benefit other cooperative members in Arizona. MUSD will contract with the highest ranked awarded vendor. SAVE members may use any of the awarded firms based on their needs and preference.

The notice of the RFP was sent to 71 firms with 17 responding with proposals. Formal advertisement was posted in the Daily Territorial on April 22, 2025.

A three-member Evaluation Committee reviewed the proposals received and seven firms were invited to the interview phase based on the criteria evaluated as set forth in the RFP which included:

- Cost (Highest Point Value - Federal Funding Compliant)
- Qualifications and Experience
- Method of Approach
- Format/Responsiveness

Following the interview phase, Best and Final Offers and sample contracts were requested from the four highest ranked firms. The Evaluation Committee unanimously agreed to award four firms to serve the SAVE cooperative members.

The recommended firms were responsive and responsible and submitted fair and reasonable pricing in their Best and Final Offer. Award is recommended to the following vendors in ranked order:

- BlazerWorks, LLC
- SHC Services, Inc
- Sunburst Workforce Advisors
- Delta-T Group Phoenix, Inc.


MUSD will contract with the highest ranked firm for our needs once the firm's contract is reviewed, approved, and signed by the Authorized District Signatory. The District anticipated staffing spend is estimated between \$300,000.00 and \$500,000.00 and fluctuates based on the special education staffing need. Should the District and firm relationship end in the future, the District will move to the next highest ranked firm listed above to provide services if the need continues to be relevant. No agreement is final without an authorized purchase order issued and no volume is implied or guaranteed for MUSD and SAVE members.

The initial award will be through June 30, 2026. This award is multi-term with renewal options for four additional one-year periods through June 30, 2030.

Recommended Motion:

I move that the Governing Board approve the award of RFP 26-06-6.30 Managed Service Provider for Special Education Staffing and Other Related Services to the following vendors:

- BlazerWorks, LLC
- SHC Services, Inc
- Sunburst Workforce Advisors
- Delta-T Group Phoenix, Inc.

Approved for transmittal to the Governing Board: 
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Thomas Bogart, Chief Financial Officer
Phone: (520) 682-4749