

**Minutes of Regular Meeting  
June 27, 2023**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, June 27, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace.

**CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.**

**OATH OF OFFICE, TRUSTEE PLACES 1, 2, 3**

Notary Public Donna Ludwig administered the oath of office to Trustee Place 1, Megan Wallace, for a term ending May 2029; Trustee Place 2, Jay Saad, for a term ending May 2029; and Trustee Place 3, Cathie Alexander, for a term ending May 2029.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:34 p.m.**

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, existing centers, and potential campus projects

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding litigation in No. 4-22-cv-184 pending in federal court

Sections 551.076 and 551.089 - Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or specific occasions for implementation of security devices or security personnel

**RECONVENE REGULAR MEETING: 7:02 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

### **REPEAT OATH OF OFFICE, TRUSTEE PLACES 1, 2, 3**

Notary Public Donna Ludwig administered the oath of office to Trustee Place 1, Megan Wallace, for a term ending May 2029; Trustee Place 2, Jay Saad, for a term ending May 2029; and Trustee Place 3, Cathie Alexander, for a term ending May 2029. The newly appointed Trustees signed the Statement of Elected/Appointed Officer and the Oath of Office documents. The Certificate of Election was presented to the three Trustees.

### **ELECTION OF BOARD OFFICERS**

Trustee Hardin, Board Chair, called on Dr. Neil Matkin, District President, to conduct the election for Chair of the Collin County Community College District Board of Trustees.

Dr. Matkin entertained a motion for Chair of the Board of Trustees. Trustee Gomel made a motion to nominate Trustee Hardin, and second of Trustee Menon. There being no other nominations for Chair of the Collin County Community College District Board of Trustees, Trustee Saad made the motion to close nominations, seconded of Trustee Menon. Dr. Matkin asked for those in favor of Trustee Hardin to say aye and raise their hands. Those opposed to Trustee Hardin say no and raise their hands. There being a vote of 9-0, Trustee Hardin was elected Chair of the Collin County Community College District Board of Trustees.

Dr. Matkin turned the meeting over to Chair Hardin to continue the election.

Chair Hardin entertained a motion for Vice Chair of the Board of Trustees. Trustee Collins made a motion to nominate Trustee Saad, and second of Trustee Menon. There being no other nominations for Vice Chair of the Collin County Community College District Board of Trustees, Trustee Orr made the motion to close nominations, seconded of Trustee Menon. Chair Hardin asked for those in favor of Trustee Saad to say aye and raise their hands. Those opposed to Trustee Saad say no and raise their hands. There being a vote of 9-0, Trustee Saad was elected Vice Chair of the Collin County Community College District Board of Trustees.

Chair Hardin entertained a motion for Secretary of the Board of Trustees. Trustee Menon made a motion to nominate Trustee Orr, and second of Trustee Gomel. There being no other nominations for Secretary of the Collin County Community College District Board of Trustees, Trustee Collins made the motion to close nominations, seconded of Trustee Gomel. Chair Hardin asked for those in favor of Trustee Orr to say aye and raise their hands. Those opposed to Trustee Orr say no and raise their hands. There being a vote of 9-0, Trustee Orr was elected Secretary of the Collin County Community College District Board of Trustees.

Chair Hardin entertained a motion for Treasurer. Trustee Collins made a motion to nominate Trustee Menon, and second of Trustee Orr. There being no other nominations for Treasurer of the Collin County Community College District Board of Trustees, Trustee Orr made the motion to close nominations, seconded of Trustee Gomel. Chair Hardin asked for those in favor of Trustee Menon to say aye and raise their hands. Those opposed to Trustee Menon say no and raise their hands. There

being a vote of 9-0, Trustee Menon was elected Treasurer of the Collin County Community College District Board of Trustees.

The officers of the Board of Trustees of Collin County Community College District serving until the next election of Trustees are:

Trustee Andrew Hardin – Chair  
Trustee Jay Saad – Vice Chair  
Trustee Jim Orr – Secretary  
Trustee Raj Menon – Treasurer

## **WELCOME STUDENT VISITORS**

### **PRESENTATIONS**

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President
2. Student Employee of the Year Winner - Genevieve Northup, Staff Council President, and Manager, Employee Success
3. R.O.S.E. Award Finalists - Genevieve Northup, Staff Council President, and Manager, Employee Success
4. Introduction of Next Faculty Council President - Dr. Abe Johnson, SVP Campus Operations and Dr. Kimberly Harris, Professor of Music, Wylie Campus

### **PUBLIC COMMENT**

The following individual made public comment: Lorena Rodriguez.

### **Approval of the June 27, 2023 Consent Agenda Items**

**2023-06-2-C1 Approval of the Minutes of the May 23, 2023 Regular Meeting and June 20, 2023 Special Called Meeting to Canvass Runoff Election Results**

**2023-06-2-C2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Annual Review of Investment Policy CAK (Local)**

**2023-06-2-C3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Authorized Broker/Dealer List**

**2023-06-2-C4 Consideration of Approval of an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) on Behalf of NCTCOG's Emergency Preparedness Department for Collin's Fire Science Department**

Trustee Menon requested that 2023-06-2-C3 be removed from the Consent Agenda. On motion of Trustee Menon, and second of Trustee Orr, the June 27, 2023 Consent Agenda was approved by a vote of 9-0, which did not include Item 2023-06-2-C3.

Trustee Menon commented on Consent Agenda Item 2023-06-2-C3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Authorized Broker/Dealer List, acknowledging several new vendors that were added.

On motion of Trustee Menon, and second of Trustee Saad, Consent Agenda Item 2023-06-2-C3 was approved by a vote of 9-0.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

### **2023-06-2-1 Consideration of Approval of the Second Reading of Local Board Policies: DIAB (Local) Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics; DLA (Local) Employee Performance – Evaluation; DNA (Local) Personnel Positions – Qualifications and Duties; FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics**

On motion of Trustee Menon, and second of Trustee Orr, this item was approved by a vote of 9-0.

### **2023-06-2-2 Consideration of Approval of the New Associate of Applied Science Degree Program and Certificate**

On motion of Trustee Menon, and second of Trustee Arias, this item was approved by a vote of 9-0.

### **2023-06-2-3 Consideration of Approval of New Continuing Education Certificate Programs**

On motion of Trustee Menon, and second of Trustee Arias, this item was approved by a vote of 9-0.

### **2023-06-2-4 Consideration of Approval for Go-to-Green Installation at the Celina Campus**

On motion of Trustee Collins, and second of Trustee Menon, this item was approved by a vote of 9-0.

### **2023-06-2-5 Consideration of Approval of Facility Naming in Connection with a Major Gift**

On motion of Trustee Menon, and second of Trustee Gomel, this item was approved by a vote of 9-0.

### **2023-06-2-6 Consideration of Approval of the Bid Report for June 27, 2023**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for June 27, 2023, which included two new solicitations and two contract revisions:

**New Solicitations**

Purchase Request #1	\$	200,000
Principal Investigator Services		
Purchase Request #2		160,000
Telephone and Communications Data Systems & Solutions		
<b>Total of New Solicitations</b>		<u>360,000</u>

**Contract Revision**

Purchase Request #3		50,000
Promotional Products		
Purchase Request #4		650,000
Data and Voice Cabling Services		
<b>Total of Contract Revision</b>		<u>700,000</u>

**Grand Total** **\$ 1,060,000**

On motion of Trustee Orr, and second of Trustee Gomel, this item was approved by a vote of 9-0.

**PUBLIC COMMENT**

There was no additional public comment.

**INFORMATION REPORTS**

Follow Up to Trustee Question  
Workday Student Status Report for June 2023  
Personnel Report for June 2023  
Revenues and Expenses as of May 31, 2023  
Statement of Net Position as of May 31, 2023  
Grant Budget Amendments Quarter Report as of May 2023  
Monthly Investment Report as of May 31, 2023  
Quarterly Investment Report as of May 31, 2023

**PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:15 p.m.