



**COPPELL**  
INDEPENDENT SCHOOL DISTRICT  
*Empowering Educational Excellence*

Board Action Required ☒ X

No Action Required ☐

To: Coppell ISD Board of Trustees  
From: Sid Grant  
Date: February 08, 2019  
cc: Brad Hunt, Diana Sircar, Louis Macias, Justin Hill, Jean Mosley

**Re: Child Nutrition Fund Balance Use Request**

The Child Nutrition Department is requesting permission to use a portion (\$321,800.00) of its fund balance to renovate and replace the following cafeteria serving line equipment and other kitchen appliances. In addition, we will be utilizing Foodservice Design Professionals as a consultant on this project at a lump sum fee of \$9,800.

As a reminder, the Child Nutrition fund balance reached a total of \$1,115,444.00 as of August 31, 2018. Given the size of the fund balance, our auditor has indicated we need to spend down a significant portion of the fund balance to satisfy the requirements of the state. Therefore, with the additional requests below, we will essentially be decreasing our fund balance to a total of approximately \$793,644, thereby putting our fund balance at a level within the state requirements. The remaining fund balance will be sufficient to cover three months of operational expenses, which is the maximum the state prefers school districts to have in their child nutrition fund balance.

<b>Specific Repair/Replacement and Cost by School:</b>	<b><u>Estimated Cost</u></b>
<u>Wilson Elementary</u>	
• Replace Serving Counters	\$ 110,000.00
<u>CMS North</u>	
• New Cafeteria Tables	\$ 82,000.00
<u>CMS East</u>	
• Replace Frost Tops and Drink Coolers	\$ 120,000.00
<u>Architectural Design Fee</u>	\$ 9,800.00
<b>Total Funds Requested from Fund 240 Fund Balance</b>	<b>\$321,800.00</b>

Denton Creek, Mockingbird, Valley Ranch, Austin Elementary  
Replace Ovens (Will utilize bond dollars (Project #64) for these replacements. \$ 80,000.00

**Resolution: That the Board of Trustees approve utilizing up to \$321,800 of the child nutrition fund balance (Fund 240) for the cafeteria equipment and tables replacement as presented, and that the Board of Trustees approve utilizing up to \$80,000.00 of the 2016 bond dollars (Project #64-Upgrade kitchens and equipment) for the replacement of ovens as presented.**