

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

August 12, 2013



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Craig T. Collins
 RE: August 12, 2013 Personnel Report
 DATE: August 8, 2013

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/19/13	Clarke, Christina	GMSN	Special Education	.40
8/19/13	Falkos, Ashley	GMSN	Reading Specialist	1.0
8/19/13	Freeman, Lisa	FES	Grade 2	1.0
8/19/13	Kastel, Ryan	MCS	General Music	1.0
8/19/13	LaLonde, Madeline	WAS	Grade 4	1.0
8/19/13	Livingston, Lauren	WAS/WES	Special Education	1.0
8/19/13	Manigold, Jessica	WES	Grade 4	1.0
8/19/13	Polinsky, Robin	HES	Special Education/ Kindergarten Booster	1.0
8/19/13	Pollack, Nicolette	GHS	Special Education	1.0

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Fuechsl, Katherine	GHS	Special Education	5/31/13	1.0
Korus, Amy	HES	Special Education/Kindergarten Booster	5/31/13	1.0
Moran, Colleen	GHS	Special Education	5/31/13	1.0

III. Reappointments

Name	Subject/Grade	2013-2014 FTE	2013-2014 FTE
Putz, Lindsay	From .50 Kindergarten at WES to 1.0 Grade 2 at HES	.50	1.0

IV. Reclassifications

None

V. FTE Adjustment - Certified Staff

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
8/19/13	Carey Sloan	GMSN	Spanish	1.0	1.20

Due to our inability to retain a teacher who is willing to teach one Spanish class a day, I am recommending that Carey Sloan, who already teaches Spanish at GMSN, assume the teaching responsibility for this one class during the 2013-2014 school year.

VI. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/19/13 - 10/14/13	Vicky Deane (Jessica Bess)	GMSN	Language Arts	1.0
8/19/13 - 11/19/13	Christine Palmquist (Kristan Buckman)	GMSS	Science	1.0
8/19/13 - 10/18/13	Nicole Yingst (Katie Bradac)	GMSN	Art	1.0

VII. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Huffman, Christina	WES	Grade 2	10/15/13 - 1/6/14	1.0

VIII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
7/30/13	Read, Melissa	GHS	Custodian	12 month
8/13/13	Anatra, Nicholas	Garage	Assistant Bus Mechanic	12 month
8/13/13	Gajsiewicz, Gary	GHS	Custodian	12 month
8/13/13	Vazzano, Sam	CO	Custodian	12 month
8/19/13	Gelder, Kathryn	HSS	Special Education Assistant - 3 hrs a day	9 month
8/19/13	Kelly, Anne	GMSS	Technology Assistant	10 month
8/19/13	Kinnison, Cathryn	FS	Special Education Assistant 13 hrs per week	9 month
8/19/13	Larson, Malissa	HSS	Special Education Assistant	9 month
8/19/13	Page, Lisa	FES	Building Technology Assistant	9 month
8/19/13	Spring, Thomas	GMSN	Special Education Assistant	9 month
8/19/13	Watson, Jessica	GMSN	Special Education Assistant	9 month
8/21/13	Ferris, Amanda	FS	Special Education Assistant	9 month
9/16/13	DiSantis, Sherry	CO	Administrative Assistant/ Payroll	12 month

II. Resignations

Name	School	Position	Effective Date	School Year
Dutton, Jennifer	GMSS	Special Education Assistant	5/31/13	9 month
Gill, Becky	WES	Reading Tutor	5/31/13	9 month
Major, Jane	HES	Special Education Assistant	5/31/13	9 month
Malkowski, Mark	GMSN	Special Education Assistant	5/31/13	9 month
Migliazzo, Sarah	HES	Special Education Assistant	5/31/13	9 month
Pokorny, Laurie	GHS	Special Education Assistant	5/31/13	9 month
Weiss, Jane	HES	Special Education Assistant	5/31/13	9 month
Harmon, Debra	CO	Admin Assistant/Payroll	7/29/13	12 month
Gunn, Patricia	Garage	Bus Driver	7/31/13	9 month
Lund, Brian	GHS	Custodian	8/9/13	12 month

III. Reappointments/Reclassifications

Name	Position	School Year
Kasarda, Carole	From Special Education Assistant (3 hrs a day) at MCS to Special Education Assistant Floater at FES (3 hrs a day)	9 month
Klatter, Bobby	From Security at GHS 12 hrs a week to Custodian - all buildings	12 month

Name	Position	School Year
Laub, Alison	Special Education Assistant at Friendship Station - 3.25 hrs a day	9 month
Macritchie, Jennifer	Kindergarten Assistant at HES -3 hrs a day	9 month
Martinez, Teresa	From 2nd shift Custodian at WES to Head Custodian at WES	12 month
Monahan, Colleen	Kindergarten Assistant at FES - 5.75 hrs a day	9 month
Murray, Dan	From 2nd shift Custodian at GMSS to Head Custodian at GMSS	12 month
Neswold, Sharon	Kindergarten Assistant at MCS - 5.75 hrs a day	9 month
Powers, Jennifer	Kindergarten Assistant at MCS -3 hrs a day	9 month
Pray, Dina	Kindergarten Assistant at HSS -3 hrs a day	9 month
Schie, Jerry	From 2nd Shift Custodian at GHS to 1st Shift Custodian at GHS	12 month
Siciliano, Teresamarie	Kindergarten Assistant at WAS - 5.75 hrs a day	9 month
Spencer, Cynthia	Kindergarten Assistant at HSS - 5.75 hrs a day	9 month
Vandenakker, Nancy	Kindergarten Assistant at HES - 5.75 hrs a day	9 month
Wagner, Lindsey	Special Education Assistant at FES - 3 hrs a day	9 month

IV. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	School Year
Veneri, Jim	GMSN	2nd shift custodian	7/15/13 - 10/8/13	12 month

V. Retirement

None