

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the contract for relocation and moving services from Berger Transfer & Storage Inc. for the District.

BACKGROUND

Berger Transfer & Storage Inc. provides relocation and moving services for the District. It was originally anticipated that the annual contract spend would not exceed \$100,000. However, ongoing campus renovations and the need for furniture moving and storage are expected to cause the annual spend to exceed \$100,000.

Reference Number SCON-100914 was issued to track contract spend for the District. Berger Transfer & Storage Inc. has a contract through the E&I cooperative purchasing program, Contract Number 01504, to provide relocation and moving services. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

A spend increase supports the ongoing furniture moves and storage needs at the CHEC, Plano, and Courtyard campuses as part of the ongoing renovation efforts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$150,000, which is budgeted in various departments' FY25 operating budgets. Current contract spend is \$92,278.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2024 through August 31, 2025.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880