# Wharton County Junior College

**Proposed Agenda Item**

**Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below*.

Date of Board Meeting: August 17, 2021          Date of This Proposal: August 5, 2021

**SUBJECT:**

Information Item

**RECOMMENDATION:**

Acknowledgement of all documented fees paid by the College as a result of our membership in a cooperative purchasing program.

**BACKGROUND/RATIONALE:**

The College is a member of several cooperative purchasing organizations as defined in Chapter 271 of the Local Government Code. Membership in these cooperatives allows the College to selectively utilize any of the cooperatives publicly offered goods or services. Using the services of the contracts provided by the different cooperatives satisfies all State of Texas public bidding laws.

Texas Education Code 44.0331 requires that all fees associated with the College's membership, any contract fees, and all management fees paid by the College be detailed and provided to the Board of Trustees annually in an agenda item. The College pays a membership fee of $100.00 to the Texas Comptroller of Public Accounts to be a member of their cooperative purchasing program. The College also pays an annual fee of $500.00 to the Texas Association of School Boards where we buy our auto and liability insurance as well as our worker's compensation insurance policy. Our membership also allows us to purchase items from their Buyboard Cooperative Purchasing Program.

**Estimated Cost & Budgetary Support (how will this be paid for?): $600.00**
Current Unrestricted Operating Budget for 2020 - 2021

**RESOURCE PERSON(S) [name(s) and title(s)]:**

Bryce D. Kocian, Vice President of Administrative Services
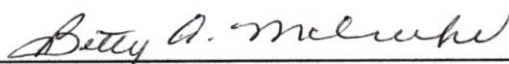Philip Wuthrich, Director of Purchasing

**SIGNATURES:**

_____          8-5-21
Originator                                             Date

_____          08/10/2021
Cabinet-Level Supervisor                      Date

**PRESIDENT'S APPROVAL:**

_____          8-10-21