

Collin County Community College District Board of Trustees

2020-04-2

April 28, 2020

Resource: Kim Davison
Chief of Staff

AGENDA ITEM:

Report Out of the Organization, Education and Policy Committee, Second Reading and Approval of Local Board Policies

- **BBC (Local)** Board Members – Vacancies and Removal from Office (ADD)
- **BBF (Local)** Board Members – Ethics and Responsibilities
- **BDB (Local)** Board Meetings – Public Participation
- **DBE (Local)** Employment Requirement and Restrictions – Nepotism (ADD)
- **DH (Local)** Employee Standards of Conduct
- **DH (Exhibit)** Employee Standards of Conduct – Code of Ethics (ADD)
- **DJ (Local)** Assignment, Work Load, and Schedules
- **DM (Local)** Termination of Employment
- **FFDB (Local)** Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics
- **GDA (Local)** Community Use of College District Facilities – Conduct on College District Premises

DISCUSSION:

The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Committee Chair will report out a recommendation at the April 2020 regular meeting of the Board of Trustees.

PROPOSED CHANGES:

As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **BBC (Local) Board Members – Vacancies and Removal from Office (ADD).** This is a new local policy recommendation for compliance with Southern Association of Colleges and Schools Commission on Colleges' principle 4.2.e.
- **BBF (Local) Board Members – Ethics and Responsibilities.** Proposed edits provide clarification of Board Member ethics and responsibilities in conjunction with BBC(Local).
- **BDB (Local) Board Meetings – Public Participation.** Revisions incorporate updated procedures related to public comments during board meetings.
- **DBE (Local) Employment Requirement and Restrictions – Nepotism (ADD).** This is a new policy to outline hiring practices related to employment of relatives by Board members and college officers.
- **DH (Local) Employee Standards of Conduct.** Incorporates minor edits recommended by TASB to reflect compliance with new laws.
- **DH (Exhibit) Employee Standards of Conduct – Code of Ethics (ADD).** This is a new exhibit that adds a professional code of ethics for Collin College employees, originally drafted by the Texas Community College Teachers Association.
- **DJ (Local) Assignment, Work Load, and Schedules.** The proposed addition incorporates a requirement to disclose a relationship that is in violation with College District policy.
- **DM (Local) Termination of Employment.** The proposed additions incorporate severance benefits for employees whose employment with the college involuntarily ends under various specified circumstances.
- **FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics.** Updates the contact information, as required.

- **GDA (Local) Community Use of College District Facilities – Conduct on College District Premises.** The recommended addition allows the college to withdraw consent for an individual to remain on campus temporarily as a result of a disruption to the orderly operation of the college.

**DISTRICT PRESIDENT’S
RECOMMENDATION:**

The District President recommends approval of the ten (10) Local Board Policies as outlined above.

SUGGESTED MOTION:

“Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College approves the Local Board Policies as presented.”