



PROMOTING EXCELLENCE • CREATING THE FUTURE

**RFQ FOR STRUCTURAL ENGINEERING SERVICES
MIDDLE SCHOOL FORENSICS ANALYSIS**

November 4, 2024

Respondent	Geotech Engineering & Testing
Letter of Interest <i>15 Pts. Possible</i>	15
Firm's Qualification Statement <i>25 Pts. Possible</i>	25
Firm's Ability to Provide Services <i>15 Pts. Possible</i>	15
Respondent's Knowledge of Best Practices <i>25 Pts. Possible</i>	25
Related Work Experience <i>20 Pts. Possible</i>	18.6
TOTAL POINTS	98.6
RANK	1

ADMINISTRATION RECOMMENDATION
The evaluation team below has reviewed all submittals for this offering, independently scored the submittals based on best value to the District, and based on the tabulation summary and rankings above is recommending the following vendor(s) for award pending Board approval:
Geotech Engineering & Testing

EVALUATORS:

Emily Lorenz Superintendent
Kelsey Ramos Asst. Superintendent of Finance & Operations
Blair McDavid Director of Operations



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**EVALUATION MATRIX
November 4, 2024**

The following Criteria were considered in evaluating the submitted proposals:

- I. Letter of Interest – 15 Pts. Possible
- II. Firm’s Qualification Statement – 25 Pts. Possible
- III. Firm’s Ability to Provide Services – 15 Pts. Possible
- IV. Respondent’s Knowledge of Best Practices – 25 Pts. Possible
- V. Related Work Experience – 20 Pts. Possible

EVALUATOR	RESPONDENT	I.	II.	III.	IV.	V.	TOTAL POINTS
Emily Lorenz	Geotech Engineering	15	25	15	25	18	98
Kelsey Ramos	Geotech Engineering	15	25	15	25	18	98
Blair McDavid	Geotech Engineering	15	25	15	25	20	100

NOTE: Pricing is not included as a category for evaluation. This procurement requires that there be a professional engineer licensed in the State of Texas on staff; professional engineering services are listed as a professional service under the Texas Professional Services Procurement Act (Tex. Gov’t Code Ch. 2254). For such services under the Act, the District is prohibited from requesting pricing from professional engineers at this stage in the procurement. The District can only request pricing from the top-ranked proposer once the ranking is approved and then attempt to negotiate a fair and reasonable price with only the top-ranked proposer. If a fair and reasonable price cannot be negotiated, then the District must terminate negotiations with the top-ranked and move on the next-ranked before requesting pricing from the second ranked, and so on.