



Parent-Teacher Advisory Committee Recommendations

JANUARY 21, 2025

Committee Information

Meeting Dates:

- 9/26/2024
- 10/10/2024
- 11/7/2024
- 11/21/24
- 12/5/2024

Membership

- 4 Administrators
- 1 Board of Education Member
- 4 Teachers
- 1 Paraprofessional
- 1 Community Member
- 4 Parents
- 2 Students

Committee Purpose

105 ILCS 5/10-20.14

JTHS Board Policy 2:150 Committees

- Assist in development of student behavior policy and procedure
- Provide information and recommendations
- Review the following:
 - Administering medicine at school (7:270)
 - Reciprocal reporting between JTHS and JPD regarding criminal offenses (7:190 AP2)
 - Student behavior and intervention Guidelines (7:190e)
 - School bus safety procedures (7:220)
 - Dissemination of student conduct information (Handbook Language)

Committee Recommendations

7:270

Administering Medicines to Students

- Discussion of over the counter and short-term prescriptions (Medication Authorization Form)
- No recommendation at this time, consider further discussions.

7:190 AP2

Student Behavior

- No recommendations

7:220

Bus Conduct

- No recommendations

7:190e Student Behavior Language Recommendations

- Add infractions to differentiate between physical violence that results in serious injury versus violence that does not result in serious injury (ISBE Coding)
- Add “Cafeteria Conduct” to mirror Classroom and Hallway
- Change “Drugs: Sale, Purchasing or Distribution of Illegal Drugs/Narcotics/Prescription Drugs/Over-the-Counter Drugs/or Look-a-Likes:” to “Distribution of Illegal Substances”
- Additional minor language changes for clarity

Leveling Behavior Infractions

Action Plan 1.5 Step 6

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| 6 | Utilize the existing process for policy and handbook revisions to ensure that behavior infractions are leveled in order to minimize bias in the student discipline process. |
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Process for Leveling Behavior Infractions

2023-2024

Initial Discussions at Parent-Teacher Advisory Committee

Research other Districts:

Baltimore

Chicago

Plainfield

San Diego

Valley View

Staff 1.5 Working team established draft language



Process for Leveling Behavior Infractions

2024-2025

Updated draft with new language from Parent-Teacher Advisory (Definitions/Infractions)

Sent to all stakeholder for feedback

Responses: 24 Parent/Guardian, 10 Staff Members, 2 Students

Meeting with Student Advisory Committee

Review with Parent-Teacher Advisory Committee

Implement Feedback

Submit/Present to Board of Education

Stakeholder Feedback

Parents/Guardians:

- Why are students who commit Level 4 Infractions allowed to continue attending?
- Impacts/Concerns over Police Referrals, ensure that there are also supports provided
- Dress Code
- Cell Phones

Student Advisory Committee

- Parking (West)
- Definition of Chronic/Severe?
- What is a Behavior Contract?
- Tobacco/Vaping: Should it be the same level as THC or other substances?
- How do we address the impact of harmful incidents on bystander students?

Level 1: A Level 1 behavior is one which requires low level interventions that can be provided by the classroom teacher or support staff member. Behaviors are typically addressed at the time they occur. Formal documentation and parent/guardian communication should be utilized by the staff member addressing the incident to ensure students receive the support to understand and correct behavior.

Student Behavior Incident	Responsive Actions
<ul style="list-style-type: none">● Attire● Cafeteria● Derogatory language● Electronic equipment● Classroom conduct● Hallway conduct● Inappropriate display of affection● Tardy● Unexcused absence● Verbal Disagreement	<ul style="list-style-type: none">● Classroom Redirection● Parent Contact● Seat Change● Use of affective statements by the teacher/peers● Triangle Team (RFS - Request for Support)● Mediation● Restorative Conversation

Level 2: A Level 2 behavior is disruptive in nature. *Chronic and Severe behaviors disrupt the school environment, are frequent or too serious to be handled by school staff while they are teaching or supervising other students.* Formal documentation should be utilized through Infinite Campus and parent/guardian communication is required to ensure students receive the support to understand and correct behavior.

Student Behavior Incident

Responsive Actions

- Cafeteria (*Chronic/Severe*)
- Classroom Conduct (*Chronic/Severe*)
- Derogatory Language (*Chronic/Severe*)
- Electronic Equipment (*Chronic/Severe*)
- Hallway Conduct (*Chronic/Severe*)
- Noncompliance
- Fireworks
- Forgery
- Gambling
- Identification
- Instigation
- Negligent Driving
- Pass Misuse
- Tardy (*Chronic/Severe*)
- Tobacco/Smoking/Vaping Device
- Unauthorized Parking
- Unauthorized Presence
- Unexcused Absence/Truancy (*Chronic/Severe*)
- Verbal Confrontation
- Violation of Electronic Networks

- 1-3 Day Out of School Suspension
- Behavior Warning / Problem Solving Circles
- Catalyst
- Suspend parking privileges
- Detention
- Social probation
- Intensive Student Supports Room
- Alternate Education
- Behavioral Health Team Referral
- Mediation
- Intervention Cards
- Reentry Meeting
- Restorative Conversation
- Behavioral Contract

Level 3: A Level 3 behavior is a severe offense. These behaviors present a substantial and/or serious disruption or danger to the school environment. These behaviors may be illegal and/or significantly disrupt the educational process or impact the health, safety, and wellness of the school community, including but not limited to students, staff, and administrators. Written formal documentation describing interventions initiated, conducted or attempted, and parent/guardian communication is required.

Student Behavior Incident	Responsive Actions
<ul style="list-style-type: none"> ● Assault ● Battery without Physical Injury ● False Alarms/Emergency Calls ● Fighting without Physical Injury ● Gangs ● Harassment, Intimidation, or Bullying ● Hazing/Initiation ● Sexual Harassment ● Substance Abuse ● Theft ● Threat of Violence ● Vandalism <p>**Physical injury is defined by the Illinois State Board of Education (ISBE) as a physical injury requiring medical attention (i.e. stab or bullet wounds, concussion, fractured or broken bone, or a cut requiring stitches.).</p>	<ul style="list-style-type: none"> ● Expulsion Recommendation ● 1-10 Day Out of School Suspension ● Behavior Warning / Problem Solving Circles ● Catalyst ● Intensive Student Supports Room ● Police Referral ● Alternate Education ● Substance Abuse Screening ● Rethink Modules ● Behavioral Health Team Referral ● Mediation ● Intervention Cards ● Reentry Meeting ● Threat Assessment ● Safety Plan ● Restorative Conversation ● Behavioral Contract



Level 4: A Level 4 behavior is a severe offense which presents a significant and immediate risk to the safety of the school environment. These behaviors are illegal and negatively impact the health, safety and wellness of the school community, including but not limited to students, staff, and administrators. Written formal documentation describing interventions initiated, conducted or attempted, and parent/guardian communication is required. When an incident is so severe that an immediate recommendation for expulsion is warranted, previous interventions may not have been initiated, conducted or attempted.

Student Behavior Incident	Responsive Actions
<ul style="list-style-type: none"> ● Arson ● Battery with Physical Injury ● Distribution of Prohibited Substances ● Extortion ● Fighting with Physical Injury ● Involuntary Sex Acts or Sexual Violence ● Weapon <p>**Physical injury is defined by the Illinois State Board of Education (ISBE) as a physical injury requiring medical attention (i.e. stab or bullet wounds, concussion, fractured or broken bone, or a cut requiring stitches.).</p>	<ul style="list-style-type: none"> ● Expulsion Recommendation ● 1-10 Day Out of School Suspension ● Police Referral ● Catalyst ● Alternate Education ● Substance Abuse Screening ● Behavioral Health Team Referral ● Reentry Meeting ● Threat Assessment ● Safety Plan ● Restorative Conversation