

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Tom Crowe, Superintendent of Schools

SUBJECT: REQUEST APPROVAL TO AUTHORIZE THE NEGOTIATION AND EXECUTION OF A CONTRACT TO PURCHASE PROPERTY – 1302 GRAHAM AVE

DATE: February 18, 2014

The Board will be asked to discuss and take appropriate action regarding purchase of real property located at 1302 Graham Ave for the Odessa High project including, but not limited to, approval of an offer, authorization to negotiate and execute a contract for purchase and other necessary and related documents, and approval of payment of the purchase price, closing costs, and other fees and expenses related to such purchase.

It is recommended that the Board of Trustees authorize the negotiation and execution of a contract for the purchase of real property for the Odessa High project.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

David L. Finley
Chief Operations Officer