
MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

POLICY ISSUE/SITUATION

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

BACKGROUND INFORMATION:

The Community Engagement Committee minutes received through February 2013 have been reviewed. No boxed items of concern are noted.

RECOMMENDATION:

(13-260) It is recommended that the School Board and administrative staff receive the minutes as an information item.

**AHS Site Council
January 23, 2013**

Bridget O'Connor, Laura Wilson, Jean Mecham, Ken Yarnell, Gabriel Jones, Jahed Sukhun, Rob Gennrich, Tyrone Henry, Chris Wickham, Katja Freeborn, Jason Smith, Helen Butler, Ted Welch (visitor), Serafina Warner, Golda Lobello, Trinkia Ashby, Cary Meier, Kulia Ferguson

Meeting called to order 3:03 p.m.

Members introduced

Start with Public Comment: Aloha Community Library, 1000 sq ft. near Thriftway on Farmington. Continuing the HW help after school. Open only 15 hours/week (W 10-4, Th 4-8, Sat. 10-3).

Braden Kearsley-to BYU (overheard clapping)

Principal's Report: Ken

Difficult last week of school before break: Mayan Calendar (2 threats – a tweet...over a long process of snowballing texts, took a long time of checking out stories...another, heard...Checked cameras, WA Co. Sheriff checked it out, student expelled.) Shooting at Clackamas Town Center

Great past weekend: Jam the Gym: Analanis,

Winter Formal: Staff said we were the best behaved group ever!

Track Meet successful

Budget Listening Session (1/22): Lots of things up in the air...

PERS Reform (PERS Website for more info)

<http://www.oregon.gov/PERS/pages/index.aspx>

Legislative action

Local Option in May

Oregon Economy more stable

Andrew Keller – Former Southridge student...Alumnus

Naming the Football Field – BSD policy is against naming anything after a person...could come up here

Brian Foren – The Laramie Project (Matthew Shephard killed in Wyoming)

Interview-style play...talk with all citizens in the town

Performed at Southridge, some controversy, split community a while back

No violence, no sex, no overt issues...

In production company type of class, not for performance to public

Advanced Acting Class

No advertising/marketing

More about hate crimes, "How could this happen in our town?"

Role of Site Council-Bridget

Will be meaningful time: Sellwood Bridge Metaphor

Needs updating, but needs to be used, needs to be replaced, but work needs to be done

The big picture people are not the workers

Things are tough here, but we need to keep working, because kids need to go to school

Committees will be the structure to improve things

Maybe we need a better bridge to get us to a new place

Different Committees:

Literacy

Standards Based Teaching

Equity

Math? Proposing a new committee, don't need active Oregon Diploma/grad requirement committee in this area anymore, things are going well

Students will now need 3 years of Algebra 1 or better **and** PASS the OAKS
State Requirement

Will this be affected by possible budget cuts?

Maybe, but Tim Moe is 1/2 -time AP Coordinator/1/2 STEPP
Coordinator, hopefully not

Will the same teachers morph into that committee?

No, Ken will chair, Math Rep, a Site Council rep, Applied Arts hopefully

Tyrone: Electrician's Union would love to send a rep to help connect math to work skills (fastest growing trade for women...)

All agreed to form the Math Improvement Committee. Rob moved, Jason seconded, unanimous decision.

Role of Site Council: Board of Directors

Committees report to us: we respond, critique, join and dig in deep on one of the committees

Cary Meier: Literacy Committee Report

Golda-Literacy Coach, one period a day free to coordinate Literacy and work with kids

3 years ago we started the committee

OAKS-Oregon Assessment of Knowledge and Skills

AYP Status, based on Gender/Ethnic Status/SES/etc.

Individual students are assessed in Jean's Lab

Committee's Role: Infusing Literacy everywhere, Intervention classes, Data Research, Grammar Lessons

Meet every third Wed. (best cookies)

Essential Skills: Feb. 21st and 22nd Calibration Day of student work samples

Goal: 50% of Freshmen meet or exceed Jr-Level Standard (Last year 36% or 40%) By end of 10th 70%, 90% by end of Jr. year, 100% by graduation

Success Seminar I: low performing freshmen take extra language class

Success Seminar II: for Sophomores

Juniors in Expository Class

Seniors have individual interventions, and Writing Class intervention

Can only test for writing their junior year, so we can't know 'til April

A budget issue, only get one shot (cost \$18/test to score)

How many students in Success Seminar? 125 kids this year. (6 sections)

Is there the same flexibility with the Math targets? Work Samples

Math Dept. is being "schooled" in assessing

Math classes will have one problem per term

Would A/T be able to be used as an intervention class? No. No one "teaches" during this time. But tutorials are specially assigned to math or literacy specialists.

A/T: Lots of kids benefiting, some loud students complaining

Are there any ways to track the interventions being done at the middle school?

Advanced Math and regular math, but no more summer school for help

What can we do to get kids more prepared?

How about an impromptu staff meeting with middle school staff??

Can we coordinate with them? Yes, Kulia is working toward this with her committee, but is not actively happening right now.

But, difficult this year with all the transfers.

Counselors go, don't they? Yes, but forecasting visits,

Aloha Huber-150 middle schoolers,
Middle School doing enough to prepare students??? Some say yes, some say no
As learning targets get adopted across the board, it will improve
2014/15 full, standards-based education supposedly in grading (Synergy)
reporting behavior, academic progress and target completion

Stop operating at triage level and get ready for what is coming
MS staff should go to HS to see what kids need to know

Literacy Committee is trying to front-load the needed skills before facing an assessment.

Can't leave kids out of their cohort, because they will count double against us the next year against us, each year in AYP

What does Needs Improvement Rating mean? We get funding for kids who attend.
Bad rep, kids do not want to come here. Ripple effect. Morale affected.

Standards-Based Committee: Kulia

"Great Teaching Committee" (SLC)
Last year tasked with formative assessment
This year, 5 people (from different departments), standards-based assessment and learning
Diversify staff development for all levels of experience with SBL
Get kids ready and able to do University, do Career
Being clear about what kids are here to be able to do
Trying to help teachers get re-associated with what it means to be Standards-based
Trouble with college expectations of Grades, rather than Learning Target
Attainment or concept/skill attainment
Behavior issues- separate student behavior from skills (What students know)
Formative Assessments and summative State Assessments
LA there
SS getting there
Math there
WL tough to coordinate different languages
Moving from standards-based "good teaching"
"Sage on the Stage" vs "Guide on the Side"
tactile learning (what can the student do) vs. cerebral, abstract teaching and learning

By June 2014: Syllabi, Synergy Reports, Daily Plans and Assessments
Learning Targets in all areas
Grading Procedures in line with SBL
Collect observations of SBL in teaching practices (Administrators)
Follow District Implementation Timeline

4th Tuesdays in Office Conference Room

Anything for closing?? NO

Next meeting, March 20th, 2013.
Adjourned: 5:05 p.m.

**WESTVIEW HIGH SCHOOL
COMMUNITY ENGAGEMENT COMMITTEE MINUTES
01/18/13**

CEC Members

- Susan Day – Chairperson
- Barbara Schulz – Scribe - Community Representative
- Jim Schulz - Community Representative
- Tracy Schmerber - Community Representative
- Rod Barraclough - Assistant Principal
- Mike Chamberlain - Principal

Facility Use Application(s) to be processed:

1 Building Use Permit submitted:

Westview Robotics Team

Starting Feb 9 for 5 consecutive Saturdays from 8am – 4pm.

Club will be using a couple classrooms to work on the design and building of robots. Request will be made that, as the staff room has been used by this group and not cleaned up afterward, for them to please keep other areas that may be used picked up as well.

Tom LeFor is faculty rep. Total Charge is \$2210.00

Principal's Report:

- 1) In the planning stages for possible Summer School. There currently isn't one in Beaverton School District. They have been in discussion with the district office regarding how to fund this. The idea is it would be a 4 week class starting the last week of June. There would be 3 tiers of students:
 - For Enrichment – students that wish to accelerate programs in Math, English and ACT prep courses.
 - For Recovery – courses for students needing credits due to issues that prevented them from being successful during regular school year, such as life issues, etc
 - For grade 8.5 transition – those students that are designated as needing some assistance before transitioning to 9th grade – maybe study habits, refresh of materials covered in 8th grade, etc.
 - Most classes will be offered for credit – ACT Prep would not.
 - The school has to pay for itself so the fees will be set to cover staff, food (basic provision – possibly breakfast and a basic lunch), transportation – which more than likely will be a month Tri-Met pass rather than school buses.
 - Currently there are students that attend summer school at Jesuit and pay \$700 for the accelerated classes for their session. Our rates wouldn't be that much but we would charge a higher rate for the accelerated program courses than we would charge for the Recovery & 8.5 students.

- This program is focusing on Westview students and staff first and would be a pilot program for the district.
- 2) Forecasting has been adjusted with another month. April 1 is the deadline for high schools. Numbers need to be submitted the Monday after Spring Break for staffing considerations. Will start the forecasting process for middle schools on Feb 11. Westview forecasting starts on 2/14. Curriculum night is aimed at 8th-11th grade with the incoming 8th grade parents being sent in 2 waves into the auditorium for the overall information. Trying to make it so there are potentially more upperclassmen/parents that might attend.
 - 3) Some presentations have been made to Staff regarding the changes that are being made in the staffing placement process. Staff was surveyed in the building & there is a video msg from Dr Rose on the BSD website. Mike encouraged the committee to view the 2 minute video. ***This scribe attempted, but due to limits on my work computer, was unable to watch and add some data to this prior to sending the minutes***.
 - 4) Latino Parents Night – Westview is hosting the district evening on Feb 13, 2013
 - 5) Rod is on a committee working with safety & security. Currently there is no structured active shooter plan at WHS. Rod is establishing gathering points and establishing drill / communication models. Kevin Sutherland is meeting with the committee to give pointers and to provide district protocol. There is a YouTube video called “Run, Hide, Fight” that shows an active shooter in an office environment which both Rod & Mike watched and encouraged us to do the same. The idea is to produce our own video – as it would be in familiar/recognizable environment and utilizing current students, it would have more impact and meaning when shown to students. Would use this in conjunction with Lockdown Drills. Planning an active shooter training for staff in March.
 - 6) Also planned for Staff – during the Staff Development Days in March & May – there will be suicide awareness training. Then 6-8 of the staff will attend a 2 day training in April.
 - 7) Anticipated final projection of state funding by late May.
 - 8) Mike presented the information on the Governor’s proposed budget and we had extensive conversation regarding the potential to BSD budget through several scenarios. Mike encouraged us to attend Budget Listening Session 1/22 @ AHS or 2/12 @ BSD.

Next Meeting: March 1 as January was rescheduled and the next regular meeting date is no school.

Cedar Park Middle School
Community Engagement Committee Meeting Notes
February 13, 2013

Attending: Jeremy Birch, Bob Finley, Michelle Harris, Steve Pearson, Telia Rusin, Ken Stuckmeier, Kim Rutherford

- 1 Self Introductions
- 2 Minutes approved from January 16 meeting
- 3 Facilities Use requests
 - A. Sunset HS sports conditioning-denied because of conflict with swimming team
 - B. Cedar Park Homeowners assoc-use of cafeteria for annual meeting-approved
 - C. Cedar Park Homeowners assoc -use of parking lot for public clean up day-approved but with request that any receptacles left til Monday be placed so as not to be in way of busses, etc
- 4 SB-290 discussion
 - A. Replaces No Child Left Behind program which used standardized tests and punitive means for schools which did not meet goals.
 - B. Student outcome under SB-290 will be used as one criteria to measure teachers and principals. Teachers to get rating from Prin and V Prin--package of how to do this is due September, 2013.
 - C. Teachers will need to meet 10 Federal standards (adopted by Oregon). Mentoring and coaching will be used to bring teachers who do not meet standards up to minimums.
- 5 Family Fun night
 - A. Scheduled for 3/7.
 - B. Planning is proceeding with many decisions as to games, etc due end of day today.
 - C. Obtaining items for baskets for prizes is going well. Expect approximately 15 baskets. Looking for ways to advertise at Cedar Hill Community Center (THPRD) and at West Hills Racquet Club.
6. Quarterly CEC Meeting
 - A. Discussed budget
 - B. The group broke into tables to discuss following questions:
 - a. How do we communicate budget information?
 - b. What do we want to do with CEC? The key answer to this question was to provide unified message regarding budget.
7. Budget Package
 - A. Ken shared Supt budget listening session and impact of various funding levels and levy choices. The key to additional money from state appears to be in finding a solution to the PERS problem.
 - B. Key dates Ken indicated are:
 - a. Friday 2/15 State economist will put out 3 month forecast
 - b. March 1 staffing level to Ken for teachers and admin staff. Ken is expecting a decrease in staffing level as well as an increase in students for next year.
 - c. March 26-Ken submits plan with number of teachers and what disciplines. He has a concern that they will need to eliminate arts and music.
 - d. April-Supt budget comes out

8. Partnership with Sunset Presbyterian-Met with reps from S Pres. They are looking to come to CPMS in May to create lunch time play (will give students something to do and reduce bullying), brightening up hall ways, and providing support for the artwork along the fence.
9. A question came up regarding promoting activities at Sunset HS. Bob has reached out and group discussed having link on CPMC web to Sunset activities.
10. Future action. Ken wants the group to come up with sustainable ideas for helping school with needed activities. This would include mentoring, working in classrooms, helping with extracurricular activities. A suggestion was made to get from volunteers, inquire their skills and passions for how they want to help. This idea needs to be fleshed out.
11. Next meeting March 18

Cedar Park School
Site Council Meeting Minutes
February 6, 2013

Members Present: Cynthia Fox, Jenna Plumb, Ken Struckmeier, Sarah Thom, Andrew Witt, Theresa Young, Scott Harrington

Members Absent: Michelle Harris

Call to Order at 4:00 pm:

Meeting called to order by Katie Jackson

Review of Minutes:

Meeting minutes adopted by Katie Jackson; meeting

Math Acceleration, Math Support

- Ken discussed changes in math instruction and placement in the past
- Sorting based on math ability creates inequities, b/c rigor level changes
- Early goal of CPM was heterogeneous grouping in math; focus on differentiation versus separation
- Question to the group: Resources have created a rigid schedule and so we did not “reshuffle” the classes for math acceleration (adverse consequences to entire schedule re electives, SPED, etc) so decision to look outside for a solution: funding instructional assistant for a math lab. Double block days students will be split
- Question: What is long term solution?
- Ken looked at common math MS and HS progressions; discussed wide variations within District (e.g. Aloha Geometry for all 9th) and PPS, more acceleration for all in MS
- Question: Can we use Spring math placement as basis for Fall placement? Some cases when students go to summer “math camp” and want reassessment in Fall
- Discussion around options and technology

Understanding School Assessment: Connecting Student Motivation and Assessment

Homework – Read Chapter 2 for a group discussion ☺

CEDAR PARK MIDDLE SCHOOL

Community Engagement Committee Meeting Notes

December 19, 2012

Attending: Jeremy Birch, Bob Finley, Cindy March, Steve Pearson, Telia Rusin, Kim Rutherford, Ken Struckmeier

Meeting was convened at 8:05AM.

1. Self Introductions
2. Review and Approval of prior meeting minutes (November 14, 2012)
3. Future meeting dates were reviewed – Ken explained the need to change dates due to his participation on a task force regarding Oregon’s legislation change to No Child Left Behind and the alignment of standards on teaching evaluations (indicators for success, observations, and test scores).

Future meeting dates:
January 16
February 13
4. Ken reviewed the Governor’s budget (handout attached): talking points document created to show funding scenarios based on a status quo, and various levels of PERS Reform in addition to a Local Option Levy.
5. Community Partnerships/Service Day reviewed and discussed.
 - a. Ken introduced communications he has been having with clergy members in Tualatin Valley.
 - b. Additional ideas were put forth regarding a campus work day, game night and other outreach methods similar to the list compiled from the November meeting. The Family Fun night in March was discussed as a way to build enthusiasm in the community.
 - c. An initiative that seemed to resonate with the group was linking some of the outreach ideas previously generated by an idea to communicate via space on the fence bordering the school. Discussions to connect with the Arts and Crafts school as an option for cost effective design and materials.
 - i. Ideas generated for symbols/messages to include on the sign: school values as published or IB messaging (i.e. Thinkers, Caring, Knowledgeable, Inquirers, etc.)
 - ii. The materials would need to be fairly easy to maintain and replaceable due to weather, wear and tear, etc.
6. An overview was provided on any security and/or safety changes following the Sandy Hook Elementary school shooting (minimize points of entrance, keys for staff, being present in the hallways)
7. Facility Use Requests:
 - a. Beaverton School District to host workshops for the new grading system: Computer Lab January, February, March and April.
 - b. Youth contact use of the gymnasium for Sunset High School students to mentor Cedar Park students (twice a month).

Meeting adjourned at 9:03AM.

Talking Points: Gov. Kitzhaber Proposed Budget Financial Implications for Beaverton SD

- The Governor's proposed budget begins to address reinvesting in education, PERS reform and innovation.
- This is just the beginning of the state's budgeting process. The Legislature will convene in early February to allocate all state budgets. The District will be very active in working with legislators as the state budgeting process unfolds
- K-12 education's share of the state budget has dropped from 45% in 2003-05 to 37.5% in 2013-15.
- Funding scenarios based on Governor's Proposed Budget

Funding Scenarios	Beaverton SD Impact
\$6.15 Billion K-12 State School Fund	(\$23 Million)
\$6.15 Billion K-12 State School Fund+ PERS Reform	(\$15 Million)
\$6.4 Billion K-12 State School Fund + PERS Reform	(\$ 7 Million)
\$6.4 Billion K-12 State School Fund + PERS Reform + Local Option Levy	+\$ 3-6 million

- The School Board discussed a potential local option levy, possibly May 2013. It could generate an estimated \$10-13 million in 2013-2014. No decision made at this point. The Board will discuss it again in January 2013.
- Share this information broadly in your community circles and advocate for adequate school funding. Our state legislators need to hear from our communities that education is a priority.
- The District's Internal Budget Team will start work on the 2013-2014 budget in mid-January.
- Two Budget Listening & Learning Sessions are scheduled: **January 22, 2013** at Aloha High School and **February 12, 2013** at Beaverton High School.
- There will be regular budget updates in the coming months.

**CEDAR PARK MIDDLE SCHOOL
SITE COUNCIL
November 14, 2012
4:00 p.m.**

Introductions made by Ken

21st Century School Counsel – reviewed document, operating philosophy, terms of service reviewed by Ken

Chairperson - Katie Jackson to chair until her leave in March

Reviewed ODE report card data

Changes in testing schedule and its impact on test scores from 2011-12. Tests done in Spring (late) and in intervals of days thereafter. Conclusion: need to be more pro-active and strategic in testing.

Three tests formerly, now two

If meets, done per State no retake to exceed

Scott Harrington will manage testing

Amy Ogden will conduct the testing

Last year, Friday was OAKS make up day and worked well for teachers (knew that students might be pulled on that day for retesting)

How to make SIP actionable and accessible to all staff? How to make it relevant and useable as a document

Further review of SIP

Greater number of students meeting or exceeding OAKS

AND meeting or exceeding CCR/EXLPORE

Plan for next meeting: Ken will apply a NIKE like template to use to simplify presentation of SIP

Meeting adjourned

6 pm

Highland Park
Community Engagement Committee
January 15th, 2013

Agenda and Minutes

In Attendance: Ronda Haun, David Nieslanik, Mary Grimes, Diana Sergeant, Wonde Tefera.

Absent: Betsy Bloise – Surgery, Karen Nelson – Lego Robotics Club

Future Meetings at HPMS: March 12, June 11

Quarterly Community Engagement Meetings: February 7, April 8, May 30

**1. STEM (Science, Technology, Engineering, and Mathematics) –
Discussed Vision and Mission**

Science, Technology, Engineering and Mathematics (STEM) education creates an integrated, innovative, learning environment in every classroom. The STEM approach facilitates a learning experience driven by problem solving, discovery, and exploratory learning. Weaving a STEM culture into all subjects allows students to connect what they learn with what they see around them. STEM learning promotes student readiness for college and prepares them for a 21st century work force; technical competence is no longer an option, it's a necessity.

Highland Park Vision Statement

Our vision is to engage, inspire, and empower a community of learners in thinking, collaborating, innovating and preparing students for college and career readiness.

Mission Statement

Our mission is to provide a well-rounded education for all students incorporating the Full Option Graduate Profile, the Highland Park School Improvement Plan, and the foundations of STEM education by:

- Learning through a unique, experimental and collaborative process;
- Inspiring creative, critical and analytical thinking;
- Providing a rigorous and technologically enhanced curriculum;
- Creating educational opportunities for students that will broaden their experience and meet future school and work force needs;
- Assisting our children in becoming globally competitive in the world economy;
- Incorporating researched-based information with our community-based partners.

2. School Improvement Plan (SIP) - Discussed and gave input

SIP is uploaded to the HPMS website at www.beaverton.k12.or.us/highland_park/

Discussed and gave input on specifics in SIP Plan.

Delved into critical questions and thoughts behind supporting strategies, actions, and results and evidence.

**Hiteon Elementary
Community Engagement Committee Minutes
February 12, 2012**

Attendance: Ginny Hansmann, Shannon Herbers, Cathy Manor

Meeting was called to order at 9:37AM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

Public Input: None

Principal's Remarks:

- Oregon senate bill 290 puts in place new laws and regulations focused on using evidence of student learning or achievement as part of the teacher evaluation process. Hiteon is the only elementary school in the district that will be piloting this new process this year. OAKS scores and one other benchmark such as CDM or DRA's will be looked at as part of the evaluation process.
- Kindergarten orientation is in early March. The full day kindergarten class is full and there are a few people on the waiting list.
- Hiteon is continuing to explore PYP. Mrs. Hansmann has had discussions with the staff and is developing a list of PROS and CONS with regard to establishing PYP at Hiteon.
- The PTC is funding some additional technology for the school including two way radios, and technology systems for a few of the classrooms.
- Upcoming school events include Bingo Night, Science Fair and the Family Dance. With the cancelation of the Harvest Festival this year, Bingo Night will be our first social event since the Back to School Ice Cream social. Discussed the need for having a fall event next year to help build a sense of community.

Previous Business:

New Business:

Building Use Requests:

1. **Bingo Night** the PTC request for use of the gym and cafeteria from 3:00PM - 9:15PM on Friday, March 3rd has been approved. No fees assessed.
2. **Science Fair** the PTC request for use of the gym and cafeteria from 3:00PM - 9:15PM on Thursday, March 14 has been approved. No fees assessed.
3. **Family Dance** the PTC request for use of the gym and a classroom from 3:00PM - 9:15PM on Friday, May 5th has been approved. No fees assessed.
4. **Hiteon BOSS Mentor Program** has been approved to use the library classroom space on Wednesday and Thursday biweekly 2/6/13 – 5/23/13 from 2:45PM – 3:45PM. No fees assessed

CEC Meetings (Tuesdays at 9:30am): The next meeting is Tuesday, March 12, 2012.

Quarterly CEC Meeting: International School of Beaverton, Thursday, April 18th from 7pm-8:30pm

Meeting adjourned at 10:30 AM

**Sexton Mtn. Community Engagement Committee Meeting
February 8, 2013**

In Attendance:

Teresa Clemens-Brower, principal
Linda Degman, special guest

9:00-9:05am-Building Use Requests

The CEC shall make decisions on requests for use of school property.

Eric McElroy (CEC member) and Teresa discussed this use form at a different time (since Eric was not able to make the meeting) and approved it.

Request By:	Action Taken
HOA Application 2.13.13	approved

9:20-9:25am-Community Engagement and Volunteerism

The CEC shall work in collaboration with the PTC to increase and improve community engagement and volunteerism.

- **Community Engagement Business Partnership Update**-We raised \$600+ at Pizziacatto Night.
- **Community Engagement -Increasing College Age/ Young Adult Update -**
A help wanted ad was placed in our school newsletter for community volunteers. We've had NO response.
- **Community Engagement-Canfield Place Retirement Center Update**-First two sessions have gone smashingly!
- **Community Engagement-Business Partnership FYI**
 - Fudruckers-Date TBD

The CEC shall function as a steward and advisor to the Principal and promote safe and sustainable practice.

- **Safety Practices Update**-Several concerns have been brought forward from the community regarding building security.
 - Continue to make sure everyone wears identification badges
- **Sustainable Practice-**
 - Tiffany Helling will lead an after school Eco Club with PSU students during the month of February as part of our PTC's EcoThink Committee. The group had a great first meeting.
 - The after school Garden Club will resume in March with an emphasis on composting and seed preparation.

The CEC shall assist the Principal in establishing partnerships with business, government and community organizations.

- **PTC-Community Service Projects**
 - The Project Second Wind Food Drive will take place in March. We are looking for adults to coordinate our students.

- In conjunction with one book, one school we are doing a penny drive for Alex's Lemonade Stand to fight childhood cancer.

The CEC shall report to and advise the Board concerning the progress and needs of the school and the wishes of the community concerning the school.

The CEC shall serve as a communication link between the public in their respective attendance areas and the School Board.

We will box any items that we have that are of special importance but have none at this time.

9:29Adjourn

9:30-PTC Meeting in Portable 6

Next meeting: March 8, 2013 at 9:00am in Principal's Office

Recorder: Teresa Clemens-Brower

**Sexton Mtn. Community Engagement Committee Meeting
January 11, 2013**

In Attendance:

Eric McElroy, Parent

Teresa Clemens-Brower, Principal

9:00-9:05am-Building Use Requests

The CEC shall make decisions on requests for use of school property.

Request By:	Action Taken
Girls on the Run (Mon./Wed. 5:00-6:30) March 4-May 23, 2013	Approved-They did not include a fee on the sheet so Margaret will determine fee before sending it to them.
Camden Crossing HOA (2.16.13 , 7-9pm)	Approved-will meet on stage
Oregon State Taekwondo Inc. (Feb. 7- March 7, 3:05-3:45pm)	Approved-will meet in portable 3
Stewart Heights HOA (1.31.13, 6-8pm)	Approved-will meet in cafeteria

9:20-9:25am-Community Engagement and Volunteerism

The CEC shall work in collaboration with the PTC to increase and improve community engagement and volunteerism.

- **Community Engagement Business Partnership Update**-We raised \$566 for the library at the Barnes and Noble book fair.
- **Community Engagement -Increasing College Age/ Young Adult Update -**
A help wanted ad was placed in our school newsletter for community volunteers. We've asked our parents to think about neighbors with recent college graduates to considering inviting them to volunteer.
- **Community Engagement-Canfield Place Retirement Center Update**-
Building Inter-generational relationships
 - Canfield volunteers will come to have lunch with a class once a month. The goal of this is to build cross generation relationships.
 - Canfield volunteers will resume flashcard/math fact work with students in 2nd-4th grade as well.
- **Community Engagement-Business Partnership FYI**
 - Pizzacatto Night-Dining for Dollars-January 18

The CEC shall function as a steward and advisor to the Principal and promote safe and sustainable practice.

- **Safety Practices Update**-Several concerns have been brought forward from the community regarding building security.
 - Continue to make sure everyone wears identification badges
- **Sustainable Practice**-
 - Tiffany Hellum will lead an after school Eco Club with PSU students during the month of February as part of our PTC's EcoThink Committee.
 - The after school Garden Club will resume in March with an emphasis on composting and seed preparation.

The CEC shall assist the Principal in establishing partnerships with business, government and community organizations.

- **PTC-Community Service Projects**
 - The Canned Food Drive continue on well past the ending day so the last boxes of food were picked up last week.

The CEC shall report to and advise the Board concerning the progress and needs of the school and the wishes of the community concerning the school.

- **No concerns at this time.**

The CEC shall serve as a communication link between the public in their respective attendance areas and the School Board.

We will box any items that we have that are of special importance but have none at this time.

9:29Adjourn

9:30-PTC Meeting in Portable 6

Next meeting: February 8, 2013 at 9:00am in Principal's Office

Recorder: Teresa Clemens-Brower

Terra Linda Elementary

CEC Meeting Notes

1-16-2013

Attendees:

John Engel- Principal

Chris Barbero

Keith Bandettini

Barb Curran

Sharon Crowland

Sally Sonek

John kicked the meeting off by introducing two new members to the ECE, Sharon and Sally who recently volunteered for the committee.

Chris Barbero was elected as Chair Person and Keith Bandettini as Secretary

The Community Engagement Handbook (from the Beaverton School District) was handed out and the role of the CEC was discussed. Much of the discussion was centered around the responsibility of the CEC as a conduit to collect input from the school community and its role in the communication process for the Terra Linda stakeholders. The role of the CEC will be communicated and re-emphasized through various mechanisms including the Tiger Tale and various school/parent meetings.

Sharon and Sally's initial focus will be on safety and have gathered some input from several parents and have arranged meetings with several District level staff on the topic to share input.

Building use continues to be a main focus of the committee and the meeting ended by approving several permits submitted from interested parties.

Building Use:

Next Meeting 2/13/13 at 4pm



West TV Elementary School
Community Engagement Agenda
Principal's Office
December 7, 2012
7:45 AM

Membership: Kalay McNamee, Luthien Kona, Brian Moffett

Welcome

Old Business

Lice
Faith Based Breakfast Connection

New Business

1. Upcoming Events = Principal Coffee, budget reduction,
2. Building use applications = Girls Basketball, Math Club, NWCT
3. Good of the order

Closing

Next Meeting - January 18th, 2013