

# Long Range Facility Planning Recommendations

School Board Meeting

February 3, 2026

# Long Range Facility Planning Overview

- Background
- Timeline
- Phases of Process
- Long-Range Facility Planning Committee
- Recommendations
- Next Steps

# Background

- Facilities Planning Committee (FPC) Established February 2024
  - Advisory committee to superintendent
  - The FPC advises the superintendent on district facilities, focusing on current conditions and use, future planning, and how enrollment trends affect facility needs.
- Long-Range Facility Planning (LRFP) Expanded Process Summer 2024
  - Expanded to include conversations about enrollment decline, school boundaries, feeder patterns, etc.
  - 12-18 month timeline established

# Timeline Overview



# Phases of Process

## Phase I

- Review of previous data and outreach

## Phase II

- Community Engagement

## Phase III

- Expanded Long-Range Facility Planning Committee
- Development of Guiding Principles

## Phase IV

- Review of District Data
- Development of Problem Statement
- Formulation of Recommendations

# Engagement Summary

## Community Forums (9)

- Six in-person
- Three virtual

## Audiences to Center (9)

## Educator Meetings (3)

- District leaders & school administrators
- Elementary teachers
- LGBTQ staff resource group

## Engagement Summary Presented to Board

- August 26 Meeting

# Long-Range Facility Planning Committee

## Key Goals

- Review Community Engagement Input
- Establish Guiding Principles
- Review Data and Trends
- Identify Problem Statement
- Develop Recommendations

# Recommendations

- Annual Enrollment Trend Report
- Annual School Utilization Study
- Attendance Boundaries & Feeder Patterns
- School Condition Assessment
- Plan & Policy Review

# Annual Enrollment Trend Report

The superintendent should direct district staff to provide the board each fall with an annual enrollment trend report. The report should include but not be limited to:

- School utilization data
- Enrollment counts by grade level
- An evaluation of how current enrollment is tracking against the district's 10-year enrollment forecast

# Annual School Utilization Study

The superintendent should establish an annual administrative school building utilization study, to be initiated after October 1 of each school year when:

- Enrollment at an elementary school falls below 350 students (or below 300 students at a school with a permanent capacity estimate under 350), or
- Enrollment at any school falls below 65% of the building's permanent capacity.

The administrative study should be designed to:

- Determine whether enrollment levels reflect a consistent trend and are forecasted to continue, and
- Identify and evaluate potential solutions to balance enrollment and resources.

# Annual School Utilization Study (cont.)

Where applicable, potential solutions identified through the administrative study may include, but are not limited to:

- Adjustments to resource allocation
- Implementation of blended classrooms
- Modifications to specials (e.g., art, music, physical education)
- Review of attendance boundaries
- Consolidation of schools
- Other strategies to increase or balance enrollment

The superintendent or school board should consider establishing an advisory committee if the outcome of the administrative study includes attendance boundary adjustments (pursuant to Policy JC) or school consolidation (pursuant to Policy FL).

# Attendance Boundaries & Feeder Patterns

The school board and superintendent should direct staff to review Policy JC and report back to the school board within six months of initiating the review, to include:

- Whether the four existing factors used to consider attendance boundary adjustments remain applicable and relevant, and whether additional language is needed to ensure district equity goals are adequately addressed; and
- Whether to recommend amendments to discourage split feeder patterns and to clearly articulate the circumstances under which split feeders may be acceptable.

# Attendance Boundaries & Feeder Patterns (cont.)

The district should evaluate existing examples of split feeder patterns, with the goal of increasing clean feeders and minimizing the use of noncontiguous attendance boundaries for different school levels.

Guiding principles for school feeder patterns should include:

- Split feeder patterns should be avoided whenever feasible.
- When a split is unavoidable, the following considerations should apply:
- Splits should occur at the elementary-to-middle school level where possible.
- Student cohorts should be split no more than once during a student's tenure.
- Split cohorts should be generally equal in size.
- Split feeder patterns should preserve access to programmatic opportunities, such as dual language programs.

# School Condition Assessment

The 2027 Long-Range Facilities Plan should:

Evaluate the merit of making long-term deferred maintenance capital investments in structures that:

- Are more than 75 years old; or
- Have a Facilities Condition Index (FCI) score greater than 0.3; or
- Have a seismic score below 51.

Evaluate the cost of replacing or updating existing structures that are more than 75 years old.

# School Condition Assessment (cont.)

The 2027 Long-Range Facilities Plan should:

Include replacement or upgrade analyses based on a matrix of factors, including but not limited to:

- Facilities Condition Index (FCI) score
- Structure age
- Seismic condition
- Enrollment forecasts
- Quantitative community impact analysis
- District design specifications

# Plan & Policy Review

Prior to the next capital bond program, the superintendent should direct the Facilities Department to review and revise the 2014 Educational Specifications for district facilities to reflect current and future educational needs, standards, practices and student enrollment trends.

Prior to the next capital bond program or any boundary adjustment process, the school board should consider potential revisions to Policy JC School Attendance Areas as articulated above.

# Next Steps

- Board Review and Approval
- Complete Comprehensive Report
- Review Recommendations with New Leadership

# Questions