

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: October 11, 2016



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    October 4, 2016

**To:**        **John Rouse**  
                    Superintendent of Schools

**From:**    Jason Andreas  
**Title:**     HR Director

**Subject: Hiring Browning Elementary Teacher positions for the 2016-2017 Year:**

**Description:** Browning Elementary Principal, Jennifer Wagner, recommends the following hire for the 2016-2017 school year:

✚ Shawnee Momberg, Technology Teacher, Browning Elementary, BA/0, \$\$26,315.00 ( pro-rated for 142 days)

**Financial Impact:** Per Master Contract

**Attachment(s):** Hiring Selection Reports

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Technology Teacher</b>		Applicant Recommended <b>Shawnee Momberg</b>	
Department/Location <b>Browning Elementary</b>		Supervisor <b>Jennifer Lafromboise</b>	
Type of Position <b>Classified</b>	Starting Date <b>10/12/2016</b>	Term <b>2016-2017 School Year</b>	

<b>Recruiting</b>	Date Posted: 4/10/2016	Closing Date: Open Until Filled
<p>Comments: Comments: Interviews not conducted. Please reference Board Policy 5120, Exceptions: The competitive selection process may be unnecessary in the following circumstances:</p> <p>A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).</p> <p>B. <b>Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.</b></p> <p>C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work.</p>		

<b>Applicants</b>					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking

<b>Interview Committee</b>			
Name	Title	Name	Title
N/A			

**Recommendation: Candidate showed passion and enthusiasm in her interview for working with children. Candidate is in the process of obtaining her provisional for teaching. Candidate's positive attitude will add to the climate of the building.**

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	9/26/2016	Yes	Ok
Criminal background check	9/26/2016	Yes	Ok
TB documentation	Pending	Yes	Ok

Salary: \$26,315.00 ( pro-rated for 142 days)	Placement: <u>BA/0</u>	Contract Days: 142
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Prepared by:     Sherie Blue     Date 10/4/2016 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_