

REPORT NAME: Notice Requirement for Meetings of Public Bodies – Regular Board Meetings 2025-2026

REPORT OF: Superintendent

FOR: Information

APPLICABLE LAW AND/OR POLICY: Open Meetings Act (OMA) is 1976 PA 267, MCL 15.261 through 15.275

EXECUTIVE SUMMARY/BACKGROUND: In accordance with the Open Meetings Act, Act 267 of 1976, 15.264 (Section 4) which legislates the public notice of meetings generally, with contents, and places of posting; 15.265 (Section 5) which legislates the public notice of regular meetings, this Board action is being presented.

COST BENEFIT ANALYSIS: N/A

RECOMMENDATION: The Superintendent recommends that the attached schedule of regular meeting dates for the 2025-2026 school year be approved as presented and a copy be attached into the official record.

SB 679, Public Act 289 of 1995 (sec 418a) states that a regular meeting shall be held at least once each month at a time and place fixed by the bylaws.

Special or rescheduled meeting notices will be posted at least 18 hours prior to the meeting. Special meetings or changes in meeting place for regular meetings can be established at a later date and posted in the prescribed manner.

The Superintendent further recommends that the Executive Assistant to the Superintendent and the Board of Education be designated as the person responsible for posting public notices of meetings.

IMPACT IF NOT APPROVED: Non-compliance with Revised School Code and Open Meetings Act.

NEXT STEPS IF APPROVED: The schedule for regular board meetings for the 2025-2026 school year will be posted.

**SOUTHFIELD BOARD OF EDUCATION
SCHEDULE OF REGULAR MEETINGS**

Southfield Public Schools of the
City of Southfield, City of Lathrup Village, and the Township of Southfield
County of Oakland, State of Michigan

TO WHOM IT MAY CONCERN: Notice is hereby given pursuant to provisions of the Revised School Code (MCL 380.1 *et seq*) Public Acts of Michigan of 1996, of the schedule of regular meetings of the Board of Education of Southfield Public Schools of the City of Southfield, City of Lathrup Village, Township of Southfield, of Oakland County, State of Michigan, for the fiscal year beginning July 1, 2025. Special meetings will be called by the Superintendent at the direction of the Board of Education. Notice of special meetings of the Board of Education will be posted at the main office of the School District. Board members will be informed of all meetings, regular and special, through written communication.

The dates, time and place of said meetings shall be as follows:

Dates:

September 9, 2025
October 14, 2025
November 11, 2025
December 9, 2025
January 13, 2026

February 10, 2026
March 10, 2026
April 14, 2026
May 12, 2026
June 9, 2026

Time:

7:00 p.m. – unless otherwise posted

Place:

Board Room at the John W. English Administration Building, 24661 Lahser Road, Southfield, Michigan, 48033 – unless otherwise posted

Minutes:

Minutes of all regular meetings will be kept on file at the John W. English Administration Building located at 24661 Lahser Road, Southfield, Michigan, 48033 (248-746-8500)