



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
TUESDAY, SEPTEMBER 21, 2021 AT **6:00 PM**

BOARD OF EDUCATION  
Kevin Daly, *President*  
Elaina Geraghty, *Vice President*  
John P. Vranas, *Secretary*  
Myra A. Foutris  
Jay Oleniczak  
Rupal Shah Mandal  
Peter D. Theodore

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building, 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, September 21, 2021.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:02 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair  
Rupal Shah Mandal (BOE)  
Wendy Grano, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

ABSENT

Elaina Geraghty (BOE), Co-Chair  
Emily McCall, Community Member  
Zade Tagani, Community Member

OTHER PRESENT

Peter D. Theodore (BOE)  
Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **August 17, 2021**

A motion was made, seconded and passed to approve the August 17, 2021 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. Project Updates and Draft of Master Facilities Plan

Courtney Whited updated the Committee on the projects on campus:

- The outstanding furniture, baskets for desks, lecterns and staff lounge are scheduled to be installed September 25.
- The Garla Brite coating on the Todd Hall roof is scheduled to be completed by October 12.

- The Todd Hall main entry doors are still pending as the doors that were shipped arrived damaged.
- The Rutledge Hall stairwell paint is in progress.
- There are a few punch list items left on the Todd Hall Fire Alarms.
- The Todd Hall Grade 1 and 2 playground is being installed. There is one piece of equipment left to be delivered.

Athi Toufexis presented the Master Facilities Plan. The Committee agreed that the Children's Care & Development Center, Inc. (CCDC), East Prairie and Rutledge Hall playgrounds and the Running Track would be appropriate renovations for the summer 2022 and the Lincoln Hall Plaza renovation for the summer of 2023.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to prepare drawings and bid documents for Summer 2022 projects.

## 5. OLD BUSINESS

- a. Intergovernmental Agreement (IGA) Between the Village of Lincolnwood and Lincolnwood School District 74 for Removal of the Water Line, Located Partially Below the Rutledge Hall School Property and Partially Below the Right-of-Way ("Roadway"), which Roadway is Owned by the Village of Lincolnwood

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to approve the Intergovernmental Agreement (IGA) between the Village of Lincolnwood and Lincolnwood School District 74 for the removal of the water line, located partially below the Rutledge Hall School property and partially below the right-of-way ("Roadway"), which Roadway is owned by the Village of Lincolnwood, as presented.

## 6. NEW BUSINESS

- a. American Rescue Plan (ESSER III) Use of Funds Plan

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to continue the process of submitting the ESSER III grant.

- b. Children's Care & Development Center, Inc. (CCDC) Flooring Removal and Replacement

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to pay 50% the invoice from Michael Kautz Carpets & Designs in the amount of \$41,360.37 for removal and replacement of the Children's Care & Development Center, Inc. (CCDC) flooring in the CCDC Office, and rooms 405, 406, 407, and 409. Not to exceed \$21,681.

## 7. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:40 p.m.

The next Facilities Committee meeting will be held Tuesday, October 19, 2021 at 6:00 p.m. The public is welcome.

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John P. Vranas, Chairman

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Elaina Geraghty, Member