

# Minutes of Finance Committee Meeting

## The Board of Education Prospect Heights School District 23

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A Finance Committee Meeting of the Board of Education of Prospect Heights School District 23 was held Monday, February 4, 2019, beginning at 5:30 PM in the Grodsky Administration Center.

### I. Call to order

Present: Members Peters and Botwinski; Administrators DeBartolo, Rominski, Zaher and Angelaccio

### II. Discussion item(s)

#### A. Discussion on 2019-20 Student Fees

Discussed the memo with the proposed 2019-20 student fees. The only change to the existing fees and practices/procedures is the addition of a "transportation registration fee" as discussed in the report provided to the BOE at the January meeting by the District's transportation consultant, Nelson Gray.

#### B. HVAC Mediation Update and Discussion of Options

A thorough summary of the HVAC mediation and the next options, including approval of lawsuit if necessary, was discussed. Due to terms of mediation being confidential, no documents produced as part of meeting.

#### C. Discussion of Summer Construction Bids

A bid tabulation for the 3 bid packages is attached -- Roofing, Paving and General Contract Work. The HVAC for Eisenhower is separate and has been priced already -- no bid is required. We will discuss which work will be recommended for performance at the February meeting, held to the March meeting or delayed. However, we anticipate being able to move forward on most, if not all, of the projects as planned for Summer 2019.

- Committee members were in support of the package of bids and plan for FY19 work as presented.

#### D. Discussion of Change Order Procedures for Summer Work Approvals

Discuss process for BOE notification and process for verifying change orders for summer construction projects  
(Process to be outlined in memo to be provided)

#### E. Discussion of Collection Service Status

Information to be provided regarding the status of collections from the 2017-18 school year.

- F. Discussion of Continuing Disclosure Policies and Procedures for Bond Reporting  
Upon receipt of the bond proceeds, it will be required that the BOE approve the attached resolution which will put into place a continuing reporting and disclosure process required as part of the bond issuance. We will target the March BOE meeting for approval.

III. Old business -- Item(s) discussed at previous Finance committee meeting(s)

A. Approval of Minutes - December 4, 2018 Finance Committee Meeting

The Finance Committee recommends approval of the minutes from the December 4, 2018 as written.

Motion: Mrs. Botwinski      Second: Mrs. Peters

Approved: 5-0-1

IV. New business -- Item(s) to be discussed at future Finance committee meeting(s)

Mrs. Botwinski asked follow-up questions related to the Transportation Audit. Mr. DeBartolo shared responses.

V. Adjournment