

MESD BOARD COMMITTEE WORKING AGREEMENT

Committee Title: **Finance Committee**

Year: 2025-2026

Meeting Frequency: 2nd Thursday of the month at 1:00 p.m.

Mission: Monitor the financial status of the MESD. Report and make recommendations to the MESD Board of Directors for approval.

Authority: Committee makes recommendations for approval by the Board of Directors

Committee Membership: Susie Jones (Chair)

Renee Anderson, Jessica Arzate

Staff members: Doana Anderson, Sara Bottomley, Jamie Campos, and Heather Severns

Agendas, Minutes, Reports:

Provided by fiscal staff and Board Executive Assistant and posted for the public as required.

2024-2025 Committee Goals and Alignment to MESD Strategic Plan Goals:

1. Aligned with Strategic Plan Goal #1 (Improve outcomes for students), and #4 (Attract, develop and retain high quality staff.)
2. Monitor budget and revenue of agency funds at the Board's level of authority.
3. Meet with external auditor and review annual financial audit.
4. Monitor long term facilities plan.
5. Look for opportunities to keep the MESD Scholarship program funded.

Principles and Ground-rules:

Attend meetings; be prepared with questions in advance, if possible; listen and respect staff recommendations; be respectful and professional in all meeting discussions.