

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: September 21, 2011

Time: 7:06 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter, President

Roll Call: Members present were Rebecca Carter, Jim Downs, Jay Dunseth, Dennis Ishmael and Al Stupek.

Members Absent: Dave Koontz and Rhonda Weideman

Superintendent Present: Yes

Visitors: None

Approval of Minutes: Ishmael made a motion to approve the minutes from the PEF August 24, 2011 meeting seconded by Downs. All yes.

Treasurer's Report: Jim Downs reported that the PEF regular checking account balance as of August 31, 2011 was \$30,102.64 and the PEF website checking account had a balance of \$7,373.37 for the same time period. Jim reported that the PEF has bills to pay in the amount of \$160 for 20 t-shirts and \$420 for Wall of Fame plaques. Motion was made by Stupek to approve the Treasurer's report and seconded by Ishmael. All yes.

Items Discussed:

Committee Reports:

- 1) **Scholarship** – Nothing to discuss at this time.
- 2) **Courtyard** – Nothing to discuss at this time.
- 3) **Mini-Grants** – Dennis reports that he has received 5 or 6 application with one week to go. October 1, 2011 will be the deadline for applicants.
- 4) **Publicity** – Becky reported that all went well with the PEF's participation in the Labor Day Parade. Special thanks to Paul Swenny for helping Becky out.
 - Dr. Lett reported that the iPad2 raffle ticket sales are going well. The PEF will be selling tickets at the varsity girl's volleyball games and the 3 remaining boy's home varsity football games. Dr. Lett will be selling tickets at the volleyball games and varsity football games will be handled by Al & Jay for the Greenville game, Becky & Scott for the Litchfield

game and Dave Koontz and Dr. Lett for the Hillsboro game. Drawing is scheduled for halftime of the boy's varsity Hillsboro football game.
- Dr. Lett will see if he can get the iPad2 donated. Proceeds from the drawing as well as website business sponsorships are to go towards the purchase of an iPad cart for Lincoln School. Donating businesses will be recognized for this purchase. Jesse Miller has been assigned as the district's Integration Technology Specialist and will work with Dr. Lett on the business recognition.

New Business:

AI is to check with credit card transaction processing company about canceling the PEF's processing contract with them due to the monthly costs of this program being more than donations taken in.

Dr. Lett reported that since Rhoda Dudra resigned as the PEF's clerical volunteer, we have fallen behind in getting donation confirmation letters out in a timely manner. Sonna Livesay has agreed to take Rhoda's place and hopefully help catch us up with these letters. Dr. Lett has asked Rhonda Weideman to create a list of volunteers that might be able to help the PEF out with these and other activities. PEF board members are to think of individuals also that might help out.

Next PEF Board meeting is set for Wednesday, October 19, 2011 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Dunseth and seconded by Downs. All yes.

Meeting adjourned at 7:52 AM.