

REPORT NAME: Award of RFP 2026-18 – Clock Systems Upgrades (Bid Package T1)

REPORT OF: (Department) Information Technology Systems / Bond Program

FOR: (Action or Information) Action

APPLICABLE LAW AND/OR POLICY: Michigan Revised School Code, District Purchasing Policies, and applicable Bond Program procurement requirements.

STRATEGIC GOAL ALIGNMENT: Safe, Secure, and Modern Learning Environments

STRATEGIC OBJECTIVE ALIGNMENT: Maintain and improve district facilities and infrastructure to support teaching, learning, safety, communication, and operational efficiency.

FISCAL FUND IMPACT: 2022 Bond Fund

IMPACT AMOUNT: \$119,066.00

EXECUTIVE SUMMARY/BACKGROUND:

Southfield Public Schools issued RFP 2026-18 – Clock Systems Upgrades (Bid Package T1) on May 5, 2026, for the replacement and upgrade of clock systems at Birney K-8 School, Levey Middle School, and Thompson K-8 International Academy as part of the District’s 2022 Bond Program. The project supports summer renovation activities and modernization efforts occurring at these facilities.

A pre-bid meeting was conducted on May 15, 2026, with two prospective bidders in attendance. Two responsive bids were received and publicly opened on May 26, 2026.

The bids received were:

- VSC, Inc. – \$119,066.00
- AMcomm Incorporated – \$146,000.00

The bids were reviewed by representatives from Oakland Schools and Integrated Design Solutions (IDS). Both bidders submitted the required Bid Bond, Familial Disclosure Statement, and Affidavit of Compliance. A post-bid review was conducted with VSC, Inc., and its submission was determined to be complete, responsive, and compliant with all bid requirements.

Integrated Design Solutions, the District’s technology design consultant for this project, recommends award to VSC, Inc. as the lowest responsive and responsible bidder. The proposed contract also establishes unit pricing that may be utilized for future clock system upgrades throughout the Bond Program, providing additional long-term value to the District.

COST BENEFIT ANALYSIS:

VSC, Inc. submitted the lowest responsive bid at \$119,066.00, which was \$26,934.00 lower than the next lowest bidder. The proposal met all bid requirements and was determined to be complete and compliant. Awarding the contract to VSC, Inc. provides the District with the lowest qualified cost while supporting future clock system upgrades through established unit pricing provisions.

RECOMMENDATION:

Administration recommends that the Board of Education approve the award of RFP 2026-18 – Clock Systems Upgrades (Bid Package T1) to VSC, Inc. in the amount of \$119,066.00.

IMPACT IF NOT APPROVED:

Failure to approve this award may delay the planned summer installation schedule, impact facility renovation timelines, and postpone modernization of clock system infrastructure at the affected schools.

NEXT STEPS IF APPROVED:

Upon Board approval, Administration will execute the necessary contract documents, issue a purchase order, and coordinate project implementation with VSC, Inc., Integrated Design Solutions, Oakland Schools, and District staff to ensure completion of the work during the scheduled summer construction period.