

## REGULAR MEETING

Monday, February 8, 2021  
HLWW HS Media Center  
8700 County Road 6 SW  
Howard Lake, Minnesota 55349

The Monday, February 8, 2021 Regular Meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:02 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Peterson, Scheuch, Puncochar and Marketon. Also present were Superintendent Brad Sellner, Principals Jason Mix, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

**(Item IV)** Scheuch recommended approval of the agenda; Koch seconded; those in favor: Marketon, Peterson, Scheuch, Koch, Puncochar, Bravinder and Heuer; opposed: none; passed unanimously.

**(Item V)** There were no questions or comments from visitors.

**(Item VI)** Scheuch recommended approval of the consent agenda which included the January 11, 2021 meeting minutes, bills, treasurer report, enrollment, the FMLA leave request for **Emily Holm** effective approximately April 22, 2021 for six week; FMLA leave request for 30 days for **Ryan Petersen** effective approximately May 14, 2021; and the resignation of **Stephanie Heaver** as a Winsted Elementary Paraprofessional effective January 31, 2021, the following employment recommendations: **Patty Ficker** as a part time food service worker starting February 4, 2021; replacing Stacy Thomas at the high school/middle school; and **Robert Staub** as a part time food service worker starting February 4, 2021; replacing Kathy Chase who will be moving into the part time cashier position; and the transfer in position of **Kathy Chase** from part time food service worker to the part time cashier position effective February 4, 2021 replacing Melissa Vogelpohl, Elementary Laker News, open enrollment chart, and the following recognitions:

The School Board recognizes the PTA groups for providing evening meals during the elementary conference nights. Thank you for your continued support of the staff and school district.

The School Board recognizes Kruzin' for Kids for the generous donation of winter sleds for student use at Humphrey Elementary. We were able to secure 60+ sleds for students to use. They are being used daily and are enjoyed for fitness and classroom breaks. Thank you for your donation.

Peterson seconded; those in favor: Bravinder, Puncochar, Koch, Scheuch, Peterson, Marketon and Heuer; opposed: none; passed unanimously.

**(Item VII, Subd. A)** Scott Berning, Activities Director, gave an update on Winter Activities. Berning indicated the One Act Play will be advancing to the State tournament, which will be held virtually. Berning also indicated we have set March 22, 2021 for the POPS Concert, we have not determined the format for the concert yet. Berning also reported that we suspect the streaming of games and meets will continue as we move forward; many people have been enjoying this feature.

**(Item VII, Subd. B)** Sue Peterson, from School Perceptions, gave a presentation about services her company offers schools to help them with levy elections.

**(Item VII, Subd. C)** Elayne Teorey, ALP Teacher, gave a presentation about the Alternative Learning Program (ALP). Superintendent Sellner thanked Elayne Teorey and Nikki Matheson for their work with the ALP program.

**(Item VII, Subd. D)** Heuer indicated the Levy Committee has met. Koch reviewed items the committee talked about. Sellner indicated School Perceptions was highly recommended from Buffalo and Watertown-Mayer School Districts. Heuer reported the Levy Committee will meet prior to the March meeting to bring a recommendation to the board.

**(Item VII, Subd. E)** Superintendent Sellner reviewed the information about the 2021-22 school calendar options.

Scheuch recommended approval of draft two with the short spring break; Bravinder seconded; Marketon asked if the first two options were evenly split between staff and parents, why don't we want to go with the option that the community wants. Sellner indicated if we choose the calendar to start early, we will submit our request to MDE tomorrow and would ask them to reply to us before our next meeting so if we need to change to another option we can at that time. Puncochar asked if there were any concerns about disruptions for activities if we choose to start early. Sellner reported the fall activities would not be impacted. Marketon liked option three. Heuer reported there is a motion to support draft two. Scheuch withdrew his motion. Heuer asked if there was a new motion.

Peterson recommended approval of option three for the 2021-22 school calendar; Scheuch seconded; those in favor: Marketon, Peterson, Scheuch, Koch, Puncochar, Bravinder and Heuer; opposed: none; passed unanimously.

**(Item VII, Subd. F)** Superintendent Sellner reviewed the evaluation process for the superintendent. Heuer asked if there were members who would like to be on the superintendent evaluation committee. Peterson, Puncochar and Koch requested to be on the committee; Bravinder indicated he would be an alternate. Heuer asked Koch to be the chairperson of the committee since she was previously on the committee.

**(Item VII, Subd. G)** Heuer reviewed the resolution accepting donations. Scheuch recommended approval of the resolution accepting donations; Peterson seconded; those in favor: Bravinder, Puncochar, Koch, Scheuch, Peterson, Marketon and Heuer; those opposed: none; passed unanimously.

**(Item VII, Subd. H)** The Policy Committee recommends the first reading of the following policies: 721-Uniform Grant Guidance; 801-Equal Access to School Facilities; 901-Community Education; 904-Distribution of Materials; 905-Advertising; 906-Community Notification of Predatory Offenders.

**(Item VII, Subd. I)** Heuer indicated right now there are no items for the work session.

Peterson left meeting.

**(Item VIII, Subd. A)** Superintendent Sellner reported:

- We are looking into a policy for school closures regarding activities, which would be based upon the Superintendent and Activities Directors discretion.
- COVID numbers continue to be in the 20's. We plan for 10-12 grade students come back in person on February 16, 2021.
- Staff vaccine update-McLeod County has done a great job; today we just rolled out the opportunity for Wright County.
- Open Enrollment chart-over time it has gone down; open enrollment in has continued to go up; the net loss has continued to go down.

Marketon asked if we have general feelings/guidelines as to why students are open enrolling out. Sellner reported we have not done a survey to open enrolled students since 2009 and 2011. Sellner indicated there were many different reasons from families: facilities, grade configuration, sports, offerings, activities, commuting, and daycare opportunities.

**(Item VIII, Subd. B)** Principal Mix reported:

- We have about 66% of our students back in the buildings
- January 18<sup>th</sup> was a professional development day.
- The winter sports season is wrapping up soon. Mr. Berning has done a great job making sure our students and community stay safe, and KLKR has done a great job on streaming our activities.
- Mix attended the MASSP Conference the end of January.
- Snowfest is coming up next week. There will be no Sadie Hawkins dance this year; and no pep fest.
- Parent teacher conferences will be February 22
- ACT exam will be held on March 2

Heuer asked if there has been any discussion about Prom. Mix indicated we have started discussions and are reviewing restrictions, etc. Scheuch asked if there has been any discussion about graduation for this year. Mix indicated they have not started talking about graduation yet, and is hoping we can return to a standard graduation with some restrictions.

Principal Schimelpfenig reported:

- This is the second week of having everyone back. Thank you to staff for all the planning and work that went into this. The transition went as planned.
- Staff Development was a few weeks ago, staff discuss grading and discipline and formed committees to discuss best practices.
- Interventions are in place and we continue to develop new interventions to help those students who are falling behind as a result of distance and hybrid learning, and students who would need interventions regardless.
- Conferences will be the 18 and 22, they will be student led conferences and will be virtual.

Principal Olson reported:

- We have started to gather guest speakers for I love to read month.
- We are going to try to do a 100<sup>th</sup> day celebration.
- February second was global School Play Day.
- Parent teacher conferences are scheduled for the 11 and 16
- We are currently revamping our dates for kindergarten registration.

Marketon asked the administration if they would consider virtual conferences in the future? Principal Olson, Mix, and Schimelpfenig all indicated they would consider virtual conferences in the future.

**(Item VIII, Subd. C)** Heuer indicated the School Board Committee reports are attached.

**(Item IX) Next Meeting Dates:**

**Work Session Meeting-Monday February 22, 2021 6pm HLWW HS Media Center-not needed at this time**

**Regular Board Meeting-Monday March 8, 2021 6pm HLWW HS Media Center**

**(Item X) Items for next meeting**

Regular Meeting:

- Bill Reader for March-Scheuch
- Department Report
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Approve Spring Coaching Staff
- Present Handbook changes review in April-approve in May
- Possible Approval of revised 2020-21 budget.

Heuer adjourned the meeting at 8:31pm.

Respectfully submitted,

Kelsey Puncochar, Clerk