

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 9/13/16



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 9/08/16

To: **John Rouse**
 Superintendent

From: Jason Andreas
Title: Executive Director

Subject: **Hiring 2016-2017 Certified Teacher - Napi**

Description: Sicily Bird, Napi Elementary Principal, is recommending to the board to hire Debra Avila for the 2016-17 SY. Her salary will be pro rated based on her start date.

Debra Avila, Teacher/Napi Elementary, Exp: BA/5

Financial Impact: \$41,826.00 (prorated based on start date and number of days)

Funding Source (Budget/grant, etc.): Napi Elementary Certified Teacher Salaries

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position K-8 Elementary Teacher		Applicant Recommended Debra Avila	
Department/Location Napi Elementary School		Supervisor Sicily Bird	
Type of Position Certified Teacher	Starting Date TBD	Term 2016-2017 School Year	

Recruiting	Date Posted: 5/15/2016	Closing Date: Open Until Filled
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Debra Avila		Yes	9/8/2016	1

Interview Committee			
Name	Title	Name	Title
Corrina Hall	Assistant Principal		
Edith Wagner	Napi Instructional Coach		
Colleen Wilson	Napi Instructional Coach		

Recommendation: Mrs. Avila's references checked out extremely well. She has a variety of experiences in grades K-5 th and is highly qualified for the position

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	To be scheduled	No	TBD
Criminal background check	To be scheduled	No	TBD
TB documentation	To be scheduled	No	TBD

Salary: \$41,826 to be prorated Placement: <u>Exp: BA/5</u> Contract Days: TBD

Prepared by: Jason Andreas Date 09/08/2016 Approved by: _____ Date: _____