

**MID VALLEY SPECIAL EDUCATION COOPERATIVE
FINANCE COMMITTEE MEETING
PRESENT**

FEBRUARY 14, 2013

- I. Present: Brad Cauffman, D303; John Knewitz, D303; Jessica Nicholson, D101; Kris Monn, D101; Fran Eggleston, D302; Julie-Ann Fuchs, D302; Donna Oberg, D304; Sue Caddy, Mid Valley; Carla Cumblad, Mid Valley

- II. IDEA Grant. Two scenarios were presented, one with the typical federal amount and one with an 8% reduction due to possible sequestration. Currently, the grant provides behavior technical assistance, assistive technology facilitation, MV and district shared professional development. The current grant has a psychology extern to assist with behavioral technical assistance. It is recommended that this position be replaced by 5-8 hours of clerical support. Another possibility would be to combine this request with a possible low FTE clerical position. Some of these decisions will be based on the Board's decision regarding OT/PT services.
 - a. MV 4% - FY14 allocations not released yet. The group agreed to continue with the 4% to MV.
 - b. Proposed changes to how MV uses the allocation:
 - .6 AT
 - Clerical support for Behavioral Tech Assistant (1 day per week)

- III. Medicaid – Fee for Service update was reported to the group.

- IV. Budgets
 - a. Enrollment projections are still subject to change. Enrollments will probably be adjusted until May. Next month, there will be more firm numbers so that Sue can create tuition estimates and an overall budget.
 - b. General assumptions
 1. Negotiated salary increases
 2. Benefit increases at 4%
 3. Used average salaries for budget creation
 4. Retirements were reviewed
 5. Enrollments are tentative
 6. Currently soliciting RFP for subcontracting OT/PT services
 7. Administrative overhead has been distributed by FTE
 8. Related services are distributed based on enrollment
 9. Will be requiring new storage space which would be included in administrative overhead

- c. New Pathways
 - 1. Increased enrollment, adjustments are likely in supervisor, related services, substitutes
 - 2. If new sections are started, there will be new start-up costs and room rental fees
 - 3. Specific items for the budget were reviewed.
 - 4. The budgets are created with average salaries.
- d. PALS
 - 1. Declining enrollments, likely reduction of one section
 - 2. Presented a K-8 and a K-12 budget. Recommendation to the board will be K-12 budgets to align with the program changes and will include half of current VIP budget.
 - 3. Transfer the supervisor costs if the budgets are merged.
 - 4. Specific items for the budget were reviewed.
- e. CLASS
 - 1. Probably going down a section in CLASS; remaining sections most likely located at Western Avenue.
 - 2. Budget includes 2 smartboards
 - 3. iPads in Medicaid budget
 - 4. Specific items for the budget were reviewed.
- f. New Directions
 - 1. Enrollment in this program changes a lot during the year, although no changes in sections are anticipated to start the year
 - 2. Electives teacher and SW will be included in the ALOP allocation
 - 3. Specific items for the budget were reviewed.
- g. Multi
 - 1. No change to the number of sections
 - 2. Proposing merging of the K-8 budget with half of the VIP program.
 - 3. Specific items for the budget were reviewed.
- h. Early Childhood
 - 1. No changes to the program or sections
 - 2. Mostly out-of-cooperative students
- i. SAIL/ToTAL
 - 1. Steady enrollment to the programs
 - 2. Possible increases in case management services
 - 3. Includes extensive vocational services
 - 4. The microbusiness is now self-supporting
 - 5. Next year, a cooking lab fee will be charged.
 - 6. Specific items for the budget were reviewed.
- j. Safe Schools
 - 1. The budget was presented again with increases for Apex and reductions in the supply lines.

k. Related Services

1. All budgets now have administrative overhead costs
2. The following budgets were reviewed without much discussion:
Vocational, Adapted PE, Speech/Language, Social Work, Hearing Itinerants, Vision Itinerants, Health Services, and Psychology Services

l. Occupational Therapy

1. No anticipated changes in FTEs
2. Some are built into programs, most are billed as FTEs to the districts
3. The remaining minutes are billed per minute.
4. Includes laptop purchase 1X and admin overhead

m. Physical Therapy

1. No FTE changes
2. Billed by per minute costs
3. Increased costs due to laptop purchases and admin overhead

n. Assistive Tech

1. Discussed options for AT in the cooperative
2. We'll look again at the costs for a full-time AT

V. The next meeting is scheduled for March 21, 2013 – 1:00 p.m. We will review the estimated tuition and overall budget.

HAPPY VALENTINE'S DAY

