

ANIMAL CONTROL AD HOC COMMITTEE  
MEETING MINUTES  
Thursday, November 2, 2023 – 12:00 p.m.  
Howard Male Conference Room

Commissioners Present: John Kozlowski, Chair  
Brenda Fournier  
Burt Francisco

Others Present: Mary Catherine Hannah, County Administrator  
Kim MacArthur, Board Assistant  
Sheriff Erik Smith  
Michelle Reid, Animal Control Officer  
Myra DeCaire  
Tom Pelkey  
Nancy McSwain

CALL TO ORDER

Chair John Kozlowski called the meeting to order at 12:00 p.m.

ADOPT AGENDA

Chair Kozlowski presented the agenda for approval. Motion was made by Commissioner Francisco and supported by Commissioner Fournier to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: No policies were presented at the meeting. Animal Control Officer Michelle Reid is working to have the policies put together in one easy to read packet and plans to have ready for review by the end of the month. The Committee agreed to review the complete policy package at the January 4, 2024, meeting. Deputy Reid will email December's Monthly Animal Control Report.

INFORMATION ITEM: Deputy Reid presented the Monthly Animal Control Report for October (attachment #1). Discussion was made on the contract between the City of Alpena and the Huron Humane Society. Sheriff Erik Smith reported that he met with County Administrator Mary Catherine Hannah, City Manager Rachel Smolinski, and City Police Chief Eric Hamp to discuss concerns on the number of animals that are brought into the shelter by the city. Deputy Reid reported a year-to-date total of 460 animals brought in from the County and 440 animals brought in from the city. Sheriff Smith will follow up with Administrator Hannah for further discussion and to coordinate another meeting with the city. Motion was made by Commissioner Francisco and supported by Commissioner Fournier to receive and file the Animal Control Report for October as presented. Motion carried.

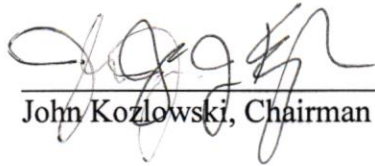
INFORMATION ITEM: Chair Kozlowski stressed the need for better communication between the Animal Control Shelter and the people that call or email them. He was contacted by two

people that were looking to adopt dogs that never received a call back or a return email. Sheriff Smith asked to receive the information and phone numbers after the meeting.

**\*Next Meeting: Thursday, January 4, 2024 at 12:00 p.m. in Howard Male Conference Room**

ADJOURNMENT

Motion was made by Commissioner Francisco and supported by Commissioner Fournier to adjourn the meeting. Motion carried. The meeting adjourned at 12:27 p.m.



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John Kozlowski, Chairman

kvm

#1

Animal Control Donation Balance  
Date of Report 10/31/2023

\$ 50,606.38

October 2023 Revenue

101-430-630.000 Impound Fees	\$	295.00
101-430-384.000 Misc Rev/Donation	\$	4,470.22
101-430-677.000 Reimbursements/Re:	\$	-

Monthly Intake Totals

Species	Total
DOG	19
CAT	1
<b>Grand Total</b>	<b>20</b>

Jurisdiction	Total
ALPENA TWP	5
CITY OF ALPENA	9
LONG RAPIDS TWP	1
OSSINEKE TWP	2
SANBORN TWP	2
MAPLE RIDGE	1
<b>Grand Total</b>	<b>20</b>

Intake Species	Jurisdiction Ct.
<b>ALPENA TWP</b>	<b>5</b>
DOG	5
<b>CITY OF ALPENA</b>	<b>9</b>
DOG	8
CAT	1
<b>LONG RAPIDS TWP</b>	<b>1</b>
DOG	1
<b>OSSINEKE TWP</b>	<b>2</b>
DOG	2
<b>SANBORN TWP</b>	<b>2</b>
DOG	2
<b>MAPLE RIDGE</b>	<b>1</b>
DOG	1
<b>Grand Total</b>	<b>20</b>

Strays by Transport T <sub>1</sub> Ct	
<b>STRAY</b>	<b>10</b>
ACO	2
ACSO	2
APD	3
CITIZEN	3
<b>Grand Total</b>	<b>10</b>

Average Daily Population	
Dogs	13
Cats	<1
<b>Total</b>	<b>13</b>

ALL ANIMALS TRANSPORTED BY	
AGENCY	Total
APD	3
ACSO	3
OWNER	5
CITIZEN	3
ACO	6
<b>Grand Total</b>	<b>20</b>

### Intakes by Type with Outcomes

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Surrender Reason	Total
<b>OWNER SURRENDE</b>	<b>1</b>
IN HOUSE	1
<b>STRAY</b>	<b>10</b>
RTO	8
IN HOUSE	2
<b>CASE</b>	<b>8</b>
TRANSFER	1
EUTHANIZED	1
IN HOUSE	6
<b>RETURNED ADOPTI</b>	<b>1</b>
TRANSFER	1
<b>Grand Total</b>	<b>20</b>

### Number of Abuse Neglect Cases Initiated

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Jurisdiction	Total
City of Alpena	1
County	7
<b>Total</b>	<b>8</b>

### Outcomes

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#### Intakes from September

Disposition Type	Total
RTO	8
TRANSFER	2
EUTHANIZED	1
IN HOUSE	9
<b>Grand Total</b>	<b>20</b>

#### Intakes from Previous Month

Disposition Type	Total
ADOPTED	5
TRANSFER	1
<b>Grand Total</b>	<b>6</b>