
MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

POLICY ISSUE/SITUATION

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

BACKGROUND INFORMATION:

The Community Engagement Committee minutes received through May 2012 have been reviewed. No boxed items of concern are noted.

RECOMMENDATION:

(12-164) It is recommended that the School Board and administrative staff receive the above review as an information item.

**Minutes of the Meeting
AHS Site Council
Thursday, 26th April 2012
3pm**

In attendance:

Kuli'a Ferguson
Bridget O'Connor
Trinka Ashby
Cary Meier
Chad Towe
Brad Cameron
Chris Wickham
Stephen Mills
Jason McGrew
Lisa Buellesbach
Jake Holderman
Susan Phillips

1. Budget Activity - Members identified the principles and priorities to be used (see attachment)
2. Public Comment - none
3. Open Comment - none
4. Principal's Report - tabled until next meeting
5. School Improvement Plan
 - a. Literacy (Chad Towe/Cary Meier)
 - There will be no seniors that won't graduate because of the essential skill requirements. Juniors need 2 work samples of writing, so a class has been created for that.
 - Trying to be able to use writing samples from freshman or sophomore years for upperclassmen requirements.
 - b. Interventions - for those in danger of not graduating (Discussion)
 - Writing class, as mentioned previously.
 - Proposing keeping same goals for next year as this year. Skill-building is the goal, not just getting students to pass

OAKS.

- Opportunity to target specific students.
- Smarter balanced program.
- c. Standards Based Education (Kuli'a Ferguson)
 - Formative assessment - teachers do understand the value
 - With all the changes going on, waiting for "standards" to be put into place.
 - It would be nice to have something local.
 - Idea: virtual forum for semester change. Going from 60 to 90 minutes - important piece.
 - How to adjust learning based on findings; formative assessment; have been doing it informally in many ways.

6. Head Count of returning members/elections/snacks?

Members whose terms will end this year are:

Bridget O'Connor

Susan Phillips

Brad Cameron

Lisa Buellesbach

Meeting adjourned 4:30 pm.

Take from notes written by Trinkia Ashby & Bridget O'Connor
Respectfully submitted by Chris Nicholson

**WESTVIEW HIGH SCHOOL
COMMUNITY ENGAGEMENT COMMITTEE MINUTES
4/6/12**

CEC Members

- Tom Pickett – Chairperson
- Barbara Schulz- Scribe-Community Representative
- Susan Day- Community Representative
- Jim Schulz- Community Representative
- Anjali Bhide- Community Representative
- Rod Barraclough- Assistant Principal
- Mike Chamberlain- Principal

Facility Use Applications to be processed:

- Harlem All-Stars – sponsored by Westview Band. Facilities needed: Gym, concessions & showers/locker rooms. Will need a custodian (still to be assigned) for 6 hours. Cost \$318. Insurance has been acquired. Approved.
- Youth Contact – Kids Turn: A parenting / counseling organization that has used the building for counseling & parenting sessions. Has requested an extension of the previous use permit for 4 more visits – 2 hours each on Tuesday nights. Approved.
- Tom Puterbaugh – for writer's workshops / classes that he would offer from 9am – noon July 9-12. Approval is contingent upon his obtaining insurance and business documentation.

Principal's Report

- 1) Forecasting is all in. However, it takes a few weeks to get it all entered. Westview is anticipating about 2400 students next year which is approximately the same as this year. The input of the data should be done early next week (4/9-13). Information will be disbursed to departments and Math and language classes will be adjusted. After that, classes and planning will be finalized. When that is done, information will be sent to returning students (not incoming freshmen) to have them double-check their classes.
- 2) AP Exams – Westview has 1550 exams that will be administered the first 2 ½ weeks of May. They are a national exam that is administered at the same time across the country for each subject. Westview's number of tests is the largest in the state. The 1550 tests translates into 635 students that are taking exams. Cost of each exam is \$89.

- 3) District budget work sessions – There were 51 total. Mike said that the staff sessions were the hardest to lead as it was ‘personal’ for many of the staff. The general comments from parents were that it was presented well and that they understand the dilemma and complications. Most schools had 15-25 that attended. Westview and Sunset had a little higher numbers than that, but their work sessions were close to the end of the schedule. The next process is that the information will be tallied. The budget rolls out on April 19 and will be presented in the evening at Sunset. Some parts of the budget will be finalized with other segments of it possibly still flexible. May 1 there will be another listening session and then there will be 2 more – at Beaverton HS after that. However, by that point the budget will be finalized.
- 4) Prom is April 21. There will be an assembly on April 9 which will be spring sports and activities and there will be a prom segment to it as well.
- 5) Sparrow follow-up – The students far exceeded their hours for the donation from Safeway. They were able to help pay for his trip to San Diego, CA for medical treatments.

Next Meeting: Friday May 4, 2012 at 11:30 am in Mike Chamberlain's office.

**Highland Park
CEC and Site Council Minutes
April 10th, 2012**

Members Present: Mary Grimes, Ronda Haun, Sara King, Karen Nelson, David Nieslanik, Tyler Smith and Wonde Tefera

Members not in attendance: Betsy Bloise, Terri Kuechle, Brian Peerenboom and Diana Sergeant

Future Meetings at HPMS: 2nd Tuesday ~This is our last meeting of the year.
Quarterly Meetings with all district reps: May 16 from 7-9PM at Mt. View

1. Facility Use:

- No requests

2. Safety Concerns:

- Reviewed Safety minutes from 4/2/12 Safety Meeting
 - Review of incidents
 - Students – incidents in March – minor - no recommendations
 - 1 incidents in PE
 - 2 incidents in the classroom
 - Adults – 1 incident - minor – no recommendations

3. Telecommunications Upgrade at HP:

- Discussed Summer Plans
 - Highland will be gaining an upgrade to their telecommunications. Hub which is currently located in a loft area will be moved to the main floor with new wiring system. All 3 frames, located in the counseling offices, will be upgraded with new frames and wiring.
 - Highland will be without computer access during part of this work.

4. Report from Quarterly CEC Meeting March 20th:

- Due to HP evening events no one attended the March 20th Quarterly CEC meeting. Next meeting will be on May 16th at Mt. View Middle School.

5. What's happening at HP:

- Teachers reported on what is happening in their classrooms and what is happening around the school.
- Reports were discussed on units of study and focus in each class.

6. Budget Update:

Budget Committee Meeting~

- Thursday, April 19, 2012 at 6:30 p.m. at Sunset High School Commons, 13840 NW Cornell Rd., Portland. The purpose of the meeting is to receive the budget message. This is a public meeting where deliberation of the Budget Committee will take place. No public comment will be taken at this meeting.
- Tuesday, May 1, 2012 at 6:30 p.m., at Sunset High School Commons, 13840 NW Cornell Rd., Portland - The sole purpose of this meeting will be to hear public comment.

- Tuesday, May 15, 2012 at 6:30 p.m., at Beaverton High School Cafeteria, 13000 S. W. 2nd Street, Beaverton - Budget Committee will discuss the proposed budget; no public comment will be taken.
- Thursday, May 17, 2012 at 6:30 p.m., at Beaverton High School Cafeteria, 13000 S. W. 2nd Street, Beaverton - Budget Committee approval of 2012-13 Budget; no public comment will be taken.
 - School Board Budget Hearing~
- Monday, June 4, 2012 at 6:30 p.m., at Central Administration Center, Public comment will be taken, School Board adopts 2012-13 Budget.

7. Looking to the Future of HPMS ~ STEMS conversation:

- HPMS is looking at the possibility of partnering with PSU and local businesses to interconnect our work. STEMS stands to Science, Technology, Engineering, and Mathematics. Ronda and David will be attending a STEMS Symposium on April 19th to learn more.

8. Other

- Discussion and suggestion made to put a DONATION link on our website. Ronda stated that we already had a donation form and she would work with our webmaster to put a link on the website.
- Suggestion was made to place the budget dates on the front page of the HPMS website for easy access. This was done the next day.

Meeting adjourned at 5:00PM

**Hiteon Elementary
Community Engagement Committee Minutes
April 10, 2012**

RECEIVED APR 20 2012

Attendance: Ginny Hansmann, Shannon Herbers, Cathy Manor

Meeting was called to order at 9:05AM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

Public Input:
None

Principal's Remarks:

- The Beaverton School District Budget Committee will hold a public meeting to discuss the budget for the fiscal year July 1, 2012 to June 30, 2013 on Thursday, April 19, 2012 at 6:30 p.m. at Sunset High School Commons. Budget materials are available on the district website. There is still the expectation of staff reductions and additional furlough days for next year.
- Hiteon will have a writer-in-residence in the fall.
- The parking lot improvements were made over spring break and have helped the traffic flow during drop off and pickup times. The overall response to the changes has been positive.
- There will be a need to recruit new CEC and Site Council members for next year. Look into getting these positions posted along with the other school volunteer and PTC positions.

Previous Business:

New Business:

- Talked about the upcoming Fun Run. Changes have been made to the prize structure this year.
- Discussed our school volunteer environment in regards to making sure that it is open and welcoming to everyone. We have a lot of good ideas being brought forward from new families that have come from neighboring schools.

Building Use Requests:

1. **"Math Gamers"** has been approved to use a classroom from 2:40PM to 3:40PM on Wednesdays from April 18 - May 23 for fun activities for grades 2-5. Fees assessed as per the district fee schedule.

CEC Meetings (Tuesdays at 9:30am): The next meeting is Tuesday, May 8, 2012.

Quarterly CEC Meeting: Wednesday, May 16, 2012 from 7:00 to 8:30 p.m. at Mountain View Middle School, 17500 SW Farmington Rd.

Meeting adjourned at 10:15 AM

4/19/2012

Aloha High

Site Council Meetings

Thurs. Mar. 22nd, 3:00 pm-4:30 pm

- A. Minutes by Brad Cameron
- B. No Public comments
- C. No open comments
- D. Principal's report-Ken Yarnell
 - 1. Review of budget shortage
 - a. Implications for Aloha High School
 - i. Probably less staff
 - ii. Less non-teaching funds
 - 2. Acknowledgement from State
 - a. Quality Education Committee recognition
- E. School Improvement Plan
 - 1. Brian Curl-Addressed Oregon Diploma & Graduation requirements-progress monitoring
 - a. Flashback: Prioritized needs
 - b. Progress: SMART goal
 - c. Moving forward
 - 2. Tim Moe-Student Education Plan & Profile STEPP
 - a. CRLE'S
 - b. Extended Application (Senior Project)
 - i. EA imbedded within classes or stand alone E.A.
- F. Ken Yarnell-Equity
 - 1. Uniformity Policy
 - 2. Non-Documented former students as guest speakers
 - 3. Diversity breakdown in AP classes
- G. Next meeting April 26th

MINUTES of Barnes Community Engagement Meeting
Meeting date: February 28, 2012
Principal's Office

Call to order: The third meeting of the Barnes CEC. Members in attendance: Susan Rodriguez, Jeff Giberson, Espi Pietrok, Josie Seid, and Kassidee Fisher.

Agenda Items:

1. Reports from last CEC Meeting
 - a. Volunteer Recruitment and Placement (Mica and Espi)
 - i. Electronic log-in system, Help Counter
 1. PTB and GDAL will pay
 - a. Espi will get the exact amount owed to both groups
 - b. Both groups are kicking in extra money for Starbucks cards
 - c. Mica and Espi will coordinate with PTB to get:
 - i. Listserv
 - ii. Site text and translation
 - iii. Recruiting volunteers
 2. Computer spot for volunteers
 - a. Mica and Espi will set up the volunteer station with timesheets and color-coded badges (white for non-background checked volunteers and green for those who've cleared the check)
 - b. Jeff will look into mouse and keyboard
 - c. Susan will purchase furniture
 3. Help Point questions: can be bilingual, can't send texts
 4. Barnes trial period will start in March and last for 30 days, the official subscription begins in April
- b. Adult Education and GED Classes (Josie)
 - i. GED- Shine just met with Castilla Group- \$30/hour for teaching
 - ii. Josie will contact Claudia Lucatero about more affordable GED classes
 - iii. Susan is connected to a Albany police office, name Micah Smith (?) who could be a resource
 - iv. Kelli will dig up information from a Salem conference about parenting classes for Spanish speakers
- c. Community Needs Assessment (Kassidee, Kelli and Susan)
 - i. Teacher and Parent surveys have been sent to Impact NW to have data compiled
2. Mobility Rate at Barnes
 - a. Start 'greeter program' for new families, they will receive a bulletin/brochure and a buddy in the upper grades
 - i. Kassidee will check in with Suzanne about past efforts
 - ii. Kelli will try to find prototype materials
 - b. Susan met a new TWI parent who will help with a 'Welcome to Barnes' video
 - c. Have a half-sheet of information for new families with upcoming events (art literacy, Shine) and contact information for PTB and GDAL
3. Media team will present first at the next meeting

Adjournment: The meeting was adjourned at 10am. Next meeting will be April 2 at 8am.

MINUTES of Barnes Community Engagement Meeting**Meeting date: February 7, 2012****Principal's Office**

Call to order: The second meeting of the Barnes CEC. Members in attendance: Susan Rodriguez, Jeff Giberson, Espi Pietrok, Mica Waters, and Kassidee Fisher.

Agenda Items:

1. Review CEC purpose
 - a. Volunteer Recruitment and Placement
 - b. Career and College Readiness
 - c. Adult Education
 - d. Barnes Marketing (NEW - added 2/7)
 - i. Sub Committee selected to head Barnes Marketing- Jeff, Mica and Susan
Three Target Areas:
 1. Families
 - a. Barnes Bulletin for families
 - b. Blog that will be linked to the Barnes website
 2. District
 - a. Media work
 3. Teachers
 - a. Highlights to be sent to Barnes administrative staff
 - b. Communication home to families
2. Reports from last CEC Meeting
 - a. Volunteer Recruitment and Placement (Mica and Espi)
 - i. Electronic log-in system, Help Counter, is a great system for volunteers and Barnes teachers/staff
 1. \$15/month, will ask PTB to pay for subscription. \$60 for the rest of the current school year.
 2. Will check to see if Help Counter can support:
 - a. Communication to parents via email or text message
 - b. Bilingual website and communication

- b. Adult Education and GED Classes (Josie)
 - i. For information about GED Classes:
http://www.my-ged.com/ged_faq_and_tips.html#17
 - ii. Kassidee will be in contact with Centro Cultural in Hillsboro about offering GED Prep classes through Shine
 - iii. Other adult education classes that CEC Members would like to see: cyber safety and drug awareness
- c. Community Needs Assessment (Kassidee, Kelli and Susan)
 - i. Teacher and Parent surveys were shared with CEC Members
 - 1. Teacher surveys were distributed at the staff meeting 2/7
 - 2. Parent surveys will go home the week of 2/13

For Next Meeting:

- 1. Address the Barnes mobility rate
 - a. How do we connect new families to Barnes?
- 2. Jeff is looking into a computer spot for volunteers

Adjournment: The meeting was adjourned at 10am. Next meeting will be Feb. 28 at 8am.

Minutes taken by: Kassidee Fisher, 2/14/12

MINUTES of Barnes Community Engagement Meeting

Meeting date: January 10, 2012

Principal's Office

Call to order: The first meeting of the Barnes CEC. Members in attendance: Susan Rodriguez, Jeff Giberson, Kelli Scardina, Espi Pietrok, Mica Waters, Josie Seid and Kassidee Fisher.

Agenda Items:

1. Introductions of committee members
2. CEC purpose
3. District CEC meeting debrief
 - a. Mica provided information and booklets to CEC members outlining committee's purpose
4. Our vision for the CEC's impact at Barnes
 - a. Roundtable discussion of ideas
 - i. Three topics with most discussion: Career and College readiness, volunteer recruitment and placement, adult education efforts.

Unfinished business: None.

New business/Action Items:

1. CEC Meetings will be held Feb. 7, Feb. 28, Apr. 3, Apr. 24, and May 22. A tentative meeting was set for March 13. All meetings will be held from 8am-9am in Susan Rodriguez's office.
2. Chairperson was elected by CEC. The chairperson will be Kassidee Fisher.
3. A needs assessment of the committee will be conducted. Susan, Kelli and Kassidee will develop questions and report back.
4. Mica and Espi will seek out a spot for volunteers. The spot will be used to register volunteers, serve as a check in spot for volunteers and inform volunteers of upcoming events and/or opportunities.
5. Josie will research GED programs for adult education efforts at Barnes and will contact Claudia Lucatero (mom to Zuriel Guzman, 2nd grade) about her work with GED programs.

Adjournment: The meeting was adjourned at 10:35am. Next meeting will be Feb. 7 at 8am.

Minutes taken by: Kassidee Fisher, 1/11/12

West TV Site Council Meeting
Notes
January 23, 2012

Members Present: Kalay McNamee, Becky Talus, Ryan Lester, Julie Bennett, Kimi Sloop

TEAM EDUCATION:

1. Review December Minutes
 - Minutes approved
2. January Staff Development
 - Staff will be working on writing agreements.
 - Staff will be reviewing PLC Goals
 - Staff will review SIP plan.
 - Some staff will be having continued SMARTboard training.
3. PLC Update
 - Specialist added to rotation.
 - Teach Like a Champ Strategies.
 - Kindergarten – looking at all areas
 - 1st, 2nd, 3rd – writing
 - 4th and 5th – math

INFORMATION SHARING:

1. Community Engagement Committee
 - Looked at building use.
2. Budget Communication to Community
 - Two pronged strategies – doing small meetings at each individual school with exact same information.
 - \$40 million to be reduced
3. Teacher Liaison Update
 - meeting scheduled
 - Volunteer support will be discussed
4. SIOP – groups are set and meeting discussing SIOP books – chapter by chapter.
5. Bullying – Kalay had a book to share

SCHOOL IMPROVEMENT:

1. SIP Work – Looked over the SIP goals. Discussed how they are valuable to the staff and parents. How they should be read and understood. Clarified what the percentage and numbers mean to the community.
2. Junior Great Books – no response so took it off.
3. Hold over Goal 2: Create projects and special events and
4. Goal 3: Create/Develop ideas to reduce the impact of large class size with the use of volunteers (may know more later)

**COMMUNITY ENGAGEMENT COMMITTEE (CEC) MEETING MINUTES
MARCH 15, 2012**

School: Jacob Wismer Elementary School

Date/Time: March 15, 2012 3:15-4:45pm

Chairperson: Brian Schnell, Parent

Members Present: Deborah Starr, Kelley Liesinger, Ryoko Kitajima, Shanna Lonnquist and Joan McFadden Absent: Brian Schnell

Old Business: Joan reminded the members of the Site Council that they have agreed to serve as members of the Community Engagement Committee (CEC). The meeting today will focus on CEC business and include a Site Council update.

CEC: A community survey regarding Jacob Wismer parents' occupations is currently open for parent input. The survey site (via Survey Monkey) was advertised in the last parent newsletter. Results indicate most occupations are in technology and engineering. Joan will continue to promote participation in the survey and will report results at the next meeting.

Site Council Update: SITE COUNCIL: Third, fourth and fifth grade students are in the process of completing state testing. Fourth grade writing samples have been submitted and will be scored by trained teachers. The scoring will be coordinated by NWRESD. Results will be shared at the next Site Council meeting.

New Business: Joan presented the Budget Teaching Session Powerpoint presentation to the CEC/Site Council since members indicated that they will not be present at the Jacob Wismer presentation on March 21.

After the presentation, the CEC discussed its commitment to enlist the help of community members to "fill in gaps" as needed due to the budget reductions.

Joan is planning to invite a parent who works at Intel to the next CEC meeting who is interested in writing an Intel grant to teach 1st-3rd grade students about STEM careers.

Next Meeting: May 31, 2012, 3:15-4:45pm, Jacob Wismer Conference Room

Minutes for Barnes Community Engagement Meeting
Meeting date: April 3, 2012
Principal's Office

Members in attendance: Jeff Giberson, Espi Pietrok, Mica Waters, Josie Seid, Kassidee Fisher and Kelli Scardina

Minutes:

1. Volunteer Recruitment and Placement (Mica and Espi)
 - i. Computer spot for volunteers
 1. Mica and Espi will set up the volunteer station with timesheets and color-coded badges (white for non-background checked volunteers and green for those who've cleared the check)
 2. Espi (PTB) and Kelli (GDAL) will check in with parent groups to confirm timeline and payment
 3. Susan will purchase a flip out shelf (in lieu of larger furniture) for the station
 - a. Velcro will be attached to the keyboard to hold it in place
 - b. Jeff will insure the keyboard and mouse work
 - c. Bulletin board is up!
 4. Barnes trial period will start in April and last for 30 days, the official subscription begins in May
2. Adult Education and GED Classes
 - i. GED- Shine classes will run April 9-June 6
 - ii. Josie reached out to Claudia Lucatero (mom to Zuriel Guzman) and found two GED Programs through PCC
 1. Migrant GED Program with no cost
 2. PCC GED Program, \$50/class, with a 12 credit scholarship at the end
 - iii. Kelli provided information about the Salem Kaiser Coalition for Equality, which has great resources and is starting work in Hillsboro
3. Community Needs Assessment (Kassidee, Kelli and Susan)
 - i. Data has been compiled will send out later
4. Mobility Rate at Barnes
 - i. In partnership with the leadership class next year, we will try and start an ambassador program for new students
5. Media team will meet and share their ideas with us at the next meeting ☺

Adjournment: Meeting adjourned at 9:50am. Next meeting: April 24, 8:00am in the Principal's office.

Minutes taken by Kassidee Fisher, April 3, 2012.

Nancy Ryles Community Engagement Committee (CEC) Meeting

February 29, 2012

4:30-5:30 pm

Members

Lisa Banks – Parent
Dolores Beccar – Parent
Trish Beckius – Parent
Doris Marks – Principal
Pam Nason – Parent
Kim Zapp – Parent

Present

no
yes
yes
yes
no
yes

Guest: Maureen Wheeler (Public Communication Officer)

1. Review and Approval of Minutes
 - a. Minutes from 2/1/12 meeting were reviewed and approved
2. Building Use Applications
 - a. New Applications
 - i. There are no new building use applications
 - b. Potential and existing concerns regarding individuals using the facility outside of school time were discussed.
 - i. Safety-students left unattended after an event is over.
 - ii. Conflict of time of building use-How can we facilitate respectful communication between groups who wish to use the building where there is an occasional overlap of time? For example an overlap occurred between Boy Scouts (set-up for a special event) and Champions
3. CEC Meeting Schedule
 - a. Joint CEC @ Scholls Heights Tuesday March 6th (4:30-6:00P)
 - b. District CEC: Tuesday, March 20th with Jeff Rose (7-9) @ Five Oaks MS
 - c. Nancy Ryles CEC: Wednesday, April 4th (4:30-5:30)
 - d. District CEC: Wednesday, May 16th with Jeff Rose (7-9) @ Mt. View MS
 - e. Nancy Ryles CEC: Wednesday, May 23rd (4:30-5:30)
4. Roles and Responsibilities
 - a. Trish Beckius-Secretary
 - b. Facilitator-shared responsibility

5. Principal's Report

- a. NRCO-Doris presented the interest and value of being intentional and explicit around how we welcome new families. When this idea was shared at the most recent NRCO meeting, NRCO members expressed support.
- b. Doris encourages CEC attendance at the March 15th Budget meeting at 6:30-8:00 pm. This is an opportunity to educate the community on the upcoming district budget. The power point presentation will be consistent at each of the school locations to ensure a clear message is delivered. We discussed different ways to communicate this informational opportunity. At this point, daycare will not be available.

6. Role and Goals of CEC at Nancy Ryles

We had a range of discussions related to the role and goals of NR-CEC. Topics included: New Families, business partnerships, NR Ambassadors (conduit for business partnership)

- a. New Families
 - i. In a discussion about how the Nancy Ryles community welcomes new families, many questions were posed to help frame the goal and objective.
 - How do we welcome new families?
 - How do we effectively reach out
 - Are we providing them the resources of information to help them acclimate to our community more easily?
 - ii. Survey new families
Maureen Wheeler Communication Specialist from the District office joined us to help us move forward on the idea of creating a survey to gain information about learning about new family needs and interests
- b. Developing Business Partnerships
 - i. We explored the question: What is a business partner? Resided on: Someone who the school has an ongoing relationship, not necessarily as official as it may have once been.
 - Businesses-reinforce positive behavior
 - Businesses-provide donations
 - If we need volunteers
- c. Examples of onsite Partnerships-5th grade ambassadors
 - i. 5th grade green team works with a variety of businesses and organizations in the community.
 - ii. How can we give more of a focus to the 5th grade Ambassadors?
(1) 2nd Wind canned food drive. (2) There is a group of 'Ambassadors' that work through the Chamber of Commerce who have started conversations with the 5th graders on developing a partnership. This would help educate our students on community related protocols and understanding. Additionally this falls in line with the BSD goal for college and career readiness (possible career shadows and/or exposure, etc..)

7. Surveying New Families (Maureen Wheeler)
 - a. How do new families learn about the community in which they live?
How are they connected, what information would be helpful?
 - i. Community resources (sports activities/programs), local recreational
 - b. How are new students welcomed?
 - i. Ambassadors-new student tours.
 1. Idea: allow the ambassadors to brainstorm ideas on how to welcome new students
 - ii. Ticket book with coupons that take them to various locations around the school that enable them to strategically meet people on campus.
 - c. Survey: (discussion topics)
 - i. Who is our target audience?
 1. survey new families this year (list of this year's families)
 - a. survey new families and if we don't hear from them then follow-up with a phone call
 2. Speak with NRCO to incorporate a couple of questions that may reach a larger audience on their spring survey
 - ii. What is the expected outcome, what do we want to know? (gain information to help a positive launch for the 2012-13 group)
 1. What would make you feel welcomed and well informed?
 - iii. Doris will send out an email to some principals (at minimum joint CEC principals) in the district to solicit input from others regarding what they may have done in the area of soliciting input from new families. Doris will follow up with the NR CEC at the March 6th meeting.
 - iv. Is there a population where a survey would not be the best tool to acquire the information we are interested in obtaining?
8. Discussions-Brainstorm
 - a. Kindergarten Parent night later in spring- What can the school do to help children and families transition into kindergarten and from K to 1st?
 - i. Invite incoming and current kindergarten parents. Share information, parent-teacher panel targeting both incoming kindergartner and transitioning 1st grade families.
 - ii. Involve neighborhood pre-schools. Collect data-on where our kindergartners coming from, what experiences do they have, what are they learning? Invite representatives to attend the spring meeting, share what they do to help prepare a successful transition.
 - iii. Create opportunity for dialogue between kindergarten teachers and preschool teachers to share skills and knowledge—create a cooperative and collaborative relationship that helps to set up students for success.

Homework: Each NR CEC will brainstorm survey questions and share them with Doris at the March 6th meeting.

Submitted by Trish Beckius (Nancy Ryles Parent)