

JOB DESCRIPTION
School Social Worker

QUALIFICATIONS:

- State certificate as school social worker.

REPORTS TO:

Principal of the assigned school.

JOB GOALS:

To help students resolve such personal, emotional and social problems as to interfere with their adjustment to school and their capacity to enjoy the fullest benefits of the education offered to them.

PERFORMANCE RESPONSIBILITIES:

1. Conducts social developmental studies for case study evaluations and reevaluations.
2. Performs casework service with individual students to correct those personal, social, or emotional maladjustments related to their educational and social progress.
3. Works with small groups of students or parents on matters of social concern to the school.
4. Makes home visits for the purpose of gathering helpful information on a student's background.
5. Counsels with parents toward improving home situations whereby more favorable conditions will be attained in regard to school work, behavior, interest and attendance.
6. Consults and collaborates with other school personnel in gathering and planning for respective roles in the modification of the student's behavior.
7. Serves a liaison between schools and outside agencies serving the community in the areas of social placement and adjustment.
8. Assists school personnel and families to utilize community resources in areas of specific special need.
9. Maintains sufficient records and casework for use by school staff or outside agencies where appropriate.
10. Submits reports and data as requested by the administration.
11. Performs such other duties as may be assigned by the principal.
12. Helps school personnel understand factors that affect students' abilities to allow for maximum use of their school experience.
13. Improves school climate through development of school policies and a wide range of prevention and intervention programs.
14. Prepares for and participates in parent/teacher and IEP conferences which are concerned with those children with whom he/she works.
15. Participates in the Rtl process and makes recommendations and provides intervention.

EVALUATION:

Performance of this job will be evaluated annually in Accordance to provisions of the Board's policy on Evaluation of Professional Personnel.

TERMS OF EMPLOYMENT:

As defined by the Negotiated Agreement