
BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action _____

Item: Future Farmers of America (FFA) State Convention

Submitted by: Craig Weigel

Date: 1/31/2025

Recommended by: Sue Gardner

Board Meeting Date: 2/17/2025

RECOMMENDATION:

Requesting approval for four students and from the KCTC Agriscience for Plants and Animals program and one (1) advisor/instructor to travel to Michigan State University in East Lansing, MI for March 5-7, 2025. This is an opportunity for students to attend the 2025 Michigan Future Farmers of America (FFA) State Convention, introducing these students to leadership activities at the state level.

BACKGROUND:

FFA is a youth organization that prepares members for leadership, personal growth, and career success through agricultural education. FFA develops members' potential and helps them discover their talent through hands-on experiences, which give members the tools to achieve real-world success. It is one of the three components of agricultural education.

Attendance at the State Convention, along with involvement in leadership events, will also contribute to meeting the requirements for students to earn their FFA State Degree – an achievement that aligns with earning six credits from Michigan State University.

We are proud to announce that three (3) of our students will be honored at the Michigan FFA State Convention. Two are being recognized with the prestigious Academic Excellence Gold Award and one will receive the Outstanding Junior Award. We are incredibly proud of these students for their hard work and dedication, and we look forward to celebrating their achievements at this year's convention!

**2025 TRAVEL APPROVAL REQUEST - KENT INTERMEDIATE SCHOOL DISTRICT
FOR WORKSHOPS, CONFERENCES, PROFESSIONAL DEVELOPMENT & PROFESSIONAL MEETINGS**

EVENT DATA

FOR TRAVEL JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

Employee Name	Jennifer Woods	Current Date	01/28/25
Building	Kent Career Tech Center		
Event Name	Michigan FFA State Convention	City, State	East Lansing, MI
Dates of Event	March 5, 6, 7, 2025		

EVENT COSTS

ALL PREPAIDS ARE PAID PRIOR TO EVENT BY ACCOUNTS PAYABLE IN BUSINESS OFFICE
AND MUST HAVE BACKUP DOCUMENTATION ATTACHED.
ALL REIMBURSEMENTS REQUIRE ITEMIZED RECEIPTS.

	Estimated Costs	Amount to be Prepaid	Actual Expenses	Amount to be Reimbursed
Registration/Fees FFA State Convention Fee	\$ 25.00	\$ 25.00		
Lodging Hotel Name TownPlace Suites		Confirmation #	87630461, 87631043, 87632224	
Address 2855 Hannah Blvd, East Lansing MI, 48823 3 rooms each for 2 nights		Phone #	517-203-1000	
Arrival Date 03/05/25	Departure Date 03/07/25	TURN IN FINAL RECEIPT FOR HOTEL EXPENSES TO ACCOUNTS PAYABLE IF PREPAID		
# of Nights 2	Daily rate including tax/fees \$109.00	\$ 218.00		
Meals (Allowance max of \$65 per day)		67.00		
Estimated Mileage (round trip) Miles @ 0.70 per mile	\$ -			
Actual Mileage (round trip) Miles @ 0.70 per mile				
Transportation School Traverse (Air/Train/Bus/Parking/Cab)				
Other (Explain) Student Registration, Food and Hotel - See attached \$100, \$268, \$516 = \$884	\$ 884.00	\$ 100.00		
TOTAL REQUEST	\$ 1,194.00	\$ 125.00		

It is hereby certified that the above record is true and accurate and that no part of the same has been paid or reimbursed by the District previously or by another organization.

Accommodations costs and transportation costs will be reimbursed according to the Administrative Guidelines #3440C and #4440C, paragraphs A, B, C & D.

EVENT FUNDING

General ledger account number to expense this travel to




Account Number: **26-1-127-3220-000-0000-06157-6203**

ANY NOTES

If any expenses were charged to a P-CARD, please IDENTIFY THE CARDHOLDER in this notes section

APPROVAL FOR EVENT ATTENDANCE

Obtain APPROVAL of ESTIMATED COST - PRIOR to the event

	1/28/25		2/13/25
Employee Signature (printed & signed)	Date	Supervisor (printed & signed)	Date
			2/13/25
		Assistant Superintendent (printed & signed)	Date

FINAL APPROVAL FOR REIMBURSEMENT

Obtain APPROVAL of ACTUAL/FINAL COST - AFTER the event

Employee Signature (printed & signed)	Date	Supervisor (printed & signed)	Date
		Assistant Superintendent (printed & signed)	Date

ROUTING: APPROVAL OF SUPERVISOR
 APPROVAL OF ASSISTANT SUPERINTENDENT
 ACCOUNTS PAYABLE IN BUSINESS OFFICE TO PROCESS ANY PREPAYMENTS
 ORIGINAL FORM RETURNED TO REQUESTER ONCE PREPAID
 AFTER EVENT IS COMPLETE AND FINAL APPROVALS COMPLETED, ORIGINAL FORM TURNED INTO PAYROLL FOR RECORD AND REIMBURSEMENT

2025 Michigan FFA State Convention
Agenda - Tentative

March 5, 2025

Time	Event	Location
6:45 am	Load Vehicle and leave KCTC	Lot 4 KCTC
8:00 am	Arrive at Michigan State University - Registration	Wharton Center
8:00 - 9:00 am	Courtesy Corp Meeting	Jackson Lounge, Wharton Center
9:30 - 11:00 am	State Leadership Contests - Parliamentary Procedure, Demonstration, Ag Issues	Erickson Hall, Bessey Hall
11:00 - 12:00	Lunch at International Center	International Center
12:15 - 2:00 pm	First Convention Session - Delegate Meeting Immediately following	Wharton Center
2:30pm	Check into Hotel	TownPlace Suites, 2855 Hannah Blvd, East Lansing, MI 48823
3:45 - 5:00 pm	Second Convention Session - Academic Excellence Award - James and Jersey	Wharton Center
5:00 - 6:00 pm	Dinner @ Akers Hall	Akers Hall
7:00 - 8:30 pm	Third Convention Session - Outstanding Junior Awards - Adie	Wharton Center
8:30 pm	Return to Hotel	
10:30pm	Lights Out	

Thursday, March 6, 2025

6:30 am	Delegate Breakfast	Hotel
7:00 am	Breakfast - Rest of Group	Hotel
7:30 am	Delegate Check in for Morning Tours	Pasant Theatre
8:00 am	State Leadership Contests, Greenhouse Tours, Garden Tours (Weather Dependent)	Various Campus Locations
9:00 am	Legislative Reception - Delegates	Heritage Hall - State Capitol
11:00 am	Lunch	Akers Hall
12:00 pm	State of Michigan Museum Tour	State of Michigan Library and Museum

3:00 pm	Fifth Convention Session - Public Speaking Finals	Wharton Center
5:00 pm	Dinner	Akers Hall
7:00 pm	Sixth Convention Session - Keynote Speaker - Lasada Pippen	Wharton Center
10:30 pm	Hotel Lights Out	
Friday, March 7, 2025		
6:00 am	Breakfast and Load Vehicle	Hotel
7:15 am	Delegate Check In	Pasant Theatre
7:30 am	Election of Ceremonial State Officers	Pasant Theatre
8:00 am	Seventh Convention Session	Wharton Theater
12:00 pm	Lunch after Delegates finish voting	TBD
2:00 pm	Return To KCTC	KCTC

FFA is a dynamic youth organization that changes lives and prepares members for premier leadership, personal growth and career success through agricultural education. FFA develops members' potential and helps them discover their talent through hands-on experiences, which give members the tools to achieve real-world success. Members are future farmers, chemists, veterinarians, government officials, entrepreneurs, bankers, international business leaders, teachers and premier professionals in many career fields. FFA is an intracurricular student organization for those interested in agriculture and leadership. It is one of the three components of agricultural education. The official name of the organization is the National FFA Organization. The letters "FFA" stand for Future Farmers of America. These letters are a part of our history and our heritage that will never change.

The Kent Career Tech Center FFA Chapter is proud to announce that three of our outstanding students will be honored at the Michigan FFA State Convention, taking place at Michigan State University from March 5-7, 2025.

Jersey Pylman and James Vantimmerman will be recognized with the prestigious Academic Excellence Gold Award, while Adie Sturm will receive the Outstanding Junior Award. In addition to her recognition, Adie Sturm, along with another junior yet to be determined, will represent our chapter as voting delegates. They will have the important responsibility of voting on Michigan FFA policies and electing the next FFA State Officers.

Jersey and James will also serve as members of the Courtesy Corps, assisting with various award ceremonies and events throughout the convention. Their assignments will be provided upon arrival.

We are incredibly proud of these students for their hard work and dedication, and we look forward to celebrating their achievements at this year's convention!

This marks an exciting milestone for the KCTC Agriscience program, as it will be our first time attending the Michigan FFA State Convention. This event provides an incredible opportunity to introduce our students to leadership activities at the state level, inspiring their future participation and growth within FFA.

Attendance at the State Convention, along with involvement in leadership events, will also contribute toward meeting the requirements for students to earn their FFA State Degree—an achievement that aligns with earning six credits from Michigan State University. This experience is a significant step in fostering leadership, education, and career readiness for our students!

Estimated Costs for this Convention are as follows:

Item	Number of People	Cost Per Person	Total Cost
Hotel Rooms - TownPlace Suites, 2855 Hannah Blvd, East Lansing, MI 48823 2 studio rooms 109 +taxes per night 1 two bedroom suite \$149 +taxes Per night	1 Room - Advisor (1) 1 Room - Male (1) 1 Room - Female (3)	=\$218 =\$218 =\$298	\$734
Michigan FFA Registration	5 people	\$25	\$125
Wednesday Lunch (International Center)	5 people	\$14	Approx \$70
Wednesday Dinner (Akers Dining Hall)	5 people	\$13	\$65
Thursday Lunch (Akers Dining Hall)	5 people	\$13	\$65
Thursday Dinner (Akers Dining Hall)	5 people	\$13	\$65
Friday Lunch (Culvers)	5 people	\$14	Approx \$70
Total			\$1194

WEDNESDAY, MARCH 5, 2025

MORNING

- 7:30-12:30 **CONVENTION REGISTRATION**
Lobby, Wharton Center
- 8:00-11:00 Tons of Tabs Collection
Lobby, Wharton Center
- 8:00-12:00 Arthur Berkey Agriscience Fair Set Up
Jackson Lounge, Wharton Center
- 8:00-9:00 Courtesy Corps Meeting
(Mandatory for Courtesy Corps Student Volunteers)
Jackson Lounge, Wharton Center
- 9:00 **STATE LEADERSHIP CONTESTS**
Participants report to holding rooms by 8:45 AM
(Leadership contest sites listed on previous page)
- 10:30-11:30 National Officer Workshop
Room 008, Justin S. Morrill Hall of Agriculture
- 11:00-12:00 Lunch — Akers Hall Cafeteria
- 12:00-5:00 Arthur Berkey Agriscience Fair Judging
(Not open for viewing at this time)
Jackson Lounge, Wharton Center

AFTERNOON

- 12:15 **FIRST CONVENTION SESSION**
Opening Ceremonies
Session Chairs — Nicole Hollabaugh & Hannah Osterink
Welcome
Moment of Reflection
Greeting
Year in Review
Retiring Address — TBA
State Officer Family Recognition
Honorary State FFA Degree Ceremony
Zindel Award
Scholarship Recognition
Challenge 24 Recognition
Closing Ceremonies

Immediately Following Session:
Delegate Meeting — Great Hall, Wharton Center
(Mandatory for Delegates)
- 2:00 National Chapter Finalist Presentations
Room 108, Bessey Hall
- 2:00-3:00 Student Workshop
Room 008, Justin S. Morrill Hall of Agriculture
- 2:00 State FFA Band Rehearsal
Pasant Theatre, Wharton Center
- 2:00 State FFA Choir Rehearsal
Rehearsal Studio, Wharton Center
- 2:00 State Officer Guardian & Advisor Reception
Akers Hall Dining Room
- 3:45 **SECOND CONVENTION SESSION**
Opening Ceremonies
Session Chairs — Sophia Barnum & Landon Umlor
Welcome
Greeting
Retiring Address — TBA
WLC Scholarships

(Wednesday Continued)

Outstanding Agricultural Educator Award
National Officer Address — TBA
Chartering New Chapters
Nominating Committee Recognition
Introduction of State FFA Officer Candidates
Academic Excellence Awards **(Seated in Balcony)**
Closing Ceremonies

EVENING

5:00 Arthur Berkey Science Fair Opens for Viewing
Jackson Lounge, Wharton Center

5:00-6:30 Dinner — Akers Hall Cafeteria

6:30 Michigan FFA Choir Entertainment
Directed by TBD

7:00 **THIRD CONVENTION SESSION**
Opening Ceremonies
Session Chairs — Logan Bowers & Dori Stuever
Welcome
Greeting
Belonging & Engagement Committee Recognition
National Chapter Awards
#SpeakAgMichigan Awards
Greetings from other State Associations
Retiring Address — TBA
Crop Management Contest Awards
Outstanding Junior Awards **(Seated in Balcony)**
Closing Ceremonies

8:30-10:30 Dance — 139 Akers Hall
Supported by Michigan FFA Alumni & Friends

THURSDAY, MARCH 6, 2025

MORNING

7:00-8:00 Breakfast — Akers Hall Cafeteria

7:30 Delegate Check-In
(Mandatory for Delegates)
Pasant Theatre, Wharton Center

8:00 **STATE LEADERSHIP CONTESTS**
Participants report to holding rooms by 7:30 AM

8:00 **FOURTH CONVENTION SESSION**
Pasant Theatre (Mandatory for Delegates)
Opening Ceremonies
Welcome
Parliamentarian Introduction
Roll Call
Minutes from the 96th Michigan FFA Convention
Treasurer's Report
Superior Chapter Awards
B.O.M.C. Awards
P.O.A. Committee Report
Glassbrook Grants
Tons of Tabs
Legislative Reception Information
Closing Ceremonies

9:00 **LEGISLATIVE RECEPTION**
Heritage Hall **(Mandatory for Delegates)**

11:00-12:00 Lunch — Akers Hall Cafeteria

11:30 VIP Experience Luncheon
Christman Lounge, Wharton Center

AFTERNOON*(Thursday Continued)*

- 12:00 Michigan FFA Band Entertainment
Directed by TBD
- 12:20 **FIFTH CONVENTION SESSION**
Opening Ceremonies
Session Chairs — Hunter Bognar & Addison Van De Moortel
Welcome
Greeting
FFA Foundation Recognition
Retiring Address — TBA
Proficiency Awards Part 1 **(Seated in Balcony)**
Richard Karelse Public Speaking Finalists Announcement
Demonstration Contest Finalists Announcement
Proficiency Awards Part 2 **(Seated in Balcony)**
Recess
- 3:00 **RECONVENE FIFTH CONVENTION SESSION**
Greeting
Creed Speaking Awards
Junior High Conduct of Meetings Awards
Junior High Public Speaking Awards
Arthur Berkey Science Fair Results
Richard Karelse Public Speaking Contest Finals
Conferring of State FFA Degrees **(Seated in Balcony)**
Closing Ceremonies
- EVENING**
- 5:00 Past State Officer Reception
Christman Lounge, Wharton Center
- 5:00-6:30 Dinner — Akers Hall Cafeteria
- 7:00 **SIXTH CONVENTION SESSION**
Opening Ceremonies
Session Chairs — Sara Dammann & Gretchen Gautz
Welcome
Greeting
Introduction of 2004-2005 State Officer Team
Keynote Speaker — Lasada Pippen
Michigan FFA Alumni & Friends Raffle Announcement
Recognition of Gold & Silver State Degrees
Stars Over Michigan:
*Star in Agribusiness, Agriscience,
Placement, & Production*
Nominating Committee Report
Closing Ceremonies

FRIDAY, MARCH 7, 2025

MORNING

- 7:00 - 7:45 Breakfast — Akers Hall Cafeteria
- 7:15 - 7:30 Delegate Check In
(Mandatory for Delegates)
Pasant Theatre, Wharton Center
- 7:30 State FFA Choir
Directed by TBD
- 7:30 Election of Ceremonial State Officers
(Mandatory for Delegates)
Pasant Theatre, Wharton Center
- 8:00 **SEVENTH CONVENTION SESSION**
Opening Ceremonies
Session Chairs — 2024-2025 State Officer Team
Welcome
Greeting

(Friday Continued)

Demonstration Finals — Part 1
Advisor Recognition
Contest In Review
Demonstration Finals — Part 2
Greenhand Conduct of Meetings Awards
Greenhand Public Speaking Awards
Retiring Address — TBA
Parliamentary Procedure Awards
Election Results
Announcements and Recess

State Band Entertainment
Directed by TBD

Election of State Vice Presidents At-Large
(Mandatory for Delegates)
Pasant Theatre, Wharton Center

RECONVENE SEVENTH CONVENTION SESSION

Greetings
Agricultural Issues Awards
Extemporaneous Public Speaking Awards
Job Interview Awards
Demonstration Awards
Richard Karelse Public Speaking Awards
Election Results
Convention In Review
Installation of 2025-2026 State Officers
Closing Ceremonies