



## Proposal for Overnight/Extended Student Trips (Athletic)

Email Address	<i>rebecca.brown@rimsd41.org</i>
Type of Trip	<i>State Swim Meet</i>
Proposed Departure Date	<i>Feb 26, 2026</i>
Return Date	<i>Feb 28, 2026</i>
Proposer	<i>Rebecca Brown</i>
School	<i>RIHS</i>
Position	<i>Head Swimming Coach</i>
Date By Which Response Is Needed	<i>Jan 01, 2026</i>
What is the major place to be visited or event to be attended?	<i>FMC Natatorium at Ty Warner Park, Westmont IL</i>
How is the trip related to the educational program of the District?	<i>Athletes earn the opportunity to attend the state meet with times and place a sectionals.</i>
In what ways will the students benefit?	<i>Opportunity to compete at a high level and represent Rock Island Schools</i>
In what ways will the District benefit?	<i>Student-Athletes will showcase their athletic ability to other schools across the state. They will represent Rock Island at the highest level of competition in swimming.</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Observations and Media</i>
Which students (grade, class, or organization) will be going?	<i>Grades 9-12 Male Swimmers</i>
How many students in total?	<i>1-6 athletes</i>
How many students are currently experiencing academic problems?	<i>0</i>
Which staff members will be in charge?	<i>Rebecca Brown</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>I have attended and chaperoned the East coast trip for 10 year. Attended this meet for the girls season.</i>
What other staff members will be going?	<i>none</i>
How many chaperones, in addition to staff	<i>none</i>

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members, will be going?	
What are their names and affiliations with the students?	<i>NA</i>
How many days of school will be missed?	<i>1-2</i>
How will teachers be advised in advance that the students will be out of school?	<i>Athletes will inform teachers with a note from the coach</i>
How will missed work be made up?	<i>Athletes are responsible to communicate with teachers and work out a time to complete any work that was missed.</i>
What special assistance will be provided to students with academic problems?	<i>Students will attend before or afterschool help or seek help and notes from peers.</i>
What is the destination?	<i>Westmont Il</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>Depending on the number of athletes we will use school transportation. If only one athlete makes it they will ride with the coach. Full coverage.</i>
Where will the group be housed and fed?	<i>Hilton Embassy Suites Lombard, Food will be determined at location</i>
What enroute or supplementary activities are planned?	<i>None</i>
What arrangements have been made for dealing with emergency situations?	<i>Parents phone numbers and parents will attend meet so they will be available if needed.</i>
If tour guides are involved, what liability insurance do they carry?	<i>NA</i>
What is the estimated total cost and cost per student?	<i>\$250-350 per student for 2 nights and meals. Total cost depends on number of athletes that make state.</i>
What is the source of funds?	<i>Athletic and swim fund</i>
How will the funds be collected and safeguarded?	<i>Coach will keep all meal money</i>
How will any shortfall be made up or excess funds used?	<i>Coach will pay for any short falls and any excess funds will be returned.</i>

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What provision has been made for students who are financially unable to pay any necessary costs?	No cost to athletes
How will you communicate to parents prior to, during, and after the trip?	Group me app and cell phone communication. Parents will also be present for the event as spectators.
List telephone numbers at destination where group will be housed.	Hilton Embassy Suites 630-969-7500
What information will be provided to the media and the community?	Facebook posts and communication with RI media.
Athletic Director Approval (Athletic trips only)	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Patricia Ulrich</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Nov 18, 2025 12:52
Signature of School Board Representative	