



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, May 8, 2023, at 7:00 p.m. at Coultrap Educational Services, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Dan Choi, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Tim Baker, Safety Security Supervisor; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Bennett Nippert, Lisa Nippert, Chris Nippert, Sandy & Lin Winterhold, Mia Kellen, Monica Kellen, Elizabeth Winterhalter, David Winterhalter, Charles Winterhalter, Jean Corkery, Tracy, Dan & Josh Watson, Amanda Oxler, Jason Lesatz, Ved, Sachin & Jigna Vyas, Alex Svoboda, Noreen Haiduk, Karill Lunin, Phillip Bellino, Anne Kazmer, Mark & Shelley Svoboda, Kim, Joe & Jacob Hollis, Braden, Tina & Brian Gilsinn, Shi-Ruei S. Fang.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, April 24, 2023
2. Executive Session, April 24, 2023

Motion by Forbes second by Bellino, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Ansari, Bellino, Cabeen, Choi, Forbes. Nays, none (0). Absent, none (0). Abstained, one (1), Radlinski.

3. BOARD OF EDUCATION REORGANIZATION (PRESS Policy 2:210) – President Mike McCormick

1. Accept Kane County Clerk’s Canvass of Votes for the April 4, 2023, Election of Members for the Board of Education

Motion by Forbes second by Bellino, to approve the above-listed, item 3.1. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

2. Oath of Office and Seating of New Board Members
3. Election of Officers

Nominees for Board President were Larry Cabeen, Jackie Forbes, and Paul Radlinski. Larry Cabeen received four votes, Jackie Forbes received one vote, and Paul Radlinski received one vote. Larry Cabeen is the new Board President.

Nominees for Vice President were Jackie Forbes and Paul Radlinski. Jackie Forbes received five votes and Paul Radlinski received two votes. Jackie Forbes is the new Vice President

4. 2022-2023 Board Meeting Calendar

Motion by Radlinski second by Forbes, to approve the above-listed calendar, item 4.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

5. Review Committee & Liaison Assignments

President Cabeen shared that board members should decide which committee and liaison assignments they would like to be a part of and let him know. These assignments can be voted on at the next meeting.

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
IDEA, SkillsUSA, ICTM

IDEA State Qualifiers

Justin Bobeczko
Braden Gilsinn
Amelia Kellen

Alexander Svoboda
Ved Vyas

Dale Waggoner
Charles Winterhalter

SkillsUSA State Qualifiers

William Boyer
Rachel Carlson
Alexander Friede
Braden Gilsinn

Jacob Hollis
Amelia Kellen
Soren Larson
Bennett Nippert

Roland Sorrentino
Ved Vyas
Dale Waggoner
Royce Yeung

ICTM State Math Qualifiers

Ellie Grantcharov
Nicholas Grimes
Alex Howe
Claire Jennings
Kirill Lunin

Brock Mason
Bennett Nippert
Robert Phillippe
Roland Sorrentino
Colin Sprague

Ved Vyas
Joshua Watson
Mason Wiedow
Ethan Zibble

5. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared a PowerPoint on how to look up house bills and find other information by going to ilga.gov. When you look up a bill it will tell you what it is about and what is going on with it. It will also show what action has taken place. To give your opinion on a bill you must complete a witness slip. There is a user guide that is helpful with this.

Board comments, questions, concerns: Is it appropriate to use Geneva 304 on a witness slip? (Yes, but you do not have to.)

6. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that there are many activities taking place as the school year comes to an end. We are in the process of bidding on items and services for next year, as well as, building improvement projects for the summer. Prom is coming up on May 20.

7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Out-of-Country World Language Trip Proposal

Motion by Cabeen second by Forbes, to approve the above-listed, item 7.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. Policy Updates: First Reading (Policy 2:240)
 - 1.1 Policy 2:110, Qualifications, Term, and Duties of Board Officers – **Updated**
 - 1.2 Exhibit 3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process – **Rewritten**
 - 1.3 Policy 4:40, Incurring Debt - **Review**
 - 1.4 Policy 4:60, Purchases and Contracts – **Updated**
 - 1.5 Policy 5:30, Hiring Process and Criteria – **Updated**
 - 1.6 Policy 5:90, Abused and Neglected Child Reporting – **Updated**
 - 1.7 Policy 5:125, Personal Technology and Social Media; Usage and Conduct – **Updated**
 - 1.8 Policy 5:150, Personnel Records – **Updated**
 - 1.9 Policy 5:260, Student Teachers – **Updated**
 - 1.10 Policy 5:285, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers – **Review**
 - 1.11 Policy 6:135, Accelerated Placement Program – **Updated**
 - 1.12 Policy 6:210, Instructional Materials – **Review**
 - 1.13 Policy 6:230, Library Media Program – **Updated**
 - 1.14 Policy 8:20, Community Use of School Buildings and Grounds – **Updated**
 - 1.15 Policy 8:70, Accommodating Individuals with Disabilities – **Review**

These policies were reviewed by the Policy Committee and sent forward to the full board for review. Some of these policies are updated and some are under five-year review. There are many that have updates from a new law called “Faith’s Law.” This law requires the district to complete a history review on new staff that are hired beginning July 1. There is an update on policy 6:230 to make sure that our library policies align with the American Library Association. The other policy to look at is 6:135, which is the Accelerated Placement Program. This policy is to make sure that at the high school level students are automatically enrolled in the program if they qualify.

Board comments, questions, concerns: Is our accelerated program not already set up for students to be automatically enrolled? (Our program is mostly set up that way, but they do have the option to opt out.)

2. **2023-24 Textbook and Resource Review – Additional Resources**

Dr. Barrett shared that at the last meeting there were two items that had not yet been added to the textbook and resource adoption, but now have been. They are the Really Good Reading Program for grades K-2 and the Word Wisdom Program for grades 3-5. These items will be on display for a month. The items presented last meeting will be voted on at the May 22 meeting with the additional items being voted on at the June meeting.

Board comments, questions, concerns: Is there somewhere that the community can make comments on the textbooks and resources on display? (They can make a public comment at a Board meeting, or they can contact myself.) Does the public know that they can do this? (We can be more explicit with this next time.) Will those be on display until the May 22? (Yes, except the two new resources.) Can we see the online resources with the new programs? (There is a hard copy and there is a web address to look at the online resources. The online resources are instructional resources, so not every student will use them.)

9. INFORMATION

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)
3. Out-of- State Trip Request
4. Board Working Agreements

10. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Schimmenti, Vivien, HES, Art Teacher, .7 FTE, effective 8/14/23

Weis, Audrey, HSS, Learning Behavior Specialist, 1.0 FTE, effective 8/14/23

O'Brien, Kevin, GHS, Physical Education/Drivers Ed Teacher, 1.0 FTE, effective 8/14/23

Warren, Tricia, GHS, Career Counselor, .4 FTE, effective 8/14/23

Resignations Certified Staff

Zabilka, Lynn, WES, 4th Grade Teacher, effective 5/26/23

Neu, Lynnette, GMSN, Psychologist, effective 5/26/23

FMLA Certified Staff

Nelson, Brittany, GELP, Speech Language Pathologist, effective 8/24/23-11/17/23

Rickli, Rachel, GHS, Science Teacher, effective 8/14/23-10/6/23

Fowler, Bethany, WAS, 1st Grade Teacher, effective 8/14/23-9/15/23

Meneghini, Morgan, HSS, School Psychologist, effective 8/14/23-10/24/23

Reclassification Certified Staff

Taylor, Mallory, HSS, LBS at HSS to Student Assistance Coord. at HSS, 1.0 FTE, effective 8/14/23

Coffland, Kerrilyn, HSS, 5th Grade Teacher/MCS to 5th Grade Teacher/HSS, 1.0 FTE, effective 8/14/23

Reappointments Certified Staff

Balassone, Brittany, GHS, Counselor, 1.0 FTE, effective 8/14/23

New Hires Support Staff

Richardson, Jack, CO, Floating Custodian, effective 5/15/23

Ignoffo, Attalissa, All Buildings, Registered Nurse, effective 8/14/23

Resignations Support Staff

Grogan, Yesica, GMSN, Classroom Assistant, effective 5/26/23

Corrigan, James, GHS, Custodian, effective 4/28/23

Reappointments Support Staff

Krohe, Colleen, FES, Special Education Assistant, effective 8/14/23

Sweeney, Lindsay, MCS, Kindergarten Assistant, effective 8/14/23

Administrators Reclassification

Petmezas, Dr. George, CO, Principal at MCS to Director Learning & Teaching, 1.0 FTE, effective 7/1/23

2. 2023-24 Policy Committee Meeting Calendar – Draft

3. Gifts, Grants, Bequests: \$4,800, Geneva Feeder Program, \$2,100 for Boys Basketball Program & \$2,700 for Girls Basketball Program

4. Gifts, Grants, Bequests: \$4,274.39, Reaching Across Illinois Library System, to help purchase signage & display materials in the library at GHS

5. Gifts, Grants, Bequests: \$13,774.60, Geneva Music Boosters, to support the purchase of teacher “Wish List” items for music programs in GELP through Geneva High School

6. Gifts, Grants, Bequests: \$3,600, Vicki Kloehn, to purchase two Red Oak trees and two tree markers

7. Bid Summary: \$244,172.50, Basic Brothers, Inc., for masonry renovations at GHS

8. Bid Summary: \$877,140, Eagle Concrete Inc., for district wide concrete renovations

9. Request to Purchase: \$80,041, Midwest Computer Products, Inc., for classroom projectors at GMSS, GMSN, HSS

Motion by Choi second by Radlinski, to approve the above-listed, items 9.1-9.9. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

11. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*
None.

12. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Thank you to the Music Boosters, parents and students who helped to raise the funds that were donated. Thank you to Jackie for her wonderful presentation. Welcome to Willard, who is our new board member. Geneva High School had their poetry open mic night that two of our teachers put together. Thank you to Ms. Laird for her work on this. It was a wonderful experience to see students, teachers and community members sharing poetry. Congratulations to all who were elected and re-elected to the board. A board

member was able to attend a portion of the Senior Night at the lacrosse meet tonight. Thank you to all our staff and students who have been planning and participating in the end of the year activities. The President and Vice President thanked fellow board members for electing them to their new positions. Thank you to all our donors. Best of luck to everyone these next few weeks as we finish the school year.

13. NOTICES / ANNOUNCEMENTS

14. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 7:58 p.m., motion by Forbes, second by Choi, to go into executive session to consider matters pertaining to appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 8:25 p.m., the Board returned to open session.

15. ADJOURNMENT

At 8:26 p.m., motion by Bellino second by Hooks and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY