

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 6/12/18



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to    Elementary (only)         High School/District Wide

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**Date:**        5/31/18

**To:**            **Corrina Guardipee-Hall**  
                    Superintendent

**From:**        Tony Wagner  
                    Title:        Director

**Subject:** Recommend hiring the following students for Summer Ee Kah Ki Maht Program at Various sites. We had 2 students that did not show up for 3 days to work; they did not sign their contracts. Supervisor left voice message, texted and did not receive call back. These are the recommended replacements:

Jillian Marceau \$1,925.60  
Caelin Guardipee \$1,925.60

**Description:** Students were selected though a competitive interview process and were required to do pre-employment drug screening.

**Financial Impact:** \$3,851.20

**Funding Source (Budget/grant, etc.):** 126.64.170.1340.120

**Attachment(s):** CSA's

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-3200

**Date:** May 31, 2018

**Board Approval:** \_\_\_\_\_

**Contractor:** See Attached List of Student Workers **Phone:** \_\_\_\_\_

**Address:** P.O Box Browning MT 59417  
 P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide services for the Summer Ee Kah Ki Maht Summer Program and Recreational Activities. They will have one full day of First Aid/CPR training on June 3, 2018. The Contractor's time will run June 4 – July 31, 2018. Contractor will be implementing all activities of the Ee Kah Ki Maht Summer Program. Contractor will help schedule all summer activities that are planned for during the month of June and July. Contractor will assist in checking in youth as they arrive each day and as they check out each day at every site and make sure it is done on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will provide assistance to the Director of Student Activities on an as needed basis. Contractor will be in charge of youth participates of the Ee Kah Ki Maht program. Contractor will need to turn in timesheets for themselves on a weekly basis. Contractor will be under direct supervision of Angel Tail and Crystal St.Goddard and will be required to follow all standards for continued employment.

**Contracted Dates:** 6/4/18 to 7/31/18

Rate per hour/per day: \$8.30 per hour x 8 hours a day X 32 days = \$2,124.80

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

**Total Project Cost** = \$ 2,124.80

**Contract to be paid from:**

126.64.170.1340.120

EE KAH KI MAHT GRANT

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
 Tony Wagner  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the

Worker's Compensation Insurance and Unemployment Insurance for employees.