



DEFINING EXCELLENCE

**School Board Regular Meeting
Monday, December 11, 2023; 7:00 PM
ECC Room 349**

- I. Determination of Quorum and Call to Order**
- II. Approval of Agenda**
- III. Excellence in Action**

Meeting Recessed

• Truth in Taxation Public Hearing

Presenter: Mert Woodard, Director of Business Services

Meeting Resumed

- IV. Hearing from Members of the Public**
- V. Consent Agenda**
 - A. Commendation for Julie Greene
 - B. Commendation for Regina Neville
 - C. Commendation for Janie Shaw
 - D. Minutes: *November 13 work session and regular meeting; November 28 work session; December 4 work session*
 - E. Personnel Recommendations
 - F. Check Register - November 2023
 - G. Electronic Fund Transfers - November 2023
 - H. Gifts and Bequests – November 2023
 - I. 2024 Highlands Elementary Exterior Wall Repair Project
 - J. Boys Volleyball
 - K. Student Support Services Agreements
 - 1. Strategic Staffing Solutions
- VI. Discussion**
 - A. Annual Financial Audit Presentation – Fiscal Year Ended June 30, 2023
Description: Pursuant to state statute, each public school district in Minnesota must, by December 31st, submit to the Minnesota Department of Education and to the Office of the State Auditor audited financial statements for the preceding fiscal year. The District's annual audit for the fiscal year ended June 30, 2023, has been completed by audit firm Malloy, Montague, Karnowski, Radosevich, & Co., P.A. (MMKR). Results of the audit and a high-level overview will be presented to the School Board by representatives of the District's appointed audit firm. Preliminary drafts of the financial statements were shared at the October, November, and December Finance & Facilities Committee meetings.
Presenter(s): Mert Woodard, Director, Finance and Operations; and Bill Lauer, Principal Auditor, MMKR

- B. Fiscal Year 2025-2029 Financial Forecast and Assumptions
Description: In preparation of recommending final budget parameters for the 2024-2025 fiscal year the District has conducted a financial analysis and forecast of what the District's financial position would be if current operations were maintained without adjustment. Conservatively, the District administration projects that the District's current operations would require a budget containment of at least \$2.56 million in order to maintain adherence to the unassigned fund balance policy of a minimum of 6.0%.
Presenter(s): Mert Woodard, Director of Finance and Operations
- C. Legislative Action Committee (LAC) Platform and Action Plan
Description: The School Board approved board goals for the 2023-24 school year that includes legislative advocacy as a priority. This work aligns with advocacy priorities outlined in the district's [2020-2030 Strategic Plan. Strategy E: Engage Parents, Schools and Community.](#)
Presenter(s): Legislative Action Committee
- D. 2024-2025 Secondary Course General Change Recommendations
Description: As part of our continuous improvement efforts, each year the Teaching and Learning department brings forth proposals for new courses and recommendations for course changes for School Board review. These proposals and recommendations are generated by district and building staff, reviewed and refined through a committee process and presented to the school board for consideration.
Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; and Steven Cullison, Edina Virtual Pathway Coordinator
- E. Policy Review (506, 715, 807, 810, 902)
Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.
Presenter(s): Board Policy Committee

VII. Action

- A. Certification of Property Taxes Payable in 2024
Description: The District administration recommends certification of the 2022 Payable 2023 Property Tax Levy in the amount of \$72,417,718.51. This amount represents a \$3,617,472.68 increase, 5.26%, over taxes payable in 2023, while the District's property tax base has grown by approximately 12.94%.
Presenter(s): Mert Woodard, Director, Finance and Operations
Recommendation: Approve and certify the maximum allowable levy amount of \$72,417,718.51 and authorize the Board Clerk to execute the final 2023 payable 2024 levy for Independent School District No. 273 before submission to the Hennepin County Auditor and Minnesota Department of Education.
- B. Policy Review (425, 429, 507, 532, 621)
Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.
Presenter(s): Board Policy Committee
Recommendation: Accept the revised policies as presented.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Adjournment

XI. Information

- A. November Enrollment Mobility
- B. Investment Summary - November 2023
- C. Expenditure Summary - November 2023
- D. Kids Club Update