

Oregon School Boards Association Selected Sample Policy

Code: **JECB-AR(1)**
Revised/Reviewed:

Admission of Nonresident Students

By January 15 of each year, the principals will establish an approximate number of nonresident students their respective buildings can accommodate for the following school year.

The amount of tuition will be established by July 20 of each year. Nonresident students will not be admitted without tuition, with the exception of students who become “resident pupils” by written consent of affected school boards, written consent of the district board for the district the school is located and foreign exchange students attending district schools on a J-1 Visa.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

A written appeal for a denied request may be made to the Superintendent whose decision, based upon review, will be final.

Consent by Affected Boards and Tuitioned Students

1. The petition for admission must go through the principal’s office to the superintendent’s office.
2. Student education records will be obtained and reviewed.
3. Initial admission and annual renewal must be approved by the superintendent.
4. Approved requests will result in a mutual tuition agreement between the parties. A mutual agreement signed by both affected boards (form following) will be filed with the business office for billing and payment control if student is tuitioned.
5. The business manager shall prepare semester bills for all tuitioned students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.
6. Students will not be subject to the superintendent’s annual review after the sophomore year.

Consent of Board for the District in which the School is Located

1. By March 1, the Board shall establish the number of students, if any, that will be given admission for the following school year under this process. Resident students will have first opportunity to request an intradistrict transfer prior to the placement for nonresident student to a specific school.
2. Nonresident students must make application no later than April 1, for admission in the following school year. Applications must be submitted to the district office.

3. If the number of applications exceed the number of admissions to be given, an equitable lottery process will be used to determine admission. This lottery process may give priority to applicants who currently have siblings enrolled in the district. Priority cannot be given over an intradistrict transfer request. If the district determines that admission will not be given to any students under this process there is no district obligation to give admission to siblings.
4. Once the student has been given admission, the student is considered a resident for all educational programs and remains a resident of the district until the student:
 - a. Graduates from high school;
 - b. Is no longer required to be admitted to the school district under ORS 339.115; or
 - c. Enrolls in a school in a different district.
5. By May 1, prior to the next school year, the district shall provide written notification of the student receiving admission, to the district where the student's legal residence is located.